



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

*Please note: The Board of Education will meet
with Principals at 6:00 p.m.*

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

**BOARD OF EDUCATION
ORGANIZATIONAL MEETING
AGENDA
December 5, 2017**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

	<u>Page #:</u>
A. OPENING PROCEDURES – 7:00 p.m.	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
 B. ORGANIZATIONAL MEETING	 6
1. <u>Election of Board of Education Officers</u>	7
It is recommended that the Board of Education elect officers through rotation according to Board Bylaw 9120 and that the Board Bylaw 9120 be revised to reflect the officer rotation for 2018.	
2. <u>Board Meeting Calendar for 2018</u>	8
It is recommended that the Board of Education approve continuation of the existing meeting schedule with meeting dates for 2018 as listed.	
3. <u>Board of Education Representatives to Councils, Advisory, and Other Committees</u>	11
It is recommended that the Board of Education assign Board members to serve as Board representatives to Advisory and other committees for 2018.	
 C. REPORTS AND PRESENTATIONS	 13
1. Superintendent's Report	
1.1. Developer Fees and Collection Report	14
1.2. Use of Facilities Report	15
1.3. Enrollment Report	16
1.4. Claims Against the District	17
1.5. Schedule of Upcoming Events	18
2. Spotlight on Learning: PRIDE Academy	19
3. California Dashboard	20

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Kristin Baranski

D. PUBLIC COMMUNICATION	21
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
E. CONSENT ITEMS	22
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	23
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	37
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <u>Approval/Ratification of Expenditure Warrants</u>	39
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of October 2017.	
2.3. <u>Approval/Ratification of Purchase Orders</u>	41
It is recommended that the Board of Education approve and ratify purchase orders for the month of October 2017 as presented in the item.	
2.4. <u>Approval/Ratification of Revolving Cash Report</u>	50
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	
2.5. <u>Acceptance of Donations, Grants, and Bequests</u>	52
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.	
2.6. <u>Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)</u>	53
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of October 2017.	
2.7. <u>Approval to Contract with "A Good Roofer" to Replace Roof on the Maintenance & Operations Building</u>	59
It is recommended that the Board of Education approve contracting with "A Good Roofer" to replace the roof on the Maintenance & Operations Building.	
2.8. <u>Acceptance of GASB 75 Actuarial Report For Other Post-Employment Benefits (OPEB)</u>	60
It is recommended that the Board of Education accept the GASB 75 Actuarial Report for Other Post-Employment Benefits (OPEB) measured at June 30, 2017.	
2.9. <u>Authorization to Purchase and Install New Primary Play Structure at PRIDE Academy</u>	85
It is recommended that the Board of Education authorize administration to purchase and install a new primary playground structure at PRIDE Academy	
2.10. <u>Authorization to Purchase and Install New Primary Play Structure at Rio Seco</u>	86
It is recommended that the Board of Education authorize administration to purchase and install a new primary playground structure at Rio Seco	

- 2.11. Authorization to Purchase and Install New Intermediate Play Structure at Rio Seco** 87
It is recommended that the Board of Education authorize administration to purchase and install a new intermediate playground structure at Rio Seco
- 2.12. Authorization to Sell/Dispose Of Surplus Items** 88
It is recommended the Board of Education declare the described items as surplus with a value of less Than \$50.00 and authorize the sale or disposal of them in accordance with the recommended terms.

Educational Services

- 3.1. Approval of Nonpublic Agency Contract with Maxim Healthcare for Nursing Services** 92
It is recommended the Board of Education approve the Nonpublic Agency Contract with Maxim Healthcare for nursing services.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 93
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Educational Services and Scholarships Agreement with National University** 95
It is recommended that the Board of Education approve the educational services and scholarships agreement with National University.
- 4.3. Approval of 2018-2019 District School Calendar** 98
It is recommended that the Board of Education approve the 2018-2019 District school calendar.
- 4.4. Approval of Short Term Positions** 100
It is recommended that the Board of Education approve the short-term positions.

- F. DISCUSSION AND/OR ACTION ITEMS** 101
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. District Climate Committee** 102
It is recommended that the Board of Education review and discuss the proposed committee title change, charge, and responsibilities of the Character Education Advisory Committee. Action, if any, is at the discretion of the Board.

Business Services

- 1.1. Approval of First Period Interim Report** 103
It is recommended that the Board of Education approve the First Interim Report with a positive certification regarding the District's ability to meet its financial obligations for the 2017-18 fiscal year and two subsequent years.
- 1.2. Approval of Monthly Financial Report** 104
It is recommended that the Board approve the Monthly Financial Report for cash and budget revision transactions posted through October 31, 2017.
- 1.3. Comprehensive Facilities Needs List and Reauthorization of \$15,371,422 in Authorized But Unissued General Obligation Bonds** 107
This is an information item. Action, if any, is at the discretion of the Board.

1.4.	<u>Resolution No. 1718-14 of the Board of Education of the Santee School District Declaring the Board's Intent to Consider the Conveyance of an Easement to San Diego Gas & Electric for Installation and Maintenance of Electric Vehicle Charging Stations on the PRIDE Academy School Site Property.</u>	109
	It is recommended that the Board approve Resolution No. 1718-14 of the Board of Education of the Santee School District Declaring the Board's Intent to Consider the Conveyance of an Easement to San Diego Gas & Electric for Installation and Maintenance of Electric Vehicle Charging Stations on the PRIDE Academy School Site Property.	
G.	BOARD POLICIES AND BYLAWS	121
1.1.	<u>Second Reading: Revised Board Policy and Administrative Regulation 5030, Student Wellness</u>	122
	It is recommended that the Board of Education approve revised Board Policy and Administrative Regulation 5030, Student Wellness.	
1.2.	<u>Second Reading: Revised Board Policy and Elimination of Administration Regulation, 1325, Distribution of Advertising and Promotion for Organizations Outside Santee School District</u>	140
	It is recommended that the Board of Education approve Revised Board Policy and Elimination of Administration Regulation, 1325, Distribution of Advertising and Promotion for Organizations Outside Santee School District.	
1.3.	<u>Second Reading: Revised Board Policy 6142.93, Science Instruction</u>	147
	It is recommended that the Board of Education approve Revised Board Policy 6142.93, Science Instruction.	
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	150
I.	CLOSED SESSION	150
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
2.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	
3.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	RECONVENE TO PUBLIC SESSION	150
K.	ADJOURNMENT	150

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for December 19, 2017 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Levens-Craig

___ El-Hajj

___ Fox

___ Burns

___ Ryan

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the December 5, 2017, organizational meeting

Agenda Item A.

Item B. ORGANIZATIONAL MEETING

1. Election of Board of Education Officers
2. Board Meeting Calendar for 2018
3. Board of Education Representative to Councils, Advisory, and Other Committees

Agenda Item B.

BACKGROUND:

California Education Code Sections 35143 and 72000 provide that the governing board of each school district shall hold an annual organizational meeting between December 1 and December 15, 2017. California Education Code Section 35022 provides that every school district governing board shall elect at its organizational meeting a president and a clerk from among its members.

Tonight the governing board will hold its annual organization meeting in accordance with these Education Codes.

Board Bylaw 9120 describes the Board's procedure for automatic rotation of Board officer positions at its annual organizational meeting. The Board must take formal action to annually implement the bylaw. The officers serve until the next annual organizational meeting. Upon the election/rotation of officers, the bylaw will be revised to reflect the changes.

- Dianne El-Hajj, President
- Ken Fox, Vice President
- Dustin Burns, Clerk
- Barbara Ryan, Member
- Elana Levens-Craig, Immediate Past President, Member

In accordance with Board Bylaw 9122, the Superintendent shall act as Secretary to the Board of Education. The policies for each officer of the Board, as well as the Secretary to the Board, are available on the school district web page under School Board. (<http://www.santeesd.net/page/22>)

RECOMMENDATION:

Board members will rotate offices and appoint the Superintendent as Secretary to the Board. Board Bylaw 9120 will be automatically revised to reflect the new officers of the Board.

FISCAL IMPACT:

There is no fiscal impact to this item.

Motion: _____ Second: _____ Vote: _____ Agenda Item B.1.

BACKGROUND:

According to Education Code 35140 and Board Bylaw 9320, a calendar of regular meeting dates must be submitted to the County Office of Education by each governing board immediately following its organizational meeting in December. The purpose of this agenda item is to establish the meeting calendar for the year 2018. Presently, the Board meets on the first and third Tuesdays of each month. The assembly room in the Douglas E. Giles Educational Resource Center is the official regular meeting location. Meetings are held at 7:00 p.m.

The schedule presented for 2018 reflects no meetings scheduled for January 2, April 3, and July 3, as they fall during and/or following holiday breaks, impacting staff preparation time.

RECOMMENDATION:

Administration recommends continuation of the existing meeting schedule with the exceptions listed above. The recommended meeting schedule is attached.

FISCAL IMPACT:

There is no fiscal impact to this item.

Motion: _____ Second: _____ Vote: _____ Agenda Item B.2.



SANTEE SCHOOL DISTRICT

BOARD OF EDUCATION 2018 MEETING DATES

- Meeting schedule: First and third Tuesdays of each month
- Meeting time: 7:00 p.m.
- Meeting location: Douglas E. Giles Educational Resource Center
9619 Cuyamaca Street
Santee, CA 92071

***January 16**

February 6 and 20

March 6 and 20

***April 17**

May 1 and 15

June 5 and 19

***July 17**

August 7 and 21

September 4 and 18

October 2 and 16

November 6 and 20

December 4 and 18

*No regular meetings are scheduled for January 2, April 3, and July 3 due to holiday break schedules.

Board Approved:

Santee School District 2017-2018 School Calendar

<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="7">July 2017</th></tr> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	July 2017							S	M	T	W	TH	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>7/4 INDEPENDENCE DAY</p> <p>7/28 Principals return</p> <p>7/31 VPs return</p> <p>8/1 *Sch Sec/SACs return</p> <p>8/1 11-mo employees return</p> <p>8/7 School offices open to public</p> <p>8/14 Teachers return</p> <p>8/14-8/15 District Prof Dev</p> <p>8/16-8/18 Site Prof Dev</p> <p>8/21 10-mo employees return</p> <p>8/21 Students Return</p> <p>8/21 9-mo employees return</p>	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="7">January 2018</th></tr> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>TH</th><th>F</th><th>S</th></tr> <tr><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td></tr> <tr><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td></tr> <tr><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td></tr> <tr><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td></tr> <tr><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td></tr> <tr><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td></tr> <tr><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td><td>21</td></tr> </table>	January 2018							S	M	T	W	TH	F	S	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	<p>1/1 NEW YEAR'S DAY observed</p> <p>1/2 LOCAL HOLIDAY</p> <p>1/8 Classes resume</p> <p>1/15 MARTIN LUTHER KING DAY</p>							
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Students 180
 9-month 180
 Teachers 185
 10-month 203
 Sch Sec/SAC 203
 11-month 225

Vice Principals 200
 Principals 204
 12-month 245

Promotion dates vary (please contact school sites)

*Variations of Sch Sec/SAC employee schedules will be approved by supervisor and a copy provided to payroll.
 Board Approved: 3/7/17 & 3/21/17

Organizational Meeting Item B.3.
Prepared by Kristin Baranski
December 5, 2017

Board of Education Representatives to
Councils, Advisory and Other Committees

BACKGROUND:

Board Bylaw 9141 encourages appointment of Board members to serve on District committees, advisory committees/councils, or committees/councils for other agencies or organizations. In doing so, Board members have the opportunity to exchange ideas and opinions with parents, staff, and members of the community. Attached are the assignments designated in 2017.

Meetings of District advisory councils and committees are open to the public and Board members may attend any meetings as they wish. A quorum of Board members may be present as observers without violation of the provisions of the Ralph M. Brown Act (Government Code 54952.2).

RECOMMENDATION:

Administration recommends Board Member selection and assignment to committees/councils as desired.

FISCAL IMPACT:

None

Motion: _____ Second: _____ Vote: _____ Agenda Item B.3.



Santee School District Board of Education 2017 COMMITTEE ASSIGNMENTS

Committee (Staff chairs included)	Burns	El-Hajj	Fox	Levens-Craig	Ryan
A. District Advisory Committee (DAC) <i>Chair: Dr. Stephanie Pierce (formerly ACI)</i>				X	X
B. Other District Committees					
1. Budget Advisory Committee <i>Chair: Karl Christensen</i>		X		Alt	
2. Calendar Committee <i>Chair: Tim Larson</i>		Alt	X		
3. Character Education Committee <i>Chair: John Schweller</i>	X				Alt
4. Communication Committee <i>Chair: Superintendent</i>				X	
5. Facilities/Safety Committee <i>Chair: Christina Becker/Charlie Myers</i>				X	
6. Audit Ad Hoc Committee <i>(Active as necessary)</i>	X		X		
7. Special Education Advisory Committee <i>Chair: Dr. Stephanie Pierce</i>			X	X	
8. Wellness Committee <i>Chair: Cathy Abel</i>		X			Alt
C. District – Greater Community Committees					
1. Board/Santee City Council Joint Conference Committee <i>District Representative: Superintendent Board Representatives are Board Pres. and VP</i>				X	X
2. Educational Foundation	X				X
3. County Service Area #69			X		
4. Legislative Representative				X	X
5. Santee Chamber of Commerce				Alt	X
6. Santee Collaborative <i>Collaborative Coordinator: Meredith Riffel</i>			X		

Item C. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claim Against the District
 - 1.5. Schedule of Upcoming Events
2. Spotlight on Learning: PRIDE Academy
3. California Dashboard

DEVELOPER FEES COLLECTION REPORT
2017-18
CUMULATIVE THROUGH NOVEMBER 16, 2017

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		Parcels 384-223-01-00 thru 384-223-14-00	07/10/17	28,278	\$61,080.48	PA
X		1011 Pepper Drive	07/31/17	565	\$1,220.40	PD
X		9624 West Hartland Circle	08/10/17	582	\$1,257.12	RS
X		10695, 10689, 10683, 10682, 10688, 10694 Cobble Ct.	10/04/17	16,168	\$34,922.88	HC
X		10677, 10671, 10665, 10664, 10670, 10676 Cobble Ct.	10/04/17	15,876	\$34,292.16	HC
X		10659, 10653, 10647, 10646, 10652, 10658 Cobble Ct.	10/04/17	16,224	\$35,043.84	HC
X		10707, 10683, 10713 Braverman Drive	10/04/17	7,618	\$16,454.88	HC
X		10707, 10701, 10700, 10706, 10712 Cobble Ct.	10/04/17	12,970	\$28,015.20	HC
X		9039 Willowgrove Circle	10/31/17	1,325	\$2,862.00	CH
X		8604, 8605, 8608, 8609, 8612, 8613 Arlington Way and 8652, 8656, 8660, 8664, 8668 Camden Dr.	11/13/17	22,707	\$49,047.12	CFH
X		8604, 8605, 8608, 8609, 8612, 8613 Comiskey Way and 8640, 8644, 8648 Camden Dr.	11/13/17	19,102	\$41,260.32	CFH
X		8612, 8616, 8620, 8624, 8628, 8632, 8636 Camden Dr.	11/13/17	14,571	\$31,473.36	CFH
X		8604, 8605, 8608, 8609, 8613 Ebbets Way and 8672, 8676, 8680, 8684 Camden Dr.	11/13/17	18,582	\$40,137.12	CFH
TOTAL PAGE 1					\$377,066.88	

- *Additional square footage (total is over 500 square feet)
- ** Fee Exempt - Senior / Elder Care Facility
- *** Fee Exempt - Less than 500 square feet
- **** Fee Exempt - Religious Facility

Requests For Use Of Facilities - December 5, 2017

Group	Location	Date	Days	Time	Attend.	Fees Applied
Cajon Park						
Cajon Park Robofalcons FLL Team (Robotics Club)	Classroom	11/1/17	Wednesday	3:30 pm - 5:30 pm	12	
Boy Scouts of America (Cub Scout Recruiting)	Library	11/1/17 - 12/13/17	Wednesday	5:30 pm - 7:30 pm	20	
Hill Creek						
CYT @ School (Performing Arts Program)	Multi-Purpose	9/14/17 - 6/1/18	Tuesday	1:45 pm - 3:30 pm	20	
CYT @ School (Performing Arts Program) Showcase on Friday	Multi-Purpose	9/14/17 - 6/1/18	Friday	5:00 pm - 8:00 pm	50	
Girl Scouts San Diego Troop 05208	Classroom	11/6/17 - 6/4/18	Monday	6:30 pm - 7:45 pm	12 - 16	
Rio Seco						
Club Live (Leadership Club)	Library	11/6/17 - 5/21/18	Monday	2:46 pm - 3:46 pm	20+	
Cub Scout Pack 383, Den 6 Tigers (Den Meeting)	Library	11/13/17 - 5/14/18	Monday	5:30 pm - 6:30 pm	16	
PTSA (Family Night/General Board Meeting)	Multi-Purpose	12/1/17	Friday	4:00 pm - 9:00 pm	50	
Santee School District Superintendent's Office (LCAP Annual Review)	Multi-Purpose	3/13/18	Tuesday	3:30 pm - 8:00 pm	80	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 11/17/2017
 Month 4 Week 3
 School Week 13

SCHOOL	REGULAR ED														SPECIAL ED										Total All								
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/17/17	11/18/16	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/17/17	11/18/16	# Diff	% Diff	11/17/17	11/09/17	# Diff	
Cajon Park		13	83	114	100	92	110	113	105	93	109	932	923	9	1.0%	6	10	7	7	5	11	7	15	7	75	76	-1	-1.3%	1007	1007	0		
Carlton Hills		24	63	81	71	72	61	50	47	65	66	600	583	37	6.6%	6	3	1	3	5	4	2	6	2	32	32	0	0.0%	632	629	3		
Carlton Oaks			74	81	83	76	72	96	75	129	95	782	772	10	1.3%	6	4	5	5	8	5	12	8	5	56	57	-1	-1.8%	838	837	1		
Chef F. Harritt		22	84	78	85	72	70	53	52	58	54	628	641	-13	-2.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	628	627	1	
Hill Creek		25	95	85	91	78	83	79	84	74	87	739	732	7	1.0%	3	4	1	2	0	6	0	0	0	16	19	-3	-15.8%	755	755	0		
Pepper Drive		21	93	120	106	89	138	110	100	106	84	967	962	5	0.5%	0	0	0	0	0	0	0	1	4	3	8	6	2	33.3%	975	978	-3	
Prospect Ave		20	69	62	62	62	59	73	50	45	56	558	568	-10	-1.8%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	558	559	-1	
Rio Seco			90	109	99	109	106	120	117	90	100	940	958	-18	-1.9%	6	6	0	1	5	9	13	7	8	55	53	2	3.8%	995	993	2		
Sycamore Canyon		21	67	64	44	44	41	39	42	0	0	362	350	12	3.4%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	362	362	0		
SUBTOTAL	0	146	718	794	741	692	740	733	652	660	632	6508	6469	39	0.6%	0	27	27	14	18	21	35	35	40	25	242	243	-1	-0.4%	6750	6747	3	
Alternative School			0	2	4	2	0	2	3	6	6	25	32	-7	-21.9%																		
Santee Success											4	4	5	-1	-20.0%											0	0	0	0.0%	4	3	1	
NPS												0	0					1	1	3		2		3	10	5	5	100.0%	10	10	0		
SUBTOTAL			0	2	4	2	0	2	3	6	10	29	37	-8	-21.6%	0	0	0	1	1	3	0	2	0	3	10	5	5	100.0%	39	38	1	
TOTAL	0	146	718	796	745	694	740	735	655	666	642	6537	6506	31	0.5%	0	27	27	15	19	24	35	37	40	28	252	248	4	1.6%	6789	6785	4	

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	1	0	1008
Carlton Hills	0	0	632
Chef F. Harritt	0	0	628
Hill Creek	0	0	755
Prospect Ave	0	0	558
Sycamore Canyon	56	0	418
Total PK/EAK	57	0	0

Total Enrollment including PK
6846

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and were rejected and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION / ACTION</u>
Carlton Oaks School	September 27, 2017	Personal Injury

Schedule of Upcoming Events

Date	Event
November 30 – December 3	California School Boards Association Annual Education Conference
December 4	Communication Committee; 3:30 p.m., ERC
December 5	Board meets with Principals; 6:00 p.m., Charles Skidmore Administration Center Organizational Board Meeting for 2018; 7:00 p.m., ERC
December 14	District Advisory Committee (DAC); 6:00 p.m., ERC Budget Advisory Committee; 6:00 p.m., Charles E. Skidmore Administrative Center, Conference Room
December 19	Board Meeting; 7:00 p.m.
December 22 – January 5	Winter Break
January 8	Students Return from Winter Break
January 11	District Advisory Committee (DAC); 6:00 p.m., at ERC
January 15	Martin Luther King Holiday – Schools and Departments Closed
January 16	Board Meeting; 7:00 p.m.
January 19	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
January 22	Special Education Advisory Committee; 6:00 p.m., at ERC
January 29	Wellness Committee; 3:30 p.m., at ERC
February 5	Communication Committee; 3:30 p.m., ERC Character Education Committee; 4:00 p.m., at DO Conf. Room
February 6	Board Meeting; 7:00 p.m.
February 8	District Advisory Committee (DAC); 6:00 p.m., at ERC
February 12	Lincoln Holiday – Schools and Departments Closed
February 19	President’s Day Holiday – Schools and Departments Closed
February 20	Board Meeting; 7:00 p.m.

Reports and Presentations Item C.2.
Prepared by Kristin Baranski
December 5, 2017

Spotlight on Learning: PRIDE Academy

BACKGROUND:

Complex learning tasks, personalized instruction, and accessible technology are the foundations of Santee School District's educational program. Students are asked to think differently about solving problems, apply learning to real-world situations, and collaborate with peers. As students deepen their understanding of grade level standards and optimize their growth and performance multiple assessment measures, the vision of a high-quality instructional program becomes a reality.

Tonight, Principal Terry Heck and his team will spotlight student learning at PRIDE Academy.

Agenda Item C.2.

BACKGROUND:

Tonight Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, will present on the California Dashboard, the accountability system as part of the Local Control Funding Formula.

Motion: _____ Second: _____ Vote: _____

Agenda Item C.3.

Item D. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item E.1.1.
Prepared by Kristin Baranski
December 5, 2017

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- November 21, 2017, regular meeting minutes
- November 7, 2017, regular meeting minutes
- November 7, 2017, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item E.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 21, 2017
MINUTES

Charles E. Skidmore
Administration Center
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:00 p.m.

Members present:

Elana Levens-Craig, President

Dianne El-Hajj, Vice President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Administration present:

Karl Christensen, Assistant Superintendent, Business Services

Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Levens-Craig invited Jim March and Aaron Householder, volunteers from Senator Joel Anderson's office, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member El-Hajj moved approval.

Motion: El-Hajj
Second Ryan
Vote: 5-0

Levens-Craig Aye
El-Hajj Aye
Fox Aye

Burns Aye
Ryan Aye

B. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda.

Jim March and Aaron Householder, volunteers from Senator Joel Anderson's office, extended the Board an invitation to the Senator's Holiday Legislative Open House on Tuesday, December 12 at 6:00 pm, in El Cajon.

C. DISCUSSION AND/OR ACTION ITEMS

Business Services

- 1. Award of Bid 1718-077-102 Installation & Site Work For New Modular Classroom Buildings at Pepper Drive School**
- 2. Award of Bid 1718-077-109 Installation & Site Work for New Modular Classroom Buildings at Rio Seco School**
- 3. Approval of Architecture & Design Services with Studio WS Architecture & Engineering for Rio Seco School Parking and Multi-Purpose Court Expansion for the Modular Classroom Building Project**

4. **Approval of Inspector of Record for the Rio Seco and Pepper Drive Modular Classroom Building Construction Projects**
5. **Approval of Testing Lab and Construction Materials Testing Services for the Rio Seco and Pepper Drive Modular Classroom Building Construction Projects**
6. **Project on Office of Public School Construction (OPSC) Unfunded Approvals List**

Karl Christensen, Assistant Superintendent of Business Services, shared the items on the agenda were all related to the award of bids for the modular classrooms at Pepper Drive and Rio Seco schools. He explained he would provide a brief overview and, if desired, the Board could take one action on all of the items with one motion.

Mr. Christensen mentioned the first two items were to award bids for installation and site work for new modular classroom at Pepper Drive School; and the replacement of Project SAFE portables at Rio Seco School. He explained State Grant amount for the projects at Pepper Drive was \$2,256,120; and \$259,210 for Rio Seco.

Mr. Christensen explained the current bid for Pepper Drive was \$2,730,000; and with soft costs, it was estimated to be \$2,921,098. He explained that if Project SAFE pays a portion of the cost, \$256,242, the remaining balance would be \$408,736; to be paid from the Renzulli funds as previously discussed. The current bid for the Rio Seco project was \$1,494,000; and with soft costs, it was estimated at \$1,842,838. He explained the State Grant amount for Rio Seco is \$259,210. If Project SAFE paid \$407,714, the remaining balance would be \$1,175,914; to be paid from the Renzulli funds as previously discussed.

Mr. Christensen mentioned Project SAFE's contributions of \$663,956 towards the projects, would require the use of approximately \$1.6 million of Renzulli funds. He mentioned Renzulli funds are currently \$2.8 million. Mr. Christensen explained this would allow the District to complete the Cajon Park project; he clarified the District had not requested bids for this project. Mr. Christensen explained this project was to add classrooms at the Cajon Park former Junior High site. He mentioned discussion was held on doing a pre-school expansion and that project had been submitted for the grant several years ago; and is on the books for \$422,704. Mr. Christensen explained that if the District decided to move forward with this project, a letter had to be submitted to the Office of Public School Construction. He explained that if Project SAFE contributes towards the projects, the cost from the Renzulli funds would be approximately \$2,656,446.

Mr. Christensen provided an analysis of Project SAFE and mentioned the project had a healthy fund balance. He explained their estimated outgo for 2017-18 was \$2,231,455; and a three-month reserve would be approximately \$557,864. It is projected they end the year with a fund balance of \$1,159,522. Mr. Christensen explained he was estimating a \$400,000 down payment from Project SAFE would leave a balance of \$263,956; which could be paid via a lease through a bank and/or repayment to the District, if District funds were used. This would leave Project SAFE with ending fund balanced of \$759,522; a \$201,658 surplus above the desired three-month reserve. Mr. Christensen clarified this included a four percent (4%) interest charge, if it was being paid back to a bank; no interest would be charged if they would reimburse the District. Project SAFE's annual lease payment would be approximately \$43,978. Mr. Christensen mentioned Project SAFE's last payment, of \$20,000 for the Hill Creek portables, is this year. He explained this would be an increased operational cost of a little less than \$24,000 for seven (7) years.

Mr. Christensen clarified the figures for the Cajon Park were estimates and if the letter was submitted, the District would go out to bid, add the estimated soft costs, to determine the cost of the project. The current estimate is \$1.5 million. He explained the cost of the three projects would be \$2,656,446, in addition to the \$263,956, for an approximate cost of \$2.9 million. Mr. Christensen mentioned this was approximately \$100,000 over the Renzulli fund balance; that could be paid out of developer fees or facility set-aside funds.

Facility Projects Funded by State Grants

Site	Project Description	Application Number	SAB Project Cost	State Grant Amount	District Match Required by SAB	Revised Project Cost	Project SAFE Funding	Estimated Remaining Local Funding Needed	Comment
Pepper Drive	Replace 3 portables, renovate 2 portables; site data and electrical infrastructure upgrade	57/68361-00-011	3,760,200	2,256,320	1,504,080	2,921,098	256,242	408,736	Can use \$2m HVAC replacement project towards match requirements. \$724k paid by Prop 39, leaving \$1.3m for match
Rio Seco	Replacement of 4 Project SAFE portables, paving for overflow parking lot and MP courts	57/68361-00-010	432,017	259,210	172,807	1,842,838	407,714	1,175,314	Includes paving for parking lot and MP courts for hardscape play area equity
Cajon Park	Install/Construct 3 classrooms with adult and child RR	57/68361-00-012	704,507	422,704	281,803	1,494,500		1,071,796	
District Total:			4,896,724	2,938,034	1,958,690	6,258,436	663,956	2,656,446	

LEASE OF MODULAR BUILDINGS

Term in Years:	7	
Interest Rate:	4.00%	Debt Amt
Down:	400,000	263,956
Annual Lease Payment:	43,978	
Current MC Lease Payment (Last Payment 2017-18):	20,170	
Additional Operating Cost:	23,808	
Estimated Project SAFE Outgo 2017-18:	2,231,455	# of Mnths
Desired Reserve:	557,864	3
Projected Project SAFE Ending Fund Balance w/o Down Payment:	1,159,522	
Projected Project SAFE Ending Fund Balance with Down Payment:	759,522	
Desired Reserve Surplus(Deficit):	201,658	

Member Ryan asked for clarification that the Board would not take action on the Cajon Park project. Mr. Christensen confirmed he only needed direction from the Board to submit the letter to the Office of Public School Construction (OPSC). Member Ryan mentioned she had some concerns she had addressed with the Superintendent. She mentioned she was concerned with the idea of connecting the new pre-school classroom with the existing Santee Success Program; and the ability of the students to go back-and-forth. Member Ryan mentioned she felt a discussion was needed to determine the purpose and use of the building (i.e., private pre-school, Project SAFE, Yale, etc.). Mr. Christensen shared these were conceptual ideas when the plans were submitted for a Yale preschool expansion. He mentioned plans could be altered; and agreed, the site needs to be assessed to determine the need. Mr. Christensen clarified only a conceptual idea is required for the submission of the letter to the OPSC. He explained the District submits the letter; and when the bonds are issued (possibly in early spring), the State Allocation Board would apportion the funds for this project and then the District has 90-days to submit the forms confirming it is "shovel-ready." He mentioned that between now, when we submit the letter, and when we go out to bid, discussions would be held as to what the project would look like.

Member Ryan stressed her concern about submitting a letter and without having a plan. Mr. Christensen clarified that if the letter is submitted, and the funds are apportioned for the project, the District has to submit a form to request the funds. If the form is not submitted, then the project goes to the bottom of the list; just as it would if the letter is not submitted. Member Burns inquired on the specifics of letter. Mr. Christensen explained the letter does not require specifics on the project and only asks that the District confirm it will be "shovel-ready" to start the project when the funds are apportioned. Member Burns expressed his concern with the use of Project Safe funds; and shared the need for staff training and recruitment, etc. He mentioned he was okay with submitting a "vague" letter that would give the District the flexibility on the project. Mr. Christensen shared a copy of the proposed letter. Member Burns reiterated the variety of modulares currently available and the need to assess the current needs. Mr. Christensen clarified the bid stipulates a specific type of modular. Member Burns shared his disappointment, as he had shared the different type of modulares currently available that could be used in a variety of ways.

President Levens-Craig inquired the Board's desire to provide direction to Mr. Christensen to submit the letter for the Cajon Park project. Member Ryan mentioned the letter could be submitted, only if it was not committing the District and the Board hold a conversation regarding the project, as soon as possible. It was the Board's consensus for Mr. Christensen to submit the letter.

Mr. Christensen explained items C.1. - C.5. were the bids, soft costs, architecture and design, inspector of record, and testing lab and construction materials testing services, associated with the modulares at Pepper Drive and Rio Seco schools.

Member El-Hajj moved approval of Items C.1. Award of Bid 1718-077-102 Installation & Site Work For New Modular Classroom Buildings at Pepper Drive School; C.2. Award of Bid 1718-077-109 Installation & Site Work for New Modular Classroom Buildings at Rio Seco School; C.3. Approval of Architecture & Design Services with Studio WS Architecture & Engineering for Rio Seco School Parking and Multi-Purpose Court Expansion for the Modular Classroom Building Project; C.4. Approval of Inspector of Record for the Rio Seco and Pepper Drive Modular Classroom Building Construction Projects; C.5. Approval of Testing Lab and Construction Materials Testing Services for the Rio Seco and Pepper Drive Modular Classroom Building Construction Project. Member Burns explained he was voting against the items because he was very disappointed that when he brought up the variety of modulares currently available, the Board should have held a conversation on the current needs. He shared the idea was to help programs within the District.

Motion:	<u>El-Hajj</u>	Levens-Craig	<u>Aye</u>	Burns	<u>No</u>
Second	<u>Fox</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-1</u>	Fox	<u>Aye</u>		

D. ADJOURNMENT

With no further business, the regular meeting of November 21, 2017 was adjourned at 6:28 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 7, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 7:00 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Levens-Craig invited Betty Vega, retired Principal and member of the Education Foundation, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. Santee School District Foundation Innovation Grants

Superintendent Baranski shared the Santee School District Foundation provided \$25,000 toward innovative projects that enrich the educational experiences of Santee School District students. She mentioned grants were reviewed and selected based on a competitive process. Superintendent Baranski expressed her gratitude and welcomed Dr. Lisbeth Johnson, retired Superintendent, and other Foundation members, to honor the following grant recipients.

SCHOOL	GRANT TITLE	DESCRIPTION	AMOUNT
Carlton Oaks	Classroom Ukuleles and Curriculum	Third grade students will be taught beats, chords, rhythms, and music appreciation.	\$ 1,500
Hill Creek	Classroom Calm Down Kits	EAK – 8 th grade students will receive a series of lessons on emotional management. Calm Down Kits will be created with such things as stress balls, fidget tools, a calm down steps poster, and timer.	\$ 1,500
Rio Seco	Lego Mindstorm Upgrade and Expansion	Students will build, code, learn about robots, and a first Lego League Team will be formed to participate in completion. Sixth grade students will be able to participate in an afterschool program that will focus on engineering practices and robotics.	\$ 4,000
Sycamore Canyon	<u>In</u> novative <u>Play</u> <u>Ad</u> apted <u>D</u> aily (IPAD)	IPAD technology will be used to promote academics, language and social skills for students with autism, other learning disabilities, and speech and language disorders.	\$ 4,000
Santee Success	Outdoor Learning Center	Students will expand and create an outdoor learning classroom using their existing garden and incorporating growth mindset, project and inquiry based learning, and STEAM (plant growth will be charted).	\$ 1,500
Carlton Hills	Carlton Hills Kids First DJ's Incorporated	Funds will be used to purchase a sound system for 25-35 students in junior high. Students will meet to do digital art, run the calendar, DJ at dances, etc. Students are group for collaboration, practicing DJ skills, and developing crates of song folders.	\$ 1,683
Hill Creek	First Grade Literacy Musical	Wonders Literacy curriculum will be used as a springboard to integrate a musical and theatrical thread into reading, writing, and speaking skills.	\$ 1,900
Total Awarded			\$ 16,083

3. **Spotlight: California Dashboard Local Indicators**

Superintendent Baranski welcomed Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, and Bonner Montler, Director of Assessment and Learning Support, to present on Santee School District's submission of Local Control Indicator progress for the California Dashboard.

Dr. Pierce shared that this year is the first year the District has the requirement to add local indicators into the California Dashboard as part of the Local Control Funding Formula (LCFF) requirements; and provide multiple measurements. She explained that in the California Dashboard, the District selects "met" if each section is completed. She explained the "met" category is not evaluative and is only an indicator that represents that the District did the work by completing each section in the Dashboard. Dr. Pierce clarified the District is only required to have the local indicator requirement at the LEA (District) level.

She explained the California Dashboard provides metrics for each of the eight (8) state priority areas. The four (4) priority areas for a district to report this local data include Priority 1: Basic Services; Priority 2: Implementation of State Standards; Priority 3: Parent Involvement; and Priority 6: School Climate. Dr. Pierce mentioned it is also necessary for the LEA to provide this information in a Board report prior to publishing on the Dashboard; and shared this presentation met this requirement.

Dr. Pierce shared a screen shot of the data input for Priority 1 – Basic Services: Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities. She explained the District does not have any teachers misassigned and explained Administration shares this information at the start of the school year in a personnel item; and instructional materials as part of the resolution of instructional sufficiency and the

Williams Complaint items. Dr. Pierce mentioned Administration also reports on facilities through the Executive Summary and throughout the year in other Board items and updates.

<p>Number/percentage of misassignments of teachers of English learners, total teacher misassignments, and vacant teacher positions: *</p> <p>0%</p>
<p>Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home: *</p> <p>0%</p>
<p>Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies): *</p> <p>0</p>
<p>Criteria:</p> <p>Please assess the local educational agency performance on meeting the standard by designating the following: ^</p> <p><input checked="" type="radio"/> Met</p> <p><input type="radio"/> Not Met</p> <p><input type="radio"/> Not Met For Two or More Years</p>

Dr. Pierce explained Priority 2 - Self-Reflection Tool for Implementation of State Academic Standards is the self-assessment survey completed on the District’s progress in implementing the standards and instructional materials in all the content areas. She provided a copy of the survey showing each of these areas including professional learning, instructional materials, policies around the District’s academic program that include standards, curriculum and assessment, and other academic support standards, and support for teachers and administration.

Mr. Montler explained Priority 3 - Self-Reflection Tool for Parent Engagement showed information on parent involvement as captured in the LCAP and the executive summary. He mentioned this includes site administrator stakeholder input with PTA, SSC, ELAC, Districtwide, DELAC, DAC, BAC, and the Special Education Advisory Committee. He shared data showed an increase in volunteers and the number of members serving on site and District committees. For volunteers, the District saw a 7,000-hour increase in logged hours that totaled 47,000 hours district-wide. Mr. Montler mentioned the District met the standard for the evaluation of engagement.

Mr. Montler shared Priority 6 - School Climate requires the administration of a survey for grade-spans K-5 and 6-8. He explained the District uses the WestEd California Healthy Kids Survey to collect information on school climate. He shared the results of the survey showed the District improved the overall school climate index from 337 in 2015, to 369 in 2017; and explained the scale ranges from 100 – 500 points. A score of 337 points puts Santee at the 91-percentile for schools and 95-percentile compared with similar schools.

District School Climate Index (SCI)

	2015	2016	2017	Change
Average Score ^A	337	308	369	+32
State Percentile for Avg. School ^B	78	58	91	+13
Similar Schools Percentile for Avg. School ^B	76	52	95	+19



4. **Wellness Policy Update**

Mr. Christensen explained the District first adopted its Wellness Policy in 2006 and since then, it had gone through numerous revisions as Federal and State regulations changed and recommendations on model wellness policies were incorporated. Cathy Abel, Director of Child Nutrition Services, and John Schweller, Coordinator of Pupil Services, and co-chairs of the Wellness Committee provided an update on recent activities of the committee and proposed revisions to the Wellness policy, using the following infographic.



C. **PUBLIC COMMUNICATION**

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were no comments.

D. **CONSENT ITEMS**

President Levens-Craig invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 1.2. **Establish Date and Time of the Board of Education Annual Organizational Meeting**
- 1.3. **Approval to Omit the January 2, 2018 Board of Education Meeting from the 2018 Board Meeting Calendar**
- 1.4. **Approval of Agreement for Consultant Services with Leadership Associates for Superintendent Advisement Services during 2017-18 School Year**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations, Grants, and Bequests**
- 2.4. **Approval of Consultants and General Service Providers**
- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.6. **Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation**
- 2.7. **Approval of Agreement with Capitol Public Finance Group to Conduct and Prepare a School Fee Justification Study**
- 3.1. **Approval of Nonpublic School Master Contract with San Diego Center for Children Nonpublic School Services**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Short Term Positions**

- 4.3. Approval of Memorandum of Understanding with McAlister Institute for Drug Prevention Support
- 4.4. Approval of Memorandum of Understanding Between San Diego County Superintendent of Schools and Local Education Agencies with Candidates for Enrollment in Preliminary and/or Clear Administrative Services Credential Programs
- 4.5. Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds
- 4.6. Approval of Increase in Work Hours for Identified Classified Non-Management Position
- 4.7. Adoption of Resolution No. 1718-13 to Eliminate Identified Classified Non-Management Positions
- 4.8. Approval to Renew Agreement and New Rate Structure with Atkinson, Andelson, Loya, Ruud, & Romo

Member Ryan moved approval.

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>El-Hajj</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Board Legislative Goals for 2018

Superintendent Baranski presented the proposed Legislative Goals for 2018 for Board consideration and approval. Member Ryan moved approval.

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

Business Services

2.1. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, presented the cash and budget revision transactions posted through September 30. He explained the District ended the month with a cash balance in the General Fund of \$10.7 million and it is projected the District will be able to meet all of its financial obligations. Mr. Christensen shared that for budget revision transactions, the District is projecting an operating deficit in both the Unrestricted and Restricted General Funds; and with Adopted budget assumptions, the District projects a decline in the reserve percentage over the three-year period of the multi-year projections. He mentioned the First Interim report, with updated projected reserve percentages, would be presented at the December 5 meeting.

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

2.2. Comprehensive Facilities Needs List

Mr. Christensen shared that since 2006, when the Capital Improvement Program was launched, the District has made great strides in modernizing facilities and maintaining them in good repair. Most of those modernization endeavors are nearly ten (10) years old now and the list of facility needs continues to grow. He explained that in order to provide an organized method for cataloguing potential projects and planning, Administration had been working on developing a Comprehensive Facilities Needs List.

Mr. Christensen shared that the District's financial advisor, Dale Scott, was in attendance to present the Board with information about possible actions to manage long-term debt and finance remaining Capital Improvement Projects; as well as position the District to take advantage of bond financing for future needs. He mentioned this was part one of a three-part series for the Comprehensive Facilities Needs List. Mr. Christensen explained this presentation was an introduction to the conceptual idea and framework for categorizing and prioritizing facility projects and shared the following time line:

- December 5th meeting - start reviewing each project on the list and provide additional details and rationale;
- December 19th meeting - finish reviewing projects on the list and discuss priorities.

He explained that the purpose of the list is two-fold: 1) provide a methodology for cataloguing and tracking facility projects; and 2) develop a list of potential projects for future bond sales.

2.3. Long Term Debt Management Plan

Mr. Christensen explained that over the last two years, the District has been able to refinance several outstanding GO Bond and COPs issues; saving over \$36 million in debt service costs for the General Fund and taxpayers. Dale Scott, the District's financial advisor, provided the Board information about a possible bond reauthorization, for the \$15 million of authorized, but unissued GO Bonds; and discussed some ideas for a new bond measure to address some of the needs identified on the Comprehensive Facilities Needs List.

2.4. Authorization to Purchase and Install New Primary Playground Structure at Carlton Hills School

Mr. Christensen explained that staff assessed play structures throughout the District; and shared a copy of the results. He explained the District has three primary structures and four intermediate structures or equipment sets that are in "poor" condition and in need of replacement. Mr. Christensen mentioned that over the next year, the District would periodically bring items to the Board to begin addressing these needs. He explained Administration was asking for authorization to replace the primary play structure at Carlton Hills for a cost not to exceed \$35,000 from the Fund 40 facilities needs set-aside.

The Board expressed their concern there were other schools with equipment that was also in "poor" condition and inquired why the only one being brought forth for repair was the Carlton Hills' structure. Christina Becker, Director of Maintenance, Operations, and Facilities, explained the structure at Rio Seco is still operable; and being assessed as to when it is best to repair and/or replace with minimal interruption to student-use. Member Burns inquired if any of the equipment, labeled in "poor" condition, was unsafe for student-use. Mrs. Becker reassured the Board none of the structures were unsafe for student use. Member Burns mentioned that, for the record, he wanted to clarify that none of the equipment labeled as "poor" condition was unsafe for children and that a plan is being put into place for the repair and/or replacement of the equipment. Mrs. Becker reassured the Board all of the equipment labeled as "poor" was safe for use and that a plan was being put in place for replacement and/or repair of the "poor" equipment within a year.

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policy and Elimination of Administration Regulation, 1325, Distribution of Advertising and Promotion for Organizations Outside Santee School District

Revised Board Policy and Elimination of Administration Regulation 1325, Distribution of Advertising and Promotion for Organizations Outside Santee School District, was presented as a

first reading. Revised Board Policy and Elimination of Administration Regulation 1325 will return to the next meeting for a second reading and request for approval.

1.2. First Reading: Revised Board Policy 6142.93, Science Instruction

Revised Board Policy 6142.93, Science Instruction was presented for a first reading. Revised policy will return to the next meeting for a second reading and request for approval.

1.3. First Reading: Revised Board Policy and Administrative Regulation 5030, Student Wellness

Revised Board Policy and Administrative Regulation 5030, Student Wellness, was presented as a first reading. Board Policy and Administrative Regulation 5030, will return to the next meeting for a second reading and request for approval.

Member El-Hajj shared one of the parents who attended the Wellness committee meeting was surprised that the new law required that food brought into schools for celebrations be packaged and have the ingredients listed. She mentioned this was going to take time to educate parents and for them to get used to the new law.

1.4. Second Reading: Revised Board Policy 6161.1 and Administrative Regulation 6161.1, Selection and Evaluation of Instructional Materials

Revised Board Policy and Administrative Regulation 6161.1, Selection and Evaluation of Instructional Materials was presented as a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared visiting with Senator Anderson on November 1. Member Ryan mentioned the meeting went well and it continues to solidify the District's relationship with Senator Anderson. President Levens-Craig shared he was very appreciative of the fact that the Board comes to him with legislative goals and priorities.

Superintendent Baranski inquired on the Board's desire to hold a follow-up meeting with Dr. Dorothy Zirkle on the TLC grant. It was the Board's consensus that Member Burns and Member Ryan attend the follow-up meeting on behalf of the Board.

President Levens-Craig shared that at a recent TLC meeting, the movie *Resilience* was discussed; a movie about the science of stress and hope. She mentioned they had a free showing at Grossmont and had counselors on hand. President Levens-Craig mentioned some committee members thought this would be great idea to implement District-wide and possibly have some activities for parents and students. She mentioned reaching out to the PTA council president to propose the idea and they were very interested and excited.

Superintendent Baranski shared President Levens-Craig has been working with the Chamber Leadership Class on holding their Education Day at Chet F. Harritt School on Friday, December 8. She extended an invitation to the Board.

President Levens-Craig shared the East County Chamber of Commerce holds a monthly first Friday Breakfast. She mentioned the January meeting was being held at Carlton Oaks Country Club, and shared the District had been invited to speak. President Levens-Craig inquired if there was anything in particular they wanted mentioned; and extended an invitation to the event.

President Levens-Craig shared this year's LCAP Annual Review was on the same date as CSBA's Legislative Action Day. She mentioned wanting to bring this to the Board's attention before the date is confirmed. Member Ryan mentioned she found it more beneficial to visit with Legislators on their own. President Levens-Craig confirmed the LCAP Annual Review would be held on March 13, 2018.

Superintendent Baranski shared a list of upcoming events. President Levens-Craig asked the Board to calendar the Foundation Art Show, LCAP Annual Review, and ACSAs Honoring Our Own Awards.

Member Burns mentioned enjoying the student forums with the Board and the opportunity to speak to the students. He mentioned the more discussions are held about Character Education, the more he feels the need for the District to start moving forward with the committee. Superintendent provided an update on the status of the Character Education committee. Member Burns asked that Administration bring forth to the next meeting the committee charge and make-up of the committee.

H. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 9:07 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:47 p.m. and reported no action was taken.

J. ADJOURNMENT

With no further business, the regular meeting of November 7, 2017 was adjourned at 10:47 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

November 7, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:00 p.m.

Members present:

Elana Levens-Craig, President

Dianne El-Hajj, Vice President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

C. STUDENT FORUM

The Board of Education will meet with student representatives from each school to discuss:

- What do we have in place or do we need to put in place to ensure our schools are safe? What is "character"? How would you define that word? What does an effective character education program look like in a K-8 school?

D. ADJOURNMENT

The November 7, 2017 special meeting was adjourned.

Ken Fox, Clerk

Kristin Baranski, Secretary

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$6,277, and substitute costs of \$805, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Board Travel Report - December 5, 2017

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	
Tuesday	9/26/17	Kathleen Emery Patty Ortiz	ERC ERC	Understanding the Eligibility and Need Regulation	San Diego	\$0	\$205 \$205	State Preschool	Understanding the eligibility and requirements for the State Preschool.
Friday,	10/27/17	Jolie Schiering	Carlton Hills	CPI Training	El Cajon	\$0	\$35	Special Education	This is a Crisis Prevention Intervention training.
Tuesday	11/14/17 & 11/28/17	Amanda Kelso	Pepper Drive	Facilitating Restorative Justice Conferences	San Diego	\$230	\$125	Title 1 School Site Budget	Participants will learn how restorative Justice Conferences benefit victims, Offenders, and the school community by actively involving others
Tuesday	12/05/17	John Schweller Meredith Riffel	ERC ERC	Strategies to Build, Measure and Plan for School Climate & Student Engagement	San Diego	\$0 \$0	\$145 \$145	Pupil Services Pupil Services	Learn practical tools to develop consistent plans that assess & address School Climate & student engagement.
Tuesday	12/05/17	Jeanie Low Jennifer Johnson Larissa Evans	Carlton Oaks Carlton Oaks Carlton Oaks	A Day of Love and Logic with Dr. Charles Fay	Fullerton	\$115 \$115 \$0	\$109 \$109 \$109	Unrestricted School Site Budget	How to build cooperative skills with resistant kids
Thursday	1/25/18	Saeja Keehan Leslie Wiley Andrea Broding Sharon Lara	Cajon Park Cajon Park Sycamore Canyon Rio Seco	Executive Functioning and Learning	San Marcos	\$115 \$115 \$0 \$115	\$88 \$88 \$88 \$88	Special Education Special Education Special Education Special Education	Interactive workshop -prethink teaching strategies and practice executive function supports.
Thurs-Sun	02/01/18- 2/4/18	Tim Larson	DO	2018 California School Personnel Commissioners Asso.	San Diego	\$0	\$375	Human Resources	Meetings and trainings regarding employee benefits Present representatives will participate in CSEBA voting.
Sun-Tues	6/24/18- 6/26/18	Meagan Houfek Dennae Lovell Meghan McMahon Jennifer Rolf	Pride Academy Pride Academy Pride Academy ERC	Get Your Teach On	San Diego	\$0 \$0 \$0 \$0	\$375 \$375 \$375 \$375	Title I Site Budget/ Unrestricted School Site Budget Professional Development	Tips, tricks, best practices, and teacher secrets to building a successful and engaging classroom.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California									
Wed-Fri	2/14/18- 2/16/18	Mimi McGinty	ERC	Every Child Counts Symposium	Anaheim	\$0	\$1,455	Professional Development	Focuses on latest in the field of student services and special education
Wed-Fri	2/21/18- 2/23/18	Dr. Stephanie Pierce	ERC	CISC Leadership Symposium 2018	Monterey	\$0	\$1,410	Professional Development	Develop systematic solutions to create coherent & equitable educational environment.

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of October 2017:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-315249 TO 14-326470	\$653,832.09
0900	N/A	
1200	14-315262 TO 14-323931	\$1,384.13
1300	14-314169 TO 14-325243	\$135,194.99
1400	14-315259	\$64,900.00
2109	N/A	
2139 / 2108	N/A	
2518	N/A	
2538	14-315276 TO 14-321944	\$2,276.74
3500	N/A	
4000	14-315252 TO 14-324619	\$101,678.59
6300	14-315251 TO 14-325234	\$15,123.03
		\$974,389.57

Student Body Warrants issued for the period of October 2017:

\$3,339.17

Payroll Warrants issued for the period of October 2017:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$4,723,400.40
12 00	\$22,856.61
13 00	\$115,551.90
14 00	
25 18	
63 00	\$207,391.35
	\$5,069,200.26

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of October as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$6,046,929.00 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. There were no purchase order increases of 10% or more during the month of October 2017. The table below is a summary of total purchase orders by location for the month of October 2017:

AMOUNT	LOC	LOCATION
\$ 14,377.42	002	PEPPER DRIVE SCHOOL
\$ 10,994.64	003	CARLTON HILLS SCHOOL
\$ 823.68	004	SYCAMORE CANYON SCH
\$ 5,984.02	005	PROSPECT AVENUE SCH
\$ 9,847.54	006	CAJON PARK SCHOOL
\$ 1,223.96	007	CHET F HARRITT SCH
\$ 5,174.07	008	CARLTON OAKS SCHOOL
\$ 5,450.82	009	RIO SECO SCHOOL
\$ 19,555.30	010	HILL CREEK SCHOOL
\$ 789.20	012	STATE PRE-SCHOOL
\$ 320.65	062	SUPERINTENDENT DEPT
\$ 5,218.23	064	BUSINESS SERVICES
\$ 1,231.55	065	HUMAN RESOURCES
\$ 1,566.20	066	EDUCATIONAL SERVICES
\$ 5,582.16	067	SPECIAL EDUCATION
\$ 1,000.00	068	EDUCATIONAL PROJECTS
\$ 1,131.20	070	PUPIL SERVICES
\$ 6,276.01	071	DISTRICT LIBRARY
\$ 21,316.49	072	PROJECT SAFE
\$ 18,086.12	073	TECHNOLOGY SERVICES
\$ 572.54	074	OPERATIONS/CUSTODIAL
\$ 15,192.66	075	MAINTENANCE
\$ 5,574.78	076	TRANSPORTATION
\$ 20,942.62	077	FACILITIES MODERNIZATION
\$ 17,059.81	078	WAREHOUSE
\$ 5,356.28	090	CENTRAL KITCHEN
\$ 200,647.95		Total Purchase Orders Oct 2017

RECOMMENDATION:

Administration recommends approval of purchase orders #0000004191 through #0000004395 issued October 1, 2017 through October 31, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$200,647.95, is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

LOCATION LIST 2017-18

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

**PURCHASE ORDER LISTING
OCTOBER 2017
BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000004194	10/2/2017	DELL MARKETING L.P.	IMAGING DRUM - PD	0100	\$ 51.17	002	PEPPER DRIVE SCHOOL
0000004224	10/9/2017	SEHI COMPUTER PRODUCTS INC	REPL BULB FOR PROJECTOR - PD	0100	\$ 243.11	002	PEPPER DRIVE SCHOOL
0000004228	10/9/2017	MAINTEX INC	CUSTODIAL SUPPLIES - PD	0100	\$ 67.01	002	PEPPER DRIVE SCHOOL
0000004230	10/9/2017	JUNIOR LIBRARY GUILD	LIBRARY BOOKS - PD	0100	\$ 2,801.50	002	PEPPER DRIVE SCHOOL
0000004230	10/9/2017	JUNIOR LIBRARY GUILD	LIBRARY BOOKS - PD	0100	\$ 1,966.55	002	PEPPER DRIVE SCHOOL
0000004231	10/9/2017	BEARCOM WIRELESS	2-WAY RADIOS - PD	0100	\$ 440.40	002	PEPPER DRIVE SCHOOL
0000004232	10/9/2017	EDUDANCE	CONSULTANT SERVICES	0100	\$ 3,960.00	002	PEPPER DRIVE SCHOOL
0000004235	10/10/2017	LOWE'S STORE #1661	SUPPLIES FOR SITE REPAIRS	0100	\$ 61.40	002	PEPPER DRIVE SCHOOL
0000004250	10/11/2017	MAINTEX INC	CUSTODIAL SUPPLIES - PD	0100	\$ 852.38	002	PEPPER DRIVE SCHOOL
0000004251	10/11/2017	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES - PD	0100	\$ 214.42	002	PEPPER DRIVE SCHOOL
0000004256	10/11/2017	BEARCOM WIRELESS	WALKIE TALKIE RADIO - PD	0100	\$ 220.28	002	PEPPER DRIVE SCHOOL
0000004273	10/13/2017	DELL MARKETING L.P.	TONER & DRUM FOR PRINTERS - PD	0100	\$ 280.43	002	PEPPER DRIVE SCHOOL
0000004280	10/13/2017	DEMCO INC	LIBRARY SUPPLIES	0100	\$ 173.38	002	PEPPER DRIVE SCHOOL
0000004324	10/23/2017	OMA'S PUMPKIN PATCH	ADMISSIONS	0100	\$ 984.00	002	PEPPER DRIVE SCHOOL
0000004393	10/31/2017	IDENT-A-KID SERVICES OF AMERICA, INC	LICENSE SCANNERS	0100	\$ 495.25	002	PEPPER DRIVE SCHOOL
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 1,566.14	002	PEPPER DRIVE SCHOOL
				TOTAL	\$ 14,377.42	002	PEPPER DRIVE SCHOOL
0000004193	10/2/2017	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE - CH	0100	\$ 1,378.75	003	CARLTON HILLS SCHOOL
0000004197	10/3/2017	EXCEL FUNDRAISING INC	FUNDRAISER - CH	0100	\$ 1,240.00	003	CARLTON HILLS SCHOOL
0000004215	10/5/2017	LEGOLAND CALIFORNIA	ADMISSIONS	0100	\$ 600.00	003	CARLTON HILLS SCHOOL
0000004234	10/9/2017	AMAZON.COM	CLASSROOM MATERIALS	0100	\$ 30.79	003	CARLTON HILLS SCHOOL
0000004254	10/11/2017	IDENT-A-KID SERVICES OF AMERICA, INC	VISITOR LABELS - CH	0100	\$ 153.07	003	CARLTON HILLS SCHOOL
0000004269	10/13/2017	DELL MARKETING L.P.	PRINTER - CH	0100	\$ 234.35	003	CARLTON HILLS SCHOOL
0000004278	10/13/2017	US SCHOOL SUPPLY INC	SUPPLIES	0100	\$ 221.43	003	CARLTON HILLS SCHOOL
0000004306	10/17/2017	KYOCERA	ANNUAL SERVICE AGREEMENT	0100	\$ 944.67	003	CARLTON HILLS SCHOOL
0000004325	10/23/2017	LEE & LOW BOOKS	CLASSROOM MATERIALS	0100	\$ 698.18	003	CARLTON HILLS SCHOOL
0000004327	10/23/2017	MONOPRICE	CLASSROOM SUPPLIES	0100	\$ 2,578.00	003	CARLTON HILLS SCHOOL
0000004328	10/23/2017	HOME DEPOT COMMERCIAL ACCOUNT	STORAGE SUPPLIES	0100	\$ 526.80	003	CARLTON HILLS SCHOOL
0000004329	10/23/2017	SECRET STORIES	CLASSROOM SUPPLIES	0100	\$ 153.08	003	CARLTON HILLS SCHOOL
0000004338	10/24/2017	BENCHMARK EDUCATION CO	CLASSROOM MATERIALS	0100	\$ 1,331.75	003	CARLTON HILLS SCHOOL
0000004393	10/31/2017	IDENT-A-KID SERVICES OF AMERICA, INC	LICENSE SCANNERS	0100	\$ 495.27	003	CARLTON HILLS SCHOOL
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 408.50	003	CARLTON HILLS SCHOOL
				TOTAL	\$ 10,994.64	003	CARLTON HILLS SCHOOL
0000004229	10/9/2017	MAINTEX INC	CUSTODIAL SUPPLIES - SC	0100	\$ 22.34	004	SYCAMORE CANYON SCH
0000004393	10/31/2017	IDENT-A-KID SERVICES OF AMERICA, INC	LICENSE SCANNERS	0100	\$ 495.25	004	SYCAMORE CANYON SCH
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 249.22	004	SYCAMORE CANYON SCH
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 56.87	004	SYCAMORE CANYON SCH
				TOTAL	\$ 823.68	004	SYCAMORE CANYON SCH
0000004195	10/2/2017	AMAZON.COM	SUPPLIES	0100	\$ 21.31	005	PROSPECT AVENUE SCH
0000004196	10/3/2017	AMAZON.COM	CLASSROOM MATERIALS	0100	\$ 271.80	005	PROSPECT AVENUE SCH
0000004200	10/3/2017	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	0100	\$ 37.17	005	PROSPECT AVENUE SCH
0000004217	10/5/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$ 11.36	005	PROSPECT AVENUE SCH
0000004249	10/11/2017	MAINTEX INC	CUSTODIAL SUPPLIES - PA	0100	\$ 63.67	005	PROSPECT AVENUE SCH
0000004265	10/13/2017	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - PA	0100	\$ 2,131.75	005	PROSPECT AVENUE SCH
0000004266	10/13/2017	TECH4LEARNING	LICENSES - PA	0100	\$ 862.00	005	PROSPECT AVENUE SCH
0000004267	10/13/2017	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	0100	\$ 8.84	005	PROSPECT AVENUE SCH
0000004268	10/13/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 110.61	005	PROSPECT AVENUE SCH
0000004292	10/17/2017	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	0100	\$ 749.00	005	PROSPECT AVENUE SCH

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000004326	10/23/2017	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - PA	0100	\$ 1,351.22	005	PROSPECT AVENUE SCH
0000004330	10/23/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 27.74	005	PROSPECT AVENUE SCH
0000004369	10/26/2017	CURRICULUM ASSOCIATES INC	CLASSROOM MATERIALS	0100	\$ 192.80	005	PROSPECT AVENUE SCH
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 144.75	005	PROSPECT AVENUE SCH
				TOTAL	\$ 5,984.02	005	PROSPECT AVENUE SCH
0000004203	10/4/2017	TWO WAY DIRECT	2-WAY RADIOS - CP	0100	\$ 1,169.09	006	CAJON PARK SCHOOL
0000004255	10/11/2017	US GAMES	PE SUPPLIES - CP	0100	\$ 252.06	006	CAJON PARK SCHOOL
0000004290	10/16/2017	E-COMPLETE LLC	PARTS FOR DIE-CUT EQUIP - CP	0100	\$ 1.27	006	CAJON PARK SCHOOL
0000004290	10/16/2017	E-COMPLETE LLC	PARTS FOR DIE-CUT EQUIP - CP	0100	\$ 8.61	006	CAJON PARK SCHOOL
0000004301	10/17/2017	DEVELOPMENTAL RESOURCES	REGISTRATION FEES	0100	\$ 868.00	006	CAJON PARK SCHOOL
0000004303	10/17/2017	SCHOOL NURSE SUPPLY INC	HEALTH OFFICE SUPPLIES - CP	0100	\$ 45.95	006	CAJON PARK SCHOOL
0000004317	10/19/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 500.00	006	CAJON PARK SCHOOL
0000004332	10/23/2017	THE PATON GROUP	ROBOTICS PROGRAM - CP	0100	\$ 5,494.99	006	CAJON PARK SCHOOL
0000004386	10/30/2017	SMART & FINAL	ELECTIVE SUPPLIES - CP	0100	\$ 100.00	006	CAJON PARK SCHOOL
0000004388	10/30/2017	DELL MARKETING L.P.	TONER - CP	0100	\$ 572.16	006	CAJON PARK SCHOOL
0000004393	10/31/2017	IDENT-A-KID SERVICES OF AMERICA, INC	LICENSE SCANNERS	0100	\$ 495.03	006	CAJON PARK SCHOOL
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 340.38	006	CAJON PARK SCHOOL
				TOTAL	\$ 9,847.54	006	CAJON PARK SCHOOL
0000004207	10/4/2017	SMART & FINAL	ELECTIVE SUPPLIES - CFH	0100	\$ 107.75	007	CHET F HARRITT SCH
0000004235	10/10/2017	LOWE'S STORE #1661	SUPPLIES FOR SITE REPAIRS	0100	\$ 57.23	007	CHET F HARRITT SCH
0000004297	10/17/2017	SMART & FINAL	ELECTIVE SUPPLIES - CFH	0100	\$ 100.00	007	CHET F HARRITT SCH
0000004298	10/17/2017	SMART & FINAL	ELECTIVE SUPPLIES - CFH	0100	\$ 100.00	007	CHET F HARRITT SCH
0000004299	10/17/2017	SMART & FINAL	ELECTIVE SUPPLIES - CFH	0100	\$ 100.00	007	CHET F HARRITT SCH
0000004304	10/17/2017	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	0100	\$ 516.12	007	CHET F HARRITT SCH
0000004308	10/17/2017	LAKESHORE	CLASSROOM SUPPLIES - CFH	0100	\$ 200.00	007	CHET F HARRITT SCH
0000004321	10/19/2017	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	0100	\$ 42.86	007	CHET F HARRITT SCH
				TOTAL	\$ 1,223.96	007	CHET F HARRITT SCH
0000004198	10/3/2017	AMAZON.COM	CLASSROOM MATERIALS	0100	\$ 19.90	008	CARLTON OAKS SCHOOL
0000004213	10/5/2017	AMAZON.COM	SUPPLIES	0100	\$ 187.23	008	CARLTON OAKS SCHOOL
0000004218	10/5/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$ 568.38	008	CARLTON OAKS SCHOOL
0000004220	10/6/2017	SEA WORLD OF CALIFORNIA	ADMISSIONS	0100	\$ 1,056.25	008	CARLTON OAKS SCHOOL
0000004238	10/10/2017	CITY ELECTRIC SUPPLY	ELECT. SUPPLIES FOR WELL - CO	4000	\$ 84.85	008	CARLTON OAKS SCHOOL
0000004294	10/17/2017	LEXIA LEARNING SYSTEMS INC	SOFTWARE LICENSE RENEWAL	0100	\$ 1,400.00	008	CARLTON OAKS SCHOOL
0000004302	10/17/2017	AMAZON.COM	CUSTODIAL SUPPLIES - CO	0100	\$ 130.37	008	CARLTON OAKS SCHOOL
0000004351	10/24/2017	EWING IRRIGATION PRODUCTS	SUPPLIES - CO WELL	4000	\$ 52.30	008	CARLTON OAKS SCHOOL
0000004352	10/24/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR WELL - CO	4000	\$ 377.34	008	CARLTON OAKS SCHOOL
0000004358	10/25/2017	SCHOOL OUTFITTERS	CLASSROOM SUPPLIES	0100	\$ 104.00	008	CARLTON OAKS SCHOOL
0000004359	10/25/2017	AMAZON.COM	BOOKS - CO	0100	\$ 33.70	008	CARLTON OAKS SCHOOL
0000004360	10/25/2017	AMAZON.COM	SUPPLIES - CO	0100	\$ 227.33	008	CARLTON OAKS SCHOOL
0000004361	10/25/2017	AMAZON.COM	SUPPLIES - CO	0100	\$ 150.83	008	CARLTON OAKS SCHOOL
0000004362	10/25/2017	IDENT-A-KID SERVICES OF AMERICA, INC	SUPPLIES	0100	\$ 108.89	008	CARLTON OAKS SCHOOL
0000004393	10/31/2017	IDENT-A-KID SERVICES OF AMERICA, INC	LICENSE SCANNERS	0100	\$ 495.25	008	CARLTON OAKS SCHOOL
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 177.45	008	CARLTON OAKS SCHOOL
				TOTAL	\$ 5,174.07	008	CARLTON OAKS SCHOOL
0000004206	10/4/2017	IXL LEARNING	LICENSE RENEWAL	0100	\$ 376.05	009	RIO SECO SCHOOL
0000004271	10/13/2017	SAN DIEGO JUNIOR THEATRE	ADMISSIONS	0100	\$ 1,050.00	009	RIO SECO SCHOOL
0000004279	10/13/2017	KOTULA'S	SUPPLIES	0100	\$ 280.13	009	RIO SECO SCHOOL
0000004300	10/17/2017	DELL MARKETING L.P.	LAPTOPS	0100	\$ 1,101.46	009	RIO SECO SCHOOL
0000004309	10/17/2017	ICE TOWN UTC	ADMISSIONS	0100	\$ 2,040.00	009	RIO SECO SCHOOL
0000004393	10/31/2017	IDENT-A-KID SERVICES OF AMERICA, INC	LICENSE SCANNERS	0100	\$ 495.25	009	RIO SECO SCHOOL
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 107.93	009	RIO SECO SCHOOL
				TOTAL	\$ 5,450.82	009	RIO SECO SCHOOL

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000004192	10/2/2017	JUNIOR ACHIEVEMENT	ADMISSIONS	0100	\$ 1,932.00	010	HILL CREEK SCHOOL
0000004204	10/4/2017	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERA - HC	0100	\$ 457.94	010	HILL CREEK SCHOOL
0000004226	10/9/2017	AMAZON.COM	CUSTODIAL SUPPLIES - HC	0100	\$ 278.00	010	HILL CREEK SCHOOL
0000004233	10/9/2017	KRC ROCK INC	SUPPLIES FOR HC	0100	\$ 781.19	010	HILL CREEK SCHOOL
0000004281	10/13/2017	DEMCO INC	LIBRARY SUPPLIES	0100	\$ 274.14	010	HILL CREEK SCHOOL
0000004295	10/17/2017	SMART & FINAL	ELECTIVE SUPPLIES - HC	0100	\$ 150.00	010	HILL CREEK SCHOOL
0000004296	10/17/2017	SMART & FINAL	ELECTIVE SUPPLIES - HC	0100	\$ 150.00	010	HILL CREEK SCHOOL
0000004300	10/17/2017	DELL MARKETING L.P.	LAPTOPS	0100	\$ 12,860.70	010	HILL CREEK SCHOOL
0000004312	10/17/2017	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 245.67	010	HILL CREEK SCHOOL
0000004350	10/24/2017	EWING IRRIGATION PRODUCTS	SUPPLIES - HC GARDEN	0100	\$ 1,134.42	010	HILL CREEK SCHOOL
0000004357	10/25/2017	CABLE, PIPE & LEAK DETECTION,	UTILITIES LOCATOR SERVICES	0100	\$ 275.00	010	HILL CREEK SCHOOL
0000004372	10/27/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - HC	0100	\$ 63.59	010	HILL CREEK SCHOOL
0000004391	10/31/2017	SMART & FINAL	ELECTIVE FOOD SUPPLIES - HC	0100	\$ 150.00	010	HILL CREEK SCHOOL
0000004393	10/31/2017	IDENT-A-KID SERVICES OF AMERICA, INC	LICENSE SCANNERS	0100	\$ 495.25	010	HILL CREEK SCHOOL
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 307.40	010	HILL CREEK SCHOOL
				TOTAL	\$ 19,555.30	010	HILL CREEK SCHOOL
0000004264	10/13/2017	OMA'S PUMPKIN PATCH	ADMISSIONS	1200	\$ 512.00	012	STATE PRE-SCHOOL
0000004311	10/17/2017	SCHOLASTIC INC	SUBSCRIPTION - PA PRE-SCH	1200	\$ 277.20	012	STATE PRE-SCHOOL
				TOTAL	\$ 789.20	012	STATE PRE-SCHOOL
0000004291	10/17/2017	DELL MARKETING L.P.	TONER FOR PRINTER	0100	\$ 116.67	062	SUPERINTENDENT DEPT
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 203.98	062	SUPERINTENDENT DEPT
				TOTAL	\$ 320.65	062	SUPERINTENDENT DEPT
0000004214	10/5/2017	CASBO - SD IMPERIAL COUNTY	REGISTRATION FEES	0100	\$ 35.00	064	BUSINESS SERVICES
0000004323	10/19/2017	CITI CARDS /	SUPPLIES FOR PROJ. SAFE	0100	\$ 33.60	064	BUSINESS SERVICES
0000004365	10/26/2017	WELLS FARGO BANK	COPS FEES	0100	\$ 1,800.00	064	BUSINESS SERVICES
0000004366	10/26/2017	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERIES	0100	\$ 129.00	064	BUSINESS SERVICES
0000004367	10/26/2017	VAVRINEK, TRINE, DAY & CO LLP	ARBITRAGE SERVICES	0100	\$ 2,800.00	064	BUSINESS SERVICES
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 420.63	064	BUSINESS SERVICES
				TOTAL	\$ 5,218.23	064	BUSINESS SERVICES
0000004227	10/9/2017	IDENT-A-KID SERVICES OF AMERICA, INC	LICENSING UPGRADE	0100	\$ 1,115.00	065	HUMAN RESOURCES
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 116.55	065	HUMAN RESOURCES
				TOTAL	\$ 1,231.55	065	HUMAN RESOURCES
0000004216	10/5/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 75.00	066	EDUCATIONAL SERVICES
0000004252	10/11/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 150.00	066	EDUCATIONAL SERVICES
0000004262	10/13/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 150.00	066	EDUCATIONAL SERVICES
0000004315	10/19/2017	CETPA ANNUAL CONFERENCE	REGISTRATION FEES	0100	\$ 505.00	066	EDUCATIONAL SERVICES
0000004316	10/19/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$ 40.00	066	EDUCATIONAL SERVICES
0000004354	10/25/2017	RIVERSIDE PUBLISHING	ANNUAL - PROTOCOLS	0100	\$ 500.00	066	EDUCATIONAL SERVICES
0000004364	10/26/2017	ALLIANCE FOR AFRICAN ASSISTANCE	CONSULTING SERVICES	0100	\$ 70.79	066	EDUCATIONAL SERVICES
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 75.41	066	EDUCATIONAL SERVICES
				TOTAL	\$ 1,566.20	066	EDUCATIONAL SERVICES
0000004219	10/5/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$ 80.00	067	SPECIAL EDUCATION
0000004222	10/6/2017	COAST MUSIC THERAPY, INC.	SETTLEMENT AGREEMENT	0100	\$ 187.50	067	SPECIAL EDUCATION
0000004274	10/13/2017	DELL MARKETING L.P.	IMAGING DRUM - CP	0100	\$ 76.76	067	SPECIAL EDUCATION
0000004314	10/19/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$ 20.00	067	SPECIAL EDUCATION
0000004316	10/19/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$ 40.00	067	SPECIAL EDUCATION
0000004318	10/19/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$ 50.00	067	SPECIAL EDUCATION
0000004319	10/19/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$ 150.00	067	SPECIAL EDUCATION
0000004320	10/19/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$ 50.00	067	SPECIAL EDUCATION
0000004354	10/25/2017	RIVERSIDE PUBLISHING	ANNUAL - PROTOCOLS	0100	\$ 4,500.00	067	SPECIAL EDUCATION
0000004363	10/25/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$ 40.00	067	SPECIAL EDUCATION
0000004390	10/30/2017	CRISIS PREVENTION INSTITUTE	CPI WORKBOOKS	0100	\$ 387.90	067	SPECIAL EDUCATION

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
				TOTAL	\$ 5,582.16	067	SPECIAL EDUCATION
0000004313	10/17/2017	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - RS	0100	\$ 1,000.00	068	EDUCATIONAL PROJECTS
				TOTAL	\$ 1,000.00	068	EDUCATIONAL PROJECTS
0000004259	10/11/2017	LEED MANAGEMENT CONSULTING, INC.	REGISTRATION FEES	0100	\$ 750.00	070	PUPIL SERVICES
0000004371	10/27/2017	ORANGE COUNTY DEPARTMENT OF	MEDI-CAL ADMIN SVCS	0100	\$ 381.20	070	PUPIL SERVICES
				TOTAL	\$ 1,131.20	070	PUPIL SERVICES
0000004191	10/2/2017	MCGRAW HILL EDUCATION	CLASSROOM MATERIALS	0100	\$ 1,963.27	071	DISTRICT LIBRARY
0000004389	10/30/2017	HOUGHTON MIFFLIN HARCOURT	MATH EXPRESSIONS	0100	\$ 4,312.74	071	DISTRICT LIBRARY
				TOTAL	\$ 6,276.01	071	DISTRICT LIBRARY
0000004199	10/3/2017	LAKESHORE LEARNING MATERIALS	SUPPLIES FOR PROJ. SAFE	6300	\$ 643.27	072	PROJECT SAFE
0000004202	10/4/2017	AMAZON.COM	PROJECT SAFE SUPPLIES	6300	\$ 193.47	072	PROJECT SAFE
0000004221	10/6/2017	DELL MARKETING L.P.	IMAGING DRUM - YALE	6300	\$ 51.17	072	PROJECT SAFE
0000004225	10/9/2017	AMAZON.COM	SUPPLIES FOR PROJECT SAFE	6300	\$ 157.43	072	PROJECT SAFE
0000004253	10/11/2017	GROSSMONT UNION HIGH SCHOOL DISTRICT	SUMMER PROG. - PROJ. SAFE	6300	\$ 352.00	072	PROJECT SAFE
0000004257	10/11/2017	SMART & FINAL	FOOD SUPPLIES - PROJ. SAFE	6300	\$ 150.00	072	PROJECT SAFE
0000004258	10/11/2017	SMART & FINAL	FOOD SUPPLIES FOR YALE	6300	\$ 500.00	072	PROJECT SAFE
0000004260	10/11/2017	AMAZON.COM	2-WAY RADIOS - PROJ. SAFE	6300	\$ 178.84	072	PROJECT SAFE
0000004261	10/11/2017	AMAZON.COM	SUPPLIES FOR PROJ. SAFE - CFH	6300	\$ 92.21	072	PROJECT SAFE
0000004263	10/13/2017	SYSCO FOOD SERVICES OF	FOOD SUPPLIES FOR PROJ. SAFE	6300	\$ 2,229.28	072	PROJECT SAFE
0000004270	10/13/2017	KRC ROCK INC	PROJECT SAFE SUPPLIES	6300	\$ 247.30	072	PROJECT SAFE
0000004275	10/13/2017	SYSCO FOOD SERVICES OF	FOOD FOR PROJ. SAFE	6300	\$ 2,068.54	072	PROJECT SAFE
0000004293	10/17/2017	SMART & FINAL	FOOD SUPPLIES - PROJ. SAFE	6300	\$ 400.00	072	PROJECT SAFE
0000004310	10/17/2017	NEW CHILDREN'S MUSEUM	ADMISSIONS	6300	\$ 219.00	072	PROJECT SAFE
0000004322	10/19/2017	NEW CHILDREN'S MUSEUM	ADMISSIONS	6300	\$ 289.00	072	PROJECT SAFE
0000004323	10/19/2017	CITI CARDS /	SUPPLIES FOR PROJ. SAFE	6300	\$ 1,311.66	072	PROJECT SAFE
0000004331	10/23/2017	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$ 334.88	072	PROJECT SAFE
0000004368	10/26/2017	JEREMIAH JOHNSON	AFTER SCHOOL PROGRAM	0100	\$ 8,000.00	072	PROJECT SAFE
0000004381	10/27/2017	NEW CHILDREN'S MUSEUM	ADMISSIONS	6300	\$ 289.00	072	PROJECT SAFE
0000004387	10/30/2017	SYSCO FOOD SERVICES OF	FOOD SUPPLIES FOR PROJ. SAFE	6300	\$ 3,300.96	072	PROJECT SAFE
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	6300	\$ 308.48	072	PROJECT SAFE
				TOTAL	\$ 21,316.49	072	PROJECT SAFE
0000004272	10/13/2017	APPLE INC	MAC LAPTOP REPAIRS	0100	\$ 2,018.94	073	TECHNOLOGY SERVICES
0000004276	10/13/2017	PROTEL COMMUNICATIONS INC.	PAGING UNITS FOR PA SYSTEM	4000	\$ 3,767.00	073	TECHNOLOGY SERVICES
0000004300	10/17/2017	DELL MARKETING L.P.	LAPTOPS	0100	\$ 7,710.18	073	TECHNOLOGY SERVICES
0000004315	10/19/2017	CETPA ANNUAL CONFERENCE	REGISTRATION FEES	0100	\$ 1,515.00	073	TECHNOLOGY SERVICES
0000004392	10/31/2017	NVLS PROFESSIONAL SERVICES LLC	ERATE SERVICES	0100	\$ 3,075.00	073	TECHNOLOGY SERVICES
				TOTAL	\$ 18,086.12	073	TECHNOLOGY SERVICES
0000004307	10/17/2017	WASTE MANAGEMENT OF EL CAJON -	SURPLUS TRASH DISPOSAL	0100	\$ 558.54	074	OPERATIONS/CUSTODIAL
0000004394	10/31/2017	AMAZON.COM	PARTS FOR EQUIP REPAIRS	0100	\$ 14.00	074	OPERATIONS/CUSTODIAL
				TOTAL	\$ 572.54	074	OPERATIONS/CUSTODIAL
0000004217	10/5/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$ 26.91	075	MAINTENANCE
0000004236	10/10/2017	COUNTYWIDE MECHANICAL	HVAC REPAIRS	0100	\$ 570.00	075	MAINTENANCE
0000004237	10/10/2017	SIGLER	HVAC SUPPLIES	0100	\$ 364.80	075	MAINTENANCE
0000004248	10/11/2017	TRULY NOLEN OF AMERICA, INC.	ANT CONTROL SERVICES	0100	\$ 3,600.00	075	MAINTENANCE
0000004282	10/13/2017	WALTER N. COFFMAN INC	STUCCO WORK - CFH	0100	\$ 740.30	075	MAINTENANCE
0000004353	10/24/2017	BRADY SO CAL INC	LOCKER RM REPAIRS - RS	0100	\$ 2,385.00	075	MAINTENANCE
0000004355	10/25/2017	KRC ROCK INC	SUPPLIES - HC FIELD	0100	\$ 296.22	075	MAINTENANCE
0000004356	10/25/2017	CABLE, PIPE & LEAK DETECTION,	UTILITIES LOCATOR SERVICES	0100	\$ 625.00	075	MAINTENANCE
0000004373	10/27/2017	GB'S FENCE COMPANY	GATES/FENCING - CP	0100	\$ 5,631.00	075	MAINTENANCE
0000004374	10/27/2017	GEARY PACIFIC SUPPLY	HVAC SUPPLIES	0100	\$ 481.58	075	MAINTENANCE
0000004375	10/27/2017	BUILDERS MOULDING SUPPLY INC	SMALL TOOLS FOR STOCK	0100	\$ 11.91	075	MAINTENANCE
0000004377	10/27/2017	DIXIELINE LUMBER COMPANY	LOCK SUPPLIES - RS	0100	\$ 159.46	075	MAINTENANCE

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000004379	10/27/2017	GRAINGER	SUPPLIES	0100	\$ 41.46	075	MAINTENANCE
0000004379	10/27/2017	GRAINGER	SUPPLIES	0100	\$ 82.83	075	MAINTENANCE
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 176.19	075	MAINTENANCE
					TOTAL	\$ 15,192.66	075 MAINTENANCE
0000004239	10/10/2017	CLEANING SYSTEM SPECIALISTS, INC.	SUPPLIES FOR BUS WASH STATION	0100	\$ 96.44	076	TRANSPORTATION
0000004240	10/10/2017	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES FOR VEHICLE REPAIRS	0100	\$ 95.93	076	TRANSPORTATION
0000004241	10/10/2017	ROADONE	TOWING SERVICES	0100	\$ 928.00	076	TRANSPORTATION
0000004243	10/10/2017	BOB STALL CHEVROLET	SUPPLIES FOR VEHICLE REPAIRS	0100	\$ 125.38	076	TRANSPORTATION
0000004244	10/10/2017	PECK'S HEAVY FRICTION INC	SUPPLIES FOR BUS REPAIRS	0100	\$ 72.34	076	TRANSPORTATION
0000004245	10/10/2017	SNAP-ON TOOLS	TOOLS FOR VEHICLE REPAIRS	0100	\$ 291.73	076	TRANSPORTATION
0000004246	10/10/2017	CALIFORNIA ENVIRONMENTAL SOLUTIONS INC	BUS REPAIR SERVICES	0100	\$ 225.00	076	TRANSPORTATION
0000004247	10/10/2017	DRACO TRUCK CENTER	SUPPLIES FOR VEHICLE REPAIRS	0100	\$ 429.38	076	TRANSPORTATION
0000004305	10/17/2017	TIRE CENTERS, LLC	TIRES FOR DISTRICT VEHICLES	0100	\$ 596.50	076	TRANSPORTATION
0000004339	10/24/2017	THE LIGHTHOUSE	VEHICLE REPAIRS	0100	\$ 61.09	076	TRANSPORTATION
0000004340	10/24/2017	DION INTERNATIONAL TRUCKS LLC	SUPPLIES FOR BUS REPAIRS	0100	\$ 205.23	076	TRANSPORTATION
0000004341	10/24/2017	KIMBALL MIDWEST	SUPPLIES FOR TRANS. SHOP	0100	\$ 248.73	076	TRANSPORTATION
0000004342	10/24/2017	THOMAS INDUSTRIAL WATER	BUS WASH SERVICES	0100	\$ 105.00	076	TRANSPORTATION
0000004343	10/24/2017	DAY WIRELESS SYSTEMS	EQUIPMENT & REPAIRS	0100	\$ 832.83	076	TRANSPORTATION
0000004344	10/24/2017	AUTO ZONE	PARTS FOR REPAIRS	0100	\$ 127.11	076	TRANSPORTATION
0000004345	10/24/2017	SCHOOL BUS PARTS COMPANY	PARTS FOR REPAIRS	0100	\$ 115.36	076	TRANSPORTATION
0000004346	10/24/2017	PENSKE FORD	PARTS FOR REPAIRS	0100	\$ 81.11	076	TRANSPORTATION
0000004347	10/24/2017	O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	\$ 118.53	076	TRANSPORTATION
0000004348	10/24/2017	KNIGHT PRODUCTS GROUP	SUPPLIES FOR BUS WASH	0100	\$ 28.09	076	TRANSPORTATION
0000004349	10/24/2017	CALIFORNIA ENVIRONMENTAL SOLUTIONS INC	REPAIR SERVICES	0100	\$ 450.00	076	TRANSPORTATION
0000004370	10/26/2017	TNT MOBILE SERVICES	VEHICLE REPAIRS	0100	\$ 341.00	076	TRANSPORTATION
					TOTAL	\$ 5,574.78	076 TRANSPORTATION
0000004201	10/4/2017	DAILY JOURNAL CORPORATION	PUBLIC NOTICES FOR BIDS	2538	\$ 444.60	077	FACILITIES MODERNIZATION
0000004201	10/4/2017	DAILY JOURNAL CORPORATION	PUBLIC NOTICES FOR BIDS	2538	\$ 448.50	077	FACILITIES MODERNIZATION
0000004208	10/4/2017	PRECISION ELECTRIC CO.	POWER TO CO WELL	4000	\$ 11,066.91	077	FACILITIES MODERNIZATION
0000004209	10/4/2017	KRC ROCK INC	GROUNDS SUPPLIES -CO WELL SITE	4000	\$ 565.04	077	FACILITIES MODERNIZATION
0000004210	10/4/2017	EWING IRRIGATION PRODUCTS	DROPS GRANT SUPPLIES - SC	0100	\$ 1,137.00	077	FACILITIES MODERNIZATION
0000004223	10/6/2017	SHIFFLER EQUIPMENT SALES INC	GIRL'S RESTROOMS STALLS - HC	4000	\$ 7,020.57	077	FACILITIES MODERNIZATION
0000004376	10/27/2017	FERGUSON ENTERPRISES INC	ON-SITE REPAIRS	0100	\$ 20.00	077	FACILITIES MODERNIZATION
0000004378	10/27/2017	ENVIRO MATRIX ANALYTICAL, INC.	IRRIGATION WELLS WATER TESTING	0100	\$ 240.00	077	FACILITIES MODERNIZATION
					TOTAL	\$ 20,942.62	077 FACILITIES MODERNIZATION
0000004211	10/4/2017	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$ 497.72	078	WAREHOUSE
0000004212	10/4/2017	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$ 994.70	078	WAREHOUSE
0000004283	10/16/2017	KP LLC	INVENTORY REPLENISHMENT	0100	\$ 747.69	078	WAREHOUSE
0000004284	10/16/2017	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$ 1,697.06	078	WAREHOUSE
0000004285	10/16/2017	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$ 516.52	078	WAREHOUSE
0000004286	10/16/2017	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$ 4,106.61	078	WAREHOUSE
0000004287	10/16/2017	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$ 128.22	078	WAREHOUSE
0000004288	10/16/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 1,801.70	078	WAREHOUSE
0000004289	10/16/2017	US GAMES	INVENTORY REPLENISHMENT	0100	\$ 57.73	078	WAREHOUSE
0000004333	10/24/2017	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$ 183.61	078	WAREHOUSE
0000004334	10/24/2017	DELL MARKETING L.P.	INVENTORY REPLENISHMENT	0100	\$ 4,132.17	078	WAREHOUSE
0000004336	10/24/2017	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$ 100.00	078	WAREHOUSE
0000004337	10/24/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 248.71	078	WAREHOUSE
0000004380	10/27/2017	NCEPC	ANNUAL MEMBERSHIP DUES	0100	\$ 400.00	078	WAREHOUSE
0000004382	10/30/2017	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$ 56.25	078	WAREHOUSE
0000004383	10/30/2017	RANCHO JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$ 387.90	078	WAREHOUSE
0000004384	10/30/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$ 904.69	078	WAREHOUSE

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000004385	10/30/2017	STANDARD STATIONERY	INVENTORY REPLENISHMENT	0100	\$ 98.53	078	WAREHOUSE
			TOTAL		\$ 17,059.81	078	WAREHOUSE
0000004277	10/13/2017	SAND DUNE VENTURES INC.,	POS TABLETS - CNS	1300	\$ 5,258.04	090	CENTRAL KITCHEN
0000004395	10/31/2017	OFFICE DEPOT INC	OFFICE SUPPLIES	1300	\$ 98.24	090	CENTRAL KITCHEN
			TOTAL		\$ 5,356.28	090	CENTRAL KITCHEN
			GRAND TOTAL		\$ 200,647.95		

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check as well as checks that have a "Stop Pay" issued.

RECOMMENDATION:

Administration recommends approval of checks #22485 through #22488 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$740.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

SANTEE SCHOOL DISTRICT
 REVOLVING CASH REPORT- \$20,000

Date	Number	Name	Memo	Amount
10/30/17	22485	WalMart	Lorene Foster assistance for needy family	200.00
11/02/17	22486	San Diego Cnty Superintendent of Schools	2018 CBO Forum registration for Karl Christensen	250.00
11/15/17	22487	WalMart	Lorene Foster assistance for needy family	200.00
11/15/17	22488	Lakeside Middle School	Transfer of 6th grade camp funds for transfer student	90.00
Total Checks Written				\$740.00
October, 2017 Bank Fee				1.37
Total to be Reimbursed				\$741.37
Total to Deduct from Future Reimbursement				

Consent Item E.2.5. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 December 5, 2017

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Student iPads	\$4,000.00	Santee SD Foundation	Sycamore Canyon School
PE Supplies	\$200.00	US Games	Cajon Park School
PE Supplies	\$100.00	US Games	Carlton Hills School
PE Supplies	\$300.00	US Games	Chet F. Harritt School
PE Supplies	\$300.00	US Games	Hill Creek School
PE Supplies	\$200.00	US Games	Pepper Drive School
PE Supplies	\$100.00	US Games	PRIDE Academy
PE Supplies	\$300.00	US Games	Sycamore Canyon School
Lego Mindstorm Program	\$4,000.00	Santee SD Foundation	Rio Seco School
Lap Pads	\$449.90	DonorsChoose.org	PRIDE Academy
PE Supplies	\$200.00	American Heart Association	Pepper Drive School
Supplies for STEM Project	\$349.90	DonorsChoose.org	Rio Seco
TOTAL DONATIONS RECEIVED	\$10,499.80		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations listed above are valued at \$10,499.80.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

Consent Item E.2.6. Approval/Ratification of Expenditure Transactions
Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
December 5, 2017

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period October 1, 2017 through October 31, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 216 transactions totaling \$23,977.58 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.6.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20171002	ABEL,CATHY	CHILD NUTRITION	SERVICE CASTER CORPORA	76.85	Casters
20171024	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	8.97	Almond Milk
20171026	ABEL,CATHY	CHILD NUTRITION	SMARTNFINAL92910809291	19.16	Dairy Free Mozzarella
				104.98	
20171003	ALBERT,DIANN L	CHET F. HARRITT	SPELLCITY	59.95	Spelling City Membership for Miss Vogt
20171006	ALBERT,DIANN L	CHET F. HARRITT	OTC BRANDS, INC.	358.46	Red Ribbon Week Supplies
20171024	ALBERT,DIANN L	CHET F. HARRITT	AMAZON MKTPLACE PMTS	32.99	Aprons for Art Attack (22.67%)
20171024	ALBERT,DIANN L	CHET F. HARRITT	AMAZON MKTPLACE PMTS	112.51	Fidget Toys, Pencil grips, stress balls, etc. (77.33%)
20171025	ALBERT,DIANN L	CHET F. HARRITT	AMAZON.COM AMZN.COM/BI	13.17	Ergonomic writing aid for students
20171026	ALBERT,DIANN L	CHET F. HARRITT	OTC BRANDS, INC.	157.79	Wrist bands for student incentives for the running club
20171030	ALBERT,DIANN L	CHET F. HARRITT	AMAZON MKTPLACE PMTS	29.60	Supplies for RSP Classroom
20171031	ALBERT,DIANN L	CHET F. HARRITT	USPS PO 0570200071	21.99	Postage to mail BoxTops
20171031	ALBERT,DIANN L	CHET F. HARRITT	AMAZON MKTPLACE PMTS	31.40	New Thermometer for Health Clerk
				817.86	
20171005	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	39.99	Board meeting supplies
20171005	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	GIH*GLOBALINDUSTRIALEQ	309.37	Replacement of Purified water for emergency disaster carts
20171006	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL93110809317	15.98	Supplies for PLT meeting
20171006	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	31.96	Board meeting supplies
20171008	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS 0710	11.98	PLT meeting supplies
20171009	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE HOME DEPOT #0873	82.34	Supplies for Week of School Administrator
20171017	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BASKIN #354764 Q35	21.99	Board meeting supplies
20171018	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	39.99	Board meeting supplies
20171019	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	6.99	Board meeting supplies
20171024	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM	13.55	Board meeting supplies
				574.14	
20171015	AVILA,EVONN	BUSINESS SERVICES	SKILLPATH NATIONAL	149.00	Workshop
20171026	AVILA,EVONN	BUSINESS SERVICES	OFFICE DEPOT #908	21.54	Office Supplies
20171031	AVILA,EVONN	BUSINESS SERVICES	COSTCO CHECKS & FORMS	116.68	Revolving Cash Checks
				287.42	
20171005	BAKER,HOPE	OST PROGRAMS	SMARTNFINAL92910809291	10.36	Food Supplies
20171010	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	475.85	Other/Instructional
20171010	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	99.57	Food Supplies
20171011	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	49.46	Plates, Napkins, prizes for fall
20171011	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	59.22	Other/Instructional
20171011	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	44.67	Other/Instructional
20171018	BAKER,HOPE	OST PROGRAMS	SPROUTS FARMERS MARK	19.80	Other/Instructional supplies for YALE art activity
20171018	BAKER,HOPE	OST PROGRAMS	ABM PARKING BOSA ISLAN	5.00	Parking fee for YALE field trip the New children's museum
20171026	BAKER,HOPE	OST PROGRAMS	CITYSD PARKING 28881	1.50	Entrance and admission parking fee for YALE field trip to the new children's museum
				765.43	
20171011	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	AMAZONPRIME MEMBERSHIP	-11.84	Refund of Amazon Prime membership
				-11.84	
20171002	BENEDETTO,ANGELO	CARLTON HILLS	DOLLAR TREE	15.19	Funds were used to purchase student incentives for kinder lunch
20171006	BENEDETTO,ANGELO	CARLTON HILLS	AMAZONPRIME MEMBERSHIP	11.84	Amazon Prime Membership to be refunded
20171009	BENEDETTO,ANGELO	CARLTON HILLS	AMAZONPRIME MEMBERSHIP	11.84	Amazon Prime Membership to be refunded
20171012	BENEDETTO,ANGELO	CARLTON HILLS	WAL-MART #1917	6.73	Develop student of the month photos
20171012	BENEDETTO,ANGELO	CARLTON HILLS	SPORTS FLAGS AND PRODU	118.15	College banners for school theme
20171012	BENEDETTO,ANGELO	CARLTON HILLS	AMAZONPRIME MEMBERSHIP	-11.84	Refund of Amazon Prime membership
20171018	BENEDETTO,ANGELO	CARLTON HILLS	AMAZONPRIME MEMBERSHIP	-11.84	Refund of Amazon Prime membership
20171024	BENEDETTO,ANGELO	CARLTON HILLS	SMARTNFINAL92910809291	5.79	Treats for Safety Patrol/Student incentive
20171024	BENEDETTO,ANGELO	CARLTON HILLS	SMARTNFINAL92910809291	9.37	Refreshments for ELAC meeting/ Parent involvement
20171027	BENEDETTO,ANGELO	CARLTON HILLS	AMAZON MKTPLACE PMTS	86.08	Decorative inflatable for Turkey Trot (1 of 2)
20171029	BENEDETTO,ANGELO	CARLTON HILLS	DIESEL PRINT CO., LLC	145.46	3 banners; 2 for attendance initiative and 1 for student club
20171030	BENEDETTO,ANGELO	CARLTON HILLS	AMAZON MKTPLACE PMTS	68.30	Second inflatable decoration for Turkey Trot
20171031	BENEDETTO,ANGELO	CARLTON HILLS	AMAZON MKTPLACE PMTS	20.97	Materials for student of the month assembly
				476.04	
20171006	BILLICK,JERI	SYCAMORE CANYON	CARTERS HAY & GRAIN, I	42.45	Chicken feed
20171006	BILLICK,JERI	SYCAMORE CANYON	SMARTNFINAL92910809291	76.94	Popcorn for perfect attendance recess award
20171012	BILLICK,JERI	SYCAMORE CANYON	CALIFORNIA SCHOOL	45.00	Membership Subscription
20171018	BILLICK,JERI	SYCAMORE CANYON	AMAZON.COM	36.25	Magnet strips for data wall
20171027	BILLICK,JERI	SYCAMORE CANYON	WRISTBANDCOMWRISTBAND	230.00	Anti-bullying wristbands
				430.64	
20171006	BONSER,KRISTEN	PRIDE ACADEMY	264600038	568.75	Chairs for the library
20171027	BONSER,KRISTEN	PRIDE ACADEMY	WALMART.COM	28.61	Paper placemats for "Families" project
				595.36	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20171003	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3256	99.00	Craft supplies for PSafe
20171003	BRASHER,PAMELA	OST PROGRAMS	PHONE SUPPLEMENTS	148.74	Phone ear piece for Pam Brashers phone
20171005	BRASHER,PAMELA	OST PROGRAMS	OTC BRANDS, INC.	211.81	Supplies for Red Ribbon week and Halloween
20171006	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	175.78	Other/Instructional
20171013	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #3524	11.84	Sealer for puzzles the children worked on
20171015	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	30.51	Craft items for sites
20171015	BRASHER,PAMELA	OST PROGRAMS	SEARS ROEBUCK 1438	861.94	Refrigerator RS Project SAFE
20171015	BRASHER,PAMELA	OST PROGRAMS	VISTAPR*VISTAPRINT.COM	136.02	Marketing Materials for Project SAFE
20171018	BRASHER,PAMELA	OST PROGRAMS	CRAIGSLIST.ORG	35.00	Posting on Craigslist for job opportunities for Out-of-School Time Programs
20171019	BRASHER,PAMELA	OST PROGRAMS	BB *NEWCHILDRENSMUSEUM	10.00	Admission and Entrance fee for Parking on YALE field trip
20171020	BRASHER,PAMELA	OST PROGRAMS	OTC BRANDS, INC.	137.96	Other/Instructional Mega Halloween Glow Sticks for Project SAFE Program
20171025	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	314.43	Other/Instructional games and blu-ray DVD, jump rope, Barbies
20171026	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	422.89	Other/Instructional toys, games, play dough and craft items for SC Project SAFE
20171027	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	10.98	Other/Instructional Goodburger poster for SC Project SAFE
				2,606.90	
20171006	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	AMAZON.COM	46.59	Professional book for PLT member
				46.59	
20171005	EDMONSTON,ERICA	RIO SECO	NET WORLD SPORTS	473.94	Materials to support Open PE curriculum
				473.94	
20171010	HECK,TERRY	PRIDE ACADEMY	SP * MAKEYMAKEY-JOYLAB	1,319.00	STEM Classroom Invention Literacy Pack for Joe Kemery
20171010	HECK,TERRY	PRIDE ACADEMY	SP * MAKEYMAKEY-JOYLAB	211.05	STEM Classroom Invention Literacy Pack for Joe Kemery
				1,530.05	
20171005	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	98.75	Food for middle school elective cooking class
20171005	HICKS,TYLENE	CHET F. HARRITT	ALBERTSONS 0738	37.98	Candy for staff meeting
20171009	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	50.76	iPad tablet tripod for middle school elective and laptop case.
20171012	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	27.70	Wireless Mouse (2)
20171013	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM	64.80	STEAM activity supplies for staff meeting
20171016	HICKS,TYLENE	CHET F. HARRITT	OFFICE DEPOT #908	26.39	Office supplies
20171017	HICKS,TYLENE	CHET F. HARRITT	JOANN STORES #1011	83.07	Supplies to make emergency bags
20171017	HICKS,TYLENE	CHET F. HARRITT	HARBOR FREIGHT TOOLS 1	110.58	Emergency and Disaster supplies
20171017	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	17.69	Science backdrop for our science room
20171018	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	55.47	Science backdrops for our Science Room
20171018	HICKS,TYLENE	CHET F. HARRITT	THE HOME DEPOT #1848	138.90	Earthquake and disaster supplies
20171022	HICKS,TYLENE	CHET F. HARRITT	DEMCO INC	35.33	Labels for the library
20171026	HICKS,TYLENE	CHET F. HARRITT	OFFICE DEPOT #908	24.52	Supplies for the bulletin board
20171027	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	32.43	Student incentive gifts including \$10 gift card to Walmart
20171027	HICKS,TYLENE	CHET F. HARRITT	MICHAELS STORES 3256	13.57	Student incentive supplies
20171027	HICKS,TYLENE	CHET F. HARRITT	MICHAELS STORES 3256	10.00	Student incentive - \$10 gift card
				827.94	
20171004	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM	272.70	Professional Development Texts
20171005	HOOKS,TED A	PEPPER DRIVE	HD SUPPLY WHITE CAP #0	184.20	Cones for traffic control
20171008	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	174.60	Cart for Traffic Cones
20171016	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM AMZN.COM/BI	35.40	Binding Tape for Library
20171022	HOOKS,TED A	PEPPER DRIVE	PAYPAL *SDCUE	120.00	San Diego CUE Tech Fair Registration (3 teachers)
20171031	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM AMZN.COM/BI	148.94	Text for Professional Development
				935.84	
20171006	JOHNSTON,ANDREW	CARLTON OAKS	LOVE AND LOGIC INSTITU	296.45	Professional Development Materials
20171009	JOHNSTON,ANDREW	CARLTON OAKS	WAYFAIR*	162.69	School Furniture
20171022	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM AMZN.COM/BI	37.48	Professional Development Materials
20171026	JOHNSTON,ANDREW	CARLTON OAKS	PAYPAL *RAISED BEDS	126.65	School Beautification Garden Supplies
20171029	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM AMZN.COM/BI	13.94	Professional Development Materials
				637.21	
20171003	LOCKE,SUMMER	PEPPER DRIVE	AMAZON MKTPLACE PMTS	299.00	Red Ribbon Week Supplies
				299.00	
20171018	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	APL*APPLE ONLINE STORE	50.66	Green screen software
20171020	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.89	Security System
20171026	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	HOTELS.COM142613988570	687.27	Hotel Travel to CETPA Conference (75%)
20171026	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	HOTELS.COM142613988570	229.09	Hotel Travel to CETPA Conference (25%)
20171029	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	150.12	Non-latex rubber bands
20171030	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	36.71	External disc drive and case
				1,178.84	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20171003	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	58.50	Office Printer Supplies
20171004	MARTIN,SUZANNE	HILL CREEK	BARNES&NOBLE.COM-BN	34.22	Jr Library Program
20171004	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	13.84	Teacher Resource Book
20171004	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	13.84	Teacher Resource Book
20171004	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	13.83	Teacher Resource Book
20171004	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	13.83	Teacher Resource Book
20171004	MARTIN,SUZANNE	HILL CREEK	BARNES&NOBLE.COM-BN	33.03	Junior Library Books
20171004	MARTIN,SUZANNE	HILL CREEK	AMAZON.COM	13.47	Teacher Resource Book
20171010	MARTIN,SUZANNE	HILL CREEK	THE HOME DEPOT #1030	142.66	Elective Supplies
20171012	MARTIN,SUZANNE	HILL CREEK	AMAZON.COM	36.27	Workbook for elective
20171015	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	35.50	Campus aides supplies
20171016	MARTIN,SUZANNE	HILL CREEK	LOWES #01742*	133.29	Elective Expenditures
20171016	MARTIN,SUZANNE	HILL CREEK	THE HOME DEPOT #0673	118.02	Elective Expenditures
20171018	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	24.37	Office Supplies
20171019	MARTIN,SUZANNE	HILL CREEK	AMAZON.COM	6.43	Office Supplies
20171020	MARTIN,SUZANNE	HILL CREEK	BARNES&NOBLE.COM-BN	29.05	Jr Library Books
20171025	MARTIN,SUZANNE	HILL CREEK	AMAZON.COM AMZN.COM/BI	62.04	Teacher resource books
20171026	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	35.50	Storage for equipment
20171031	MARTIN,SUZANNE	HILL CREEK	AMAZON.COM AMZN.COM/BI	35.77	Elective Expenditures
				853.46	
20171004	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	39.98	Oral massagers for OT
20171004	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	276.94	Compression vests and sensory suit for OT
20171008	MCGINTY,MIRIAM	SPECIAL EDUCATION	HMCO *BOOKS	41.95	System 44 workbook for mild/mod classroom
20171011	MCGINTY,MIRIAM	SPECIAL EDUCATION	ARK THERAPEUTIC	28.97	Chewable necklaces for mild/mod SDC classroom
20171011	MCGINTY,MIRIAM	SPECIAL EDUCATION	OFFICE DEPOT #5125	49.55	Dry Erase markers and file folders for Resource classroom
20171011	MCGINTY,MIRIAM	SPECIAL EDUCATION	BROOKES PUBLISHING	310.75	Test kit for Pre-school
20171016	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	48.98	CD Players for testing listening for SLP
20171017	MCGINTY,MIRIAM	SPECIAL EDUCATION	PYRAMID EDUCATIONAL CO	52.26	Communication Book straps
20171017	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	99.96	CD players for Assessments
20171019	MCGINTY,MIRIAM	SPECIAL EDUCATION	OFFICE DEPOT #5125	16.79	Pens for Special Education Department
20171019	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	58.76	Headphones for classroom
20171029	MCGINTY,MIRIAM	SPECIAL EDUCATION	COFFEE BEAN STORE	9.40	Food for travel/conference Mimi McGinty
20171029	MCGINTY,MIRIAM	SPECIAL EDUCATION	STARBUCKS STORE 05235	4.45	Food for travel/conference
20171030	MCGINTY,MIRIAM	SPECIAL EDUCATION	HILTON HOTELS	175.40	Hotel for travel/conference Mimi McGinty
				1,214.14	
20171012	MCKINNON,KATHY	EDUCATIONAL SERVICES	FOOD4LESS #0349	42.98	Prof. Dev. - Food - Oct. Prof. Dev.
20171013	MCKINNON,KATHY	EDUCATIONAL SERVICES	THE WRAPSHACK	11.71	Prof. Dev. - Food - 10/12/17 ASCD Mapping Meeting
20171013	MCKINNON,KATHY	EDUCATIONAL SERVICES	EINSTEIN BROS BAGELS33	15.49	Prof. Dev. - Food - 10/12/17 ASCD Mapping Meeting
20171019	MCKINNON,KATHY	EDUCATIONAL SERVICES	FOOD4LESS #0349	6.13	Prof. - Food - 10/19/17 ILT Meeting
				76.31	
20171026	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM AMZN.COM/BI	6.77	State Preschool - Book
20171027	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON MKTPLACE PMTS	19.99	ERC Admin - Supplies (Accidental personal charge - District reimbursed)
20171029	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON MKTPLACE PMTS	37.71	ERC Admin - Supplies (Accidental personal charge - District reimbursed)
				64.47	
20171013	MONTLER,BONNER M	EDUCATIONAL SERVICES	OFFICE DEPOT #908	107.74	Portable projector screen for small setting assessment department presentations
20171020	MONTLER,BONNER M	EDUCATIONAL SERVICES	SOUTHWEST AIRLINES	558.97	Flight to attend the mandatory 2017 DoDEA Grantee All Hands Meeting
				666.71	
20171015	OLANDER,MICHAEL	CAJON PARK	PAYPAL *SDCUE	180.00	Teacher registration for CUE conference
20171027	OLANDER,MICHAEL	CAJON PARK	LAKESHORE LEARNING MAT	78.81	Teacher supplies
				258.81	
20171006	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	NAEHCY	585.00	Title I Homeless - Travel - NAEHCY Conference (M. Morales)
				585.00	
20171013	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	PAYPAL *SDCUE	40.00	Registration for San Diego CUE Technology Fair
20171018	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	PAYPAL *SDCUE	40.00	Registration for San Diego CUE Technology Fair
20171018	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	28.16	2 iPod tripod mounts for videography
20171025	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	199.98	2 Ozobot programmable robots
20171025	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	199.98	2 Ozobots (programmable robots)
20171026	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	8.94	Book on future trends in classroom technology
20171030	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL* ITUNES.COM/BILL	2.99	Test app for green screening in digital video
				520.05	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20171008	RIFFEL, MEREDITH	PUPIL SERVICES	UNITED AIRLINES	216.40	Airfare for Mia Morales to attend Annual Conference for Education of Homeless Children & Youth
20171019	RIFFEL, MEREDITH	PUPIL SERVICES	VIRGIN AMERICA - VIR AMER	161.40	Flight for Mia Morales to attend CDOE Homeless Education Coordinator Meeting
20171020	RIFFEL, MEREDITH	PUPIL SERVICES	SOUTHWEST AIRLINES	506.96	Airfare for Meredith Riffel to attend DODEA grant required all hands conference
				884.76	
20171002	ROSA, JIM	HILL CREEK	AMAZON MKTPLACE PMTS	36.75	Office supplies
20171002	ROSA, JIM	HILL CREEK	AMAZON MKTPLACE PMTS	190.56	Elective program- scales for Science
20171003	ROSA, JIM	HILL CREEK	AMAZON MKTPLACE PMTS	46.94	Elective program- F2T Supplies
20171006	ROSA, JIM	HILL CREEK	EPLASTICS	99.56	SPED Classroom supplies
20171006	ROSA, JIM	HILL CREEK	AMAZON MKTPLACE PMTS	100.93	Office/classroom supplies
20171009	ROSA, JIM	HILL CREEK	AMAZON MKTPLACE PMTS	12.99	Elective program - F2T supplies
20171010	ROSA, JIM	HILL CREEK	AMAZON MKTPLACE PMTS	44.95	Campus Aide Supplies
20171011	ROSA, JIM	HILL CREEK	U. S. SCHOOL SUPPLY	164.40	Incentive prizes
20171011	ROSA, JIM	HILL CREEK	AMAZON MKTPLACE PMTS	-190.56	Refund- Elective supplies
20171023	ROSA, JIM	HILL CREEK	PAYPAL *SDCUE	360.00	CUE Conference Payment
20171030	ROSA, JIM	HILL CREEK	AMAZON MKTPLACE PMTS	17.99	Supplies for MS PE
				884.51	
20171003	SAUNDERS, LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	33.98	Behavior Incentives
20171004	SAUNDERS, LEAH	CARLTON OAKS	AMAZON SERVICES-KINDLE	31.16	Professional Development Materials
20171013	SAUNDERS, LEAH	CARLTON OAKS	WWW.ACTIVE4.ME	239.00	Running Club Materials
20171023	SAUNDERS, LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	193.65	School Beautification Garden Materials
20171026	SAUNDERS, LEAH	CARLTON OAKS	PAYPAL *RAISEDBEDS	1,393.15	School Beautification Garden Supplies
20171026	SAUNDERS, LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	39.00	Professional Development Materials
20171030	SAUNDERS, LEAH	CARLTON OAKS	WAL-MART #3524	30.22	School Beautification Garden Supplies
				1,960.16	
20171003	SCHWELLER, JOHN	PUPIL SERVICES	PAYPAL *CASCWA	95.00	Annual Fall CASCWA Workshop: Administrative Conundrums: Problems & Solutions
20171005	SCHWELLER, JOHN	PUPIL SERVICES	ACCUTRAIN CORPORATION	379.08	Training for 3 SPED teachers
20171006	SCHWELLER, JOHN	PUPIL SERVICES	DELL SALES & SERVICE	96.96	Copier toner for PK SPED SC
20171015	SCHWELLER, JOHN	PUPIL SERVICES	PAYPAL *SANDCASP	40.00	Training for Adrienne Barker - School Psych
20171016	SCHWELLER, JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	11.76	Book for SSP
20171018	SCHWELLER, JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	35.57	Books for SSP
20171031	SCHWELLER, JOHN	PUPIL SERVICES	AMAZON SERVICES-KINDLE	-8.99	Returned book for M. Rashap
20171031	SCHWELLER, JOHN	PUPIL SERVICES	AMAZON SERVICES-KINDLE	8.99	Book for Marian Rashap
				658.37	
20171013	SHEEN, KRISTINA D	OST PROGRAMS	FOOD4LESS #0349	36.85	Food for non-compliant day at SC PSAFE
20171015	SHEEN, KRISTINA D	OST PROGRAMS	3749 EL POLLO LOCO	32.30	Food Supplies for staff meeting
20171015	SHEEN, KRISTINA D	OST PROGRAMS	SMARTNFINAL92910809291	169.85	Food activity for non-compliant day
20171017	SHEEN, KRISTINA D	OST PROGRAMS	DOLLAR TREE	40.95	Craft items for ASES program
20171017	SHEEN, KRISTINA D	OST PROGRAMS	99 CENTS ONLY STORES #	540.47	Halloween items for Project SAFE sites
20171023	SHEEN, KRISTINA D	OST PROGRAMS	ESQUIRE GRILLE SMF	25.32	Food while on travel
20171023	SHEEN, KRISTINA D	OST PROGRAMS	HILTON	337.53	Hotel in Sacramento
				1,183.27	
20171002	SIMKO, JOHANNA	CAJON PARK	TARGET 00014852	56.77	Laundry baskets for Friday assembly carpet squares
20171005	SIMKO, JOHANNA	CAJON PARK	AMAZON.COM	21.52	Whiffle Balls for Go OPEN PE curriculum
20171008	SIMKO, JOHANNA	CAJON PARK	ALS SPORT SHOP	71.76	Attendance "badges" for perfect attendance. Part of our PBIS.
20171008	SIMKO, JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	246.10	Prizes for the Caught Being Good Friday Drawing
20171012	SIMKO, JOHANNA	CAJON PARK	SP * GOBULK.COM	297.80	Headphones for students to implement our Wonders Curriculum
20171016	SIMKO, JOHANNA	CAJON PARK	MICHAELS STORES 3256	26.15	Materials for Caught Being Good Drawing boxes
20171024	SIMKO, JOHANNA	CAJON PARK	AMAZON.COM	17.64	Whiffle balls for GO Open PE curriculum implementation
20171025	SIMKO, JOHANNA	CAJON PARK	CVS/PHARMACY #09173	15.13	Batteries for the MPR Microphone
20171031	SIMKO, JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	21.69	Thin Whiteboard markers
				774.56	
20171003	SIMPSON, DEBRA	RIO SECO	TEACHERSPAYTEACHERS.CO	37.70	Instructional materials for Character Education/Social skills.
20171011	SIMPSON, DEBRA	RIO SECO	TEACHERSPAYTEACHERS.CO	17.00	Materials for positive school culture and behavior.
20171022	SIMPSON, DEBRA	RIO SECO	PAYPAL *SDCUE	40.00	Registration for teacher to attend CUE conference.
20171030	SIMPSON, DEBRA	RIO SECO	BIG LOTS STORES - #404	350.25	Materials for Culinary Arts Junior High elective
				444.95	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20171003	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMAZON MKTPLACE PMTS	30.94	Supplies for student incentives
20171015	SOUTHCOTT,STEPHANIE	CARLTON HILLS	SPORTS FLAGS AND PRODU	47.40	College flag - school theme
20171016	SOUTHCOTT,STEPHANIE	CARLTON HILLS	VONS #1897	27.06	ELAC snacks
20171022	SOUTHCOTT,STEPHANIE	CARLTON HILLS	PAYPAL *SDCUE	40.00	PD for K Nagle
20171022	SOUTHCOTT,STEPHANIE	CARLTON HILLS	PAYPAL *SDCUE	40.00	PD for M Ross
20171025	SOUTHCOTT,STEPHANIE	CARLTON HILLS	LEGOLAND CALIFORNIA	136.00	4th gr fieldtrip admissions beyond deadline
20171027	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMAZON MKTPLACE PMTS	35.20	Supplies for Turkey Trot fundraiser
20171031	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMAZON.COM AMZN.COM/BI	15.11	Supplies for Turkey Trot fundraiser
				<u>371.71</u>	
				<u>23,977.58</u>	

Consent Item E.2.7.
Prepared by Karl Christensen
December 5, 2017

Approval to Contract with “A Good Roofer” to Replace
Roof on the Maintenance & Operations Building

BACKGROUND:

On September 4, 2012, the Board approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works projects over the \$15,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek informal bids or quotes for public works projects using the qualified vendors list for projects up to \$175,000.

During the planning and investigation phase for the HVAC replacement of a 7.5-ton unit on the 2nd floor roof of the Maintenance & Operations Building, it was discovered that there was severe dry rot and roof failures. This roof is over 40 years old, has been patched and repaired over the past 10 years, and is in need of replacement. Proposals were solicited and received for complete roof replacement for the Maintenance & Operations building. CUPCCAC requirements allow the District to obtain at least three bid proposals if under \$45,000.

Three proposals were received as follows:

A Good Roofer	Commercial & Industrial Roofing	Premier Roofing
\$25,900	\$28,845	\$51,966

RECOMMENDATION:

It is recommended that the Board of Education approve contracting with “A Good Roofer” to replace the roof on the Maintenance & Operations Building.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is \$25,900 to be paid from Fund 40 Facilities Needs set-aside.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.7.

BACKGROUND:

In June 2004, the Government Accounting Standards Board (GASB) issued its final accrual accounting standards for retiree benefits, GASB 43 and GASB 45. GASB 45 required school districts to conduct an actuarial valuation of Other Post-Employment Benefits (OPEB) every two years and to report the value of the liability on its financial statements. Santee was required to report this liability beginning July 1, 2009.

GASB recently issued GASB Statement No. 75 which makes significant changes to the requirements for reporting OPEB and becomes effective for financial reports issued after June 15, 2017.

Nyhart conducted the actuarial study for OPEB measured at June 30, 2017 in accordance with new GASB 75 requirements. The report is presented for acceptance by the Board and the results are summarized below.

Description	(1) Present Value of Employer Contributions			2) Net OPEB Liability					3) OPEB Expense			Participants		
	Active	Retired	Total	Active	Retired	Total Liability	Irrevocable Trust Assets	Net Liability	Service Cost Year End	Amortztn/ Interest Cost of UAL	Total ARC	Act	Ret	Ttl
July 2015 Study	15,434,201	1,962,035	17,396,236			10,301,495	0	10,301,495	635,963	595,736	1,231,699	548	79	627
Adjustments	2,557,578	(272,825)	2,284,753	10,109,306	1,689,210	1,497,021	0	1,497,021	73,475	(196,935)	(123,460)	57	(9)	48
July 2017 Study	17,991,779	1,689,210	19,680,989	10,109,306	1,689,210	11,798,516	0	11,798,516	709,438	398,801	1,108,239	605	70	675
(1) Present value of all benefits to be paid for current and future retirees (2) Liability for past service: Present value of all benefits earned to date (3) Present value of benefits accruing in current year plus 30 year amortization of unfunded accrued liability (2015) OR Interest (2017)														

RECOMMENDATION:

It is recommended that the Board of Education accept the GASB 75 Actuarial Report for Other Post-Employment Benefits (OPEB) measured at June 30, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

\$11,798,516 net OPEB liability to be shown on financial statements starting with the 2017-18 fiscal year.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.8.



nyhart

GASB No. 75 ACTUARIAL VALUATION

**Fiscal Year Ending June 30, 2018
(Measured at June 30, 2017)**

Santee School District

Nyhart Actuary & Employee Benefits
530 B Street, Ste. 900, San Diego, CA 92101
(619) 239-0831 - www.nyhart.com

Certification	1
Valuation Results Summary	3
GASB 75 Summary	4
Statement of Changes in Fiduciary Net Position	5
Schedule of Changes in Net OPEB Liability and Related Ratios	6
OPEB Expense	7
Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB	8
Net OPEB Liability Sensitivity	9
Schedule of Contributions	10
Valuation Data	11
Benefit Plan Provisions	15
Actuarial Assumptions and Methods	17

Mr. Karl Christensen
Santee School District
9625 Cuyamaca St
Santee, CA 92071

10/23/2017

This report summarizes the GASB actuarial valuation for the Santee School District's Other Post Employment Benefit (OPEB) for the fiscal year ending June 30, 2018 (measured at June 30, 2017). Nyhart prepared this report to meet employer financial accounting requirements under Governmental Accounting Standards Board (GASB) Statement No. 75 (Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions). To the best of our knowledge, the report presents a fair position of the funded status of the plan in accordance with GASB Statement No. 75.

The information presented herein is based on the actuarial assumptions and substantive plan provisions summarized in this report and participant information furnished to us by the Plan Sponsor. We have reviewed the employee census provided by the Plan Sponsor for reasonableness when compared to the prior information provided but have not audited the information at the source, and therefore do not accept responsibility for the accuracy or the completeness of the data on which the information is based. When relevant data may be missing, we may have made assumptions we feel are neutral or conservative to the purpose of the measurement. We are not aware of any significant issues with and have relied on the data provided.

The discount rate, other economic assumptions, and demographic assumptions have been selected by the Plan Sponsor with the concurrence of Nyhart. In our opinion, the actuarial assumptions are individually reasonable and in combination represent our estimate of anticipated experience of the Plan. All calculations have been made in accordance with generally accepted actuarial principles and practice.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period and roll-forward techniques); and changes in plan provisions or applicable law.

We did not perform an analysis of the potential range of future measurements due to the limited scope of our engagement.

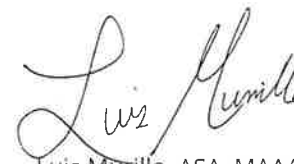
To our knowledge, there have been no significant events prior to the current year's measurement date or as of the date of this report that could materially affect the results contained herein.

Neither Nyhart nor any of its employees has any relationship with the plan or its sponsor that could impair or appear to impair the objectivity of this report. Our professional work is in full compliance with the American Academy of Actuaries "Code of Professional Conduct" Precept 7 regarding conflict of interest. The undersigned meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Should you have any questions please do not hesitate to contact us.



Marilyn Jones, ASA, EA, MAAA
Consulting Actuary



Luis Murillo, ASA, MAAA
Valuation Actuary

Retiree Health Plan
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Valuation Results Summary

As of Valuation Date: June 30, 2017

	<u>Certificated</u>	<u>Classified</u>	<u>Management</u>	<u>Total</u>
Present Value of Employer Contributions				
Actives	\$ 11,040,384	\$ 5,707,308	\$ 1,244,087	\$ 17,991,779
Retirees	841,082	573,348	274,780	1,689,210
Total	<u>\$ 11,881,466</u>	<u>\$ 6,280,656</u>	<u>\$ 1,518,867</u>	<u>\$ 19,680,989</u>
<i>Portion Due to Explicit</i>	\$ 6,837,331	\$ 3,455,588	\$ 835,524	\$ 11,128,443

Total (Accrued) OPEB Liability				
Actives	\$ 6,294,839	\$ 3,236,320	\$ 578,147	\$ 10,109,306
Retirees	841,082	573,348	274,780	1,689,210
Total	<u>\$ 7,135,921</u>	<u>\$ 3,809,668</u>	<u>\$ 852,927</u>	<u>\$ 11,798,516</u>
<i>Portion Due to Explicit</i>	\$ 4,323,845	\$ 2,204,399	\$ 498,990	\$ 7,027,234

Projected Employer Contributions for ending June 30,	Explicit	Implicit	Total
2018	\$ 456,807	\$ 235,642	\$ 692,449
2019	494,545	250,949	745,494
2020	533,779	273,674	807,453
2021	611,041	317,590	928,631
2022	606,699	315,971	922,670
2023	649,676	358,415	1,008,091
2024	667,951	383,502	1,051,453
2025	697,686	415,210	1,112,896
2026	694,526	420,487	1,115,013
2027	694,074	439,029	1,133,103

Actuarial Assumptions as of Valuation Date

Inflation	2.75%
Salary increases	3.00%
Discount rate	3.40%

Plan Membership

Inactive plan members or beneficiaries currently receiving benefits	70
Inactive plan members entitled to but not yet receiving benefits	0
Active plan members	<u>605</u>
	675

Net OPEB Liability

The components of the Net OPEB Liability at June 30,

	2017
Total OPEB Liability	\$ 11,798,516
Plan fiduciary net position	0
Net OPEB Liability	\$ 11,798,516
Plan fiduciary net position as a % of the Total OPEB Liability	0.00%
OPEB Expense for the Fiscal Year Ended June 30,	\$ 1,108,239

Actuarial Assumptions

The Total OPEB Liability was determined using the following actuarial assumptions.

Inflation	2.75%
Salary increases	3.00%
Investment rate of return	N/A
Discount rate	3.40%

Plan Membership

The Total OPEB Liability was determined based on the plan membership as of June 30,

	2017
Inactive plan members or beneficiaries currently receiving benefits	70
Inactive plan members entitled to but not yet receiving benefits	0
Active plan members	605
	675

Retiree Health Plan
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Statement of Changes in Fiduciary Net Position

Additions	<u>June 30, 2017</u>
Contributions:	
Employer	\$ 659,475
Member	0
Nonemployer Contributing Entity	0
Total contributions	<u>\$ 659,475</u>
Investment income:	
Net increase in fair value of investments	\$ 0
Interest and dividends	0
Less investment expense, other than from securities lending	0
Net income other than from securities lending	<u>\$ 0</u>
Securities lending income	0
Less securities lending expense	0
Net income from securities lending	<u>\$ 0</u>
Net investment income	<u>\$ 0</u>
Other	0
Total additions	<u>\$ 659,475</u>
Deductions	
Benefit payments	\$ 659,475
Administrative expense	0
Investment Fees	0
Total deductions	<u>\$ 659,475</u>
Net increase in net position	<u>\$ 0</u>
Net position restricted for OPEB	
Beginning of year	<u>\$ 0</u>
End of year	<u>\$ 0</u>

Note: The OPEB plan is unfunded and there are no plan assets. The employer contributions include estimation of implicit subsidy.

Retiree Health Plan
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Schedule of Changes in Net OPEB Liability and Related Ratios

Total OPEB Liability	<u>2017</u>
Service cost	\$ 709,438
Interest	398,801
Changes of benefit terms	0
Differences between expected and actual experience	0
Changes of assumptions	0
Benefit payments, including refunds of member contributions	<u>(659,475)</u>
Net change in Total OPEB Liability	<u>448,764</u>
Total OPEB Liability - beginning	<u>11,349,752</u>
Total OPEB Liability - ending (a)	<u><u>\$ 11,798,516</u></u>
Plan fiduciary net position	
Contributions - employer	659,475
Contributions - member	0
Contributions - nonemployer contributing member	0
Net investment income	0
Benefit payments, including refunds of member contributions	<u>(659,475)</u>
Administrative expenses	0
Other	0
Net change in plan fiduciary net position	<u>\$ 0</u>
Plan fiduciary net position - beginning	<u>0</u>
Plan fiduciary net position - ending (b)	<u><u>\$ 0</u></u>
Net OPEB Liability - ending (a) - (b)	<u><u>\$ 11,798,516</u></u>
Plan fiduciary net position as a percentage of the total OPEB liability	0.00%
Covered - employee payroll	\$ 38,830,000
Net OPEB Liability as percentage of covered-employee payroll	30.39%

Retiree Health Plan
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
OPEB Expense

Service cost	\$ 709,438
Interest on Total OPEB Liability	398,801
Projected earnings on OPEB plan investments	0
Reduction for contributions from active employees	0
OPEB plan administrative expense	0
Changes of benefit terms	0
Other changes	0
Current period recognition of deferred outflows/(inflows) of resources	
Differences between Expected & Actual Experience in measurement of the Total OPEB Liability	0
Changes of assumptions	0
Differences between Projected & Actual Earnings on OPEB Plan Investments	0
Total	<u>\$ 1,108,239</u>

Retiree Health Plan
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

Differences between expected and actuarial experience in measurement of the Total OPEB Liability for the period ending:	Initial Balance	Initial Amortization Period	Annual Recognition	06/30/2017 Balance
June 30, 2017	\$ 0	8	\$ 0	\$ 0
Total			\$ 0	\$ 0

Changes of assumptions for the period ending:	Initial Balance	Initial Amortization Period	Annual Recognition	06/30/2017 Balance
June 30, 2017	\$ 0	8	\$ 0	\$ 0
Total			\$ 0	\$ 0

Differences between projected and actual earnings on OPEB plan investments for the period ending:	Initial Balance	Initial Amortization Period	Annual Recognition	06/30/2017 Balance
June 30, 2017	\$ 0	5	\$ 0	\$ 0
Total			\$ 0	\$ 0

The balances as of June 30, 2017 of the deferred outflows/(inflows) of resources will be recognized in OPEB expense for the period ending June 30,

2018	\$	0
2019	\$	0
2020	\$	0
2021	\$	0
2022	\$	0
Thereafter	\$	0

Retiree Health Plan
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Net OPEB Liability Sensitivity

Discount rate

The discount rate used to measure the Total OPEB Liability is 3.40%.

Sensitivity of the Net OPEB Liability to changes in the discount rate

The following presents the Net OPEB Liability, calculated using the discount rate of 3.40%, as well as what the Net OPEB Liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.40%) or 1-percentage-point higher (4.40%) than the current rate:

	1% Decrease (2.40%)	Current Discount Rate (3.40%)	1% Increase (4.40%)
Net OPEB Liability	\$ 12,554,495	\$ 11,798,516	\$ 11,080,156

Sensitivity of the Net OPEB Liability to changes in healthcare cost trend rates

	1% Decrease (5.00%HMO/5.00%PPO decreasing to 4.00%HMO/4.00%PPO)	Current Healthcare Cost Trend Rates (6.00%HMO/6.00%PPO decreasing to 5.00%HMO/5.00%PPO)	1% Increase (7.00%HMO/7.00%PPO decreasing to 6.00%HMO/6.00%PPO)
Net OPEB Liability	\$ 10,747,890	\$ 11,798,516	\$ 13,006,931

Retiree Health Plan
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Schedule of Contributions

This schedule is not required for unfunded OPEB plans.

Retiree Health Benefits
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Valuation Data

The valuation was based on the census furnished to us by the District. The following tables display the age distribution for retirees and the age/service distribution for active employees as of the Valuation Date.

Age Distribution of Eligible Retired Participants & Beneficiaries

	Certificated	Classified	Management	All Retirees
<55	0	0	0	0
55-59	4	5	3	12
60-64	33	18	7	58
65+	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	37	2	10	70
Average Age:	62.7	62.2	61.7	62.4
Average Retirement Age:	59.3	58.6	57.0	58.8

Age/Service Distribution of All Active Benefit Eligible Employees

Age	Service									Total
	0-4	5-9	10-14	15-19	20-24	25-29	30-34	35-39	40-44	
20-24	8	2								10
25-29	32	3	3							38
30-34	31	20	4							55
35-39	18	18	22	13	1					72
40-44	24	10	10	14	5	1				64
45-49	28	14	15	9	23	9	1			99
50-54	11	11	18	26	19	17	2			104
55-59	6	4	13	11	28	14	13	3		92
60-64	3	4	5	13	13	11	7	2	1	59
65-69	1	2	0	3	1	2	1	0	1	11
70+	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
Total:	163	88	90	89	90	54	24	5	2	605
Average Age:			46.9							
Average Service:			13.4							
Average Hire Age:			33.5							
Annual Payroll:		\$38,830,000								

Retiree Health Benefits
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Valuation Data

Age/Service Distribution of All Eligible Certificated Employees

Age	Service									Total
	0-4	5-9	10-14	15-19	20-24	25-29	30-34	35-39	40-44	
20-24	3									3
25-29	24	3								27
30-34	22	17	2							41
35-39	12	12	20	9	1					54
40-44	12	6	7	10	5	1				41
45-49	9	3	8	5	22	6	1			54
50-54	5	3	4	10	16	13	1			52
55-59	1	0	2	3	12	9	6	3		36
60-64	0	0	0	8	3	3	3	2	1	20
65-69	0	0	0	3	1	1	0	0	1	6
70+	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	88	44	43	48	60	33	11	5	2	334
Average Age:			44.7							
Average Service:			14.0							
Average Hire Age:			30.7							
Annual Payroll:		\$26,146,000								

Retiree Health Benefits
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Valuation Data

Age/Service Distribution of All Eligible Classified Employees

Age	Service									Total
	0-4	5-9	10-14	15-19	20-24	25-29	30-34	35-39	40-44	
20-24	5	2								7
25-29	8	0	3							11
30-34	7	3	2							12
35-39	5	5	1	3						14
40-44	7	3	3	3						16
45-49	13	10	7	4	1	1				36
50-54	3	7	13	15	2	4	1			45
55-59	3	4	8	7	13	4	7			46
60-64	3	4	5	5	9	7	3	0		36
65-69	1	2	0	0	0	1	1	0	0	5
70+	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
Total:	56	40	42	37	25	17	12	0	0	229
Average Age:			49.9							
Average Service:			12.9							
Average Hire Age:			37.0							
Annual Payroll:		\$7,891,000								

Retiree Health Benefits
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Valuation Data

Age/Service Distribution of All Eligible Management/Confidential Employees

Age	Service									Total
	0-4	5-9	10-14	15-19	20-24	25-29	30-34	35-39	40-44	
20-24	0									0
25-29	0									0
30-34	2									2
35-39	1	1	1	1						4
40-44	5	1	0	1						7
45-49	6	1	0	0	0	2				9
50-54	3	1	1	1	1	0				7
55-59	2	0	3	1	3	1				10
60-64	0	0	0	0	1	1	1			3
65-69	0	0	0	0	0	0	0	0		0
70+	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	19	4	5	4	5	4	1	0	0	42
Average Age:		49.1								
Average Service:		10.7								
Average Hire Age:		38.4								
Annual Payroll:		\$4,793,000								

This study analyzes the postretirement health benefit plans provided by the District. In general, the postretirement health plans and the District's obligation do not vary by employee groups.

The District's healthcare coverage for active employees is purchased through the Southern California Schools VEBA and consists of three options: Blue Shield HMO, Blue Shield HDHP – HSA, Kaiser HMO and Kaiser HDHP. Dental benefits are provided through Delta Dental, and vision benefits are provided through Vision Service Plan (VSP). The healthcare plans for the retirees are a continuation of the plans for the active employees.

Employees eligible for District-paid benefits may continue benefits to age 65. Spouse coverage ends upon the earlier of the death of the retiree or the retiree attainment of age 65. The District pays for the cost of the retiree only coverage up to an annual maximum. The retirees pay 100% of the cost for dependent coverage and the cost for any elected dental and vision benefits. A \$75 per month stipend is paid to retirees waiving medical coverage. Eligibility for benefits and the maximum District contribution varies based on employee group as follows:

Certificated and Classified Employees

Eligibility for retiree health coverage requires retirement from PERS or STRS on or after age 55 with at least 15 years of District service (the last 5 of which must be consecutive). The District contributions are capped at \$9,000 (effective in 2017) per year maximum for Certificated retirees and \$7,600 (effective in 2017) per year maximum for full-time Classified retirees. The \$7,600 maximum is pro-rated for Classified retirees who were part-time employees while in active employment with the District.

Management and Confidential Employees

Eligibility for retiree health coverage requires retirement from PERS or STRS on or after age 50 (55 if covered under STRS) with at least 10 years of District service. The District contributions are capped at \$7,200 (effective in 2017).

Board Members

Board Members whose term of office began before January 1, 1995 are eligible to receive District-paid postretirement medical benefits under the provisions applicable to Management and Confidential retirees.

**Retiree Health Benefits
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Benefit Plan Provisions**

Premium Rates

The District currently participates in the Southern California Schools VEBA and for medical coverage. The premiums billed for retiree medical coverage under age 65 are the same as those for active medical coverage. Thus, the District is providing a "rate subsidy" to the retirees based on this blended rate. GASB requires that when an employer provides benefits to both active employees and retirees through the same plan, the benefits to retirees should be segregated and measured independently. This requires valuing any "rate subsidy" as an additional financial obligation to the District. GASB provides an exemption for community-rated plans. The following tables summarize the current premiums for coverages that apply for the primary plans in which the retirees are enrolled. All premiums are monthly and are effective for the calendar year.

2017

	Kaiser HMO	Kaiser HDHP	BS HMO	BS HDHP
Retiree - No Medicare	\$ 543.50	\$ 424.77	\$ 854.68	\$ 587.05
Two Party - No Medicare	\$1,071.41	\$ 834.10	\$1,662.24	\$1,174.10
Family - No Medicare	\$1,509.78	\$1,173.83	\$2,347.59	\$1,761.14

	Delta Dental DPO	DeltaCare DHMO	Vision
Retiree Only	\$ 44.86	\$33.97	\$7.65/\$5.16
Two Party	\$ 85.67	\$56.21	NA
Family	\$126.47	\$82.73	NA

2018

	Kaiser HMO	Kaiser HDHP	BS HMO	BS HDHP
Retiree - No Medicare	\$ 567.90	\$ 443.84	\$ 893.14	\$ 628.14
Two Party - No Medicare	\$1,119.52	\$ 871.55	\$1,737.04	\$1,256.28
Family - No Medicare	\$1,577.57	\$1,226.53	\$2,453.24	\$1,884.42

	Delta Dental DPO	DeltaCare DHMO	Vision
Retiree Only	\$ 44.86	\$33.97	\$7.65/\$5.16
Two Party	\$ 85.67	\$56.21	NA
Family	\$126.47	\$82.73	NA

Retiree Health Benefits
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Actuarial Assumptions and Methods

The liabilities set forth in this report are based on the actuarial assumptions described in this section.

Fiscal Year: July 1st to June 30th

Valuation Date: June 30, 2017

Measurement Date: June 30, 2017 for FYE2018

Funding Policy: Pay-as-you-go funding

Discount Rate: 3.40% per annum. This discount rate is the average, rounded to 5 basis points, of the range of 3-20 year municipal bond rate indices: S&P Municipal Bond 20 Year High Grade Rate Index, Bond Buyer 20-Bond GO index, Fidelity GO AA 20 Year Bond Index.

[The prior valuation used 4%]

Sensitivity analysis showing a 1% increase and decrease in the discount rate is also provided.

Inflation: 2.75% per annum

Salary Increases: 3.0% per annum, in aggregate

Pre-retirement Turnover: According to the Crocker-Sarason T-5 turnover table less mortality, reduced by 40% at all ages. Sample rates are as follows:

Age	Turnover (%)
25	4.6
30	4.3
35	3.8
40	3.1
45	2.4
50	1.5
55	0.6

Retiree Health Benefits
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Actuarial Assumptions and Methods

Mortality Rates:

Mortality rates are based on the most recent rates used by CalPERS and STRS for the pension valuations. Sample rates are as follows:

CalPERS Age	Actives		Retirees	
	Males	Females	Males	Females
25	0.040%	0.023%		
30	0.049%	0.025%		
35	0.057%	0.035%		
40	0.075%	0.050%		
45	0.106%	0.071%		
50	0.155%	0.100%		
55	0.228%	0.138%	0.599%	0.416%
60	0.308%	0.182%	0.710%	0.436%
65	0.400%	0.257%	0.829%	0.588%
70			1.305%	0.993%
75			2.205%	1.722%
80			3.899%	2.902%

STRS Age	Actives		Retirees*	
	Males	Females	Males	Females
25	0.023%	0.013%		
30	0.033%	0.014%		
35	0.034%	0.018%		
40	0.057%	0.034%		
45	0.076%	0.041%		
50	0.103%	0.063%		
55	0.143%	0.093%	0.164%	0.118%
60	0.238%	0.179%	0.300%	0.254%
65	0.435%	0.368%	0.596%	0.468%
70			1.095%	0.864%
75			1.886%	1.451%
80			3.772%	2.759%

*Rates applicable to future retirees include a 2 year setback.

[The prior valuation used RP-2014 Employee Mortality, without projection]

Retiree Health Benefits
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Actuarial Assumptions and Methods

Retirement Rates:

Age	Percent Retiring*	
	Classic	PEPRA
55	25.0%	20.0%
56	10.0%	7.5%
57	10.0%	10.0%
58	10.0%	10.0%
59	15.0%	15.0%
60	15.0%	15.0%
61	20.0%	15.0%
62	35.0%	25.0%
63	35.0%	25.0%
64	35.0%	25.0%
65	45.0%	35.0%
66	35.0%	30.0%
67	30.0%	30.0%
68	30.0%	30.0%
69	30.0%	30.0%
70	100.0%	100.0%

* Of those having met eligibility to receive District paid OPEB benefits. The percentage refers to the probability that an active employee who has reached the stated age will retire within the following year.

[The prior valuation used the retirement rates below]

Age	Percent Retiring*
55	25.0%
56	15.0%
57	10.0%
58	10.0%
59	10.0%
60	50.0%
61	35.0%
62	50.0%
63	25.0%
64	25.0%
65	100.0%

Retiree Health Benefits
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Actuarial Assumptions and Methods

Participation Rates: 90% of active employees meeting eligibility requirements are assumed to elect retiree health coverage at retirement. Future retirees are assumed to elect similar coverage as current retirees. The remaining 10% are assumed to waive coverage and receive the waive stipend. Actual coverage is used for current retirees.

[The prior valuation did not state the assumption]

Spouse Coverage: 25% of future retirees electing coverage are assumed to elect coverage for their spouse. Male spouses are assumed to be 3 years older than female spouses. Actual spouse coverage is used for current retirees.

Claim Cost Development: The valuation was based on the premiums furnished by the District. The expected retiree cost for coverage was set to the minimum of the actual premiums billed for coverage. The average annual costs used in the valuation are provided in the following table:

Age Bracket	Expected Costs
50 to 54	\$ 8,146
55 to 59	\$ 9,585
60 to 64	\$11,466

The VEBA is considered a community-rating plan. No experience data has been provided with respect to the District and the pool's actual experience. Prior valuations did not use the expected actual cost for a retiree as GASB 45 provided a community-rated plan exemption. The valuation now includes the liability for an estimated rate subsidy based on the age distribution of the District.

Medical Trend Rates: Medical costs are adjusted in future years by the following trends:

Year	Trend
2018	Actual
2019	6.0%
2020	5.5%
2021+	5.0%

[The prior valuation used initial rates 1% lower]

Contribution Caps: The District's annual contribution maximums (caps) are assumed to increase 1.0%.

[The prior valuation assumed no increase to District's annual contribution maximums]

Retiree Health Benefits
GASB 75 Report Fiscal Year Ending June 30, 2018 (Measured at June 30, 2017)
Actuarial Assumptions and Methods

Cadillac Tax:	The valuation does not include any additional liability for the Cadillac Tax. The impact of valuing the Cadillac Tax would be considered de minimis.
Actuarial Cost Method:	<p>The actuarial cost method used to determine the allocation of the retiree health actuarial liability to the past (accrued), current and future periods is the Entry Age Normal (EAN) cost method. The EAN cost method is a projected benefit cost method which means the “cost” is based on the projected benefit expected to be paid at retirement.</p> <p>The EAN normal cost equals the level annual amount of contribution from the employee’s date of hire (entry date) to their retirement date that is sufficient to fund the projected benefit. For plans unrelated to pay, the normal cost is calculated to remain level in dollars; for pay-related plans the normal cost is calculated to remain level as a percentage of pay. The valuation is based on percentage of pay basis. The EAN actuarial accrued liability equals the present value of all future benefits for retired and current employees and their beneficiaries less the portion expected to be funded by future normal costs</p> <p><i>[The prior valuation used the Projected Unit Credit Cost Method]</i></p> <p>All employees eligible as of the Valuation Date in accordance with the provisions of the Plan listed in the data provided by the District were included in the valuation.</p>
Market Value of Assets:	As of the valuation date, there were no reported GASB eligible assets.

Consent Item E.2.9.
Prepared by Karl Christensen
December 5, 2017

Authorization to Purchase and Install New Primary
Play Structure at PRIDE Academy

BACKGROUND:

The District recently conducted an assessment of existing playground structures at all 9 schools and found several that are in poor condition, beyond useful life, and in need of replacement. One of those is the structure for primary grades at PRIDE Academy. This structure is over 20 years old. Replacement parts are no longer available and the manufacturer is no longer in business. Administration recommends replacing it with a new structure. Work would be scheduled during Spring Break.

RECOMMENDATION:

Authorize Administration to Purchase and Install a New Primary Playground Structure at PRIDE Academy

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

Up to \$35,000 from the Fund 40 Facilities Needs set-aside funds

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.9.

Consent Item E.2.10.
Prepared by Karl Christensen
December 5, 2017

Authorization to Purchase and Install New Primary
Play Structure at Rio Seco

BACKGROUND:

The District recently conducted an assessment of existing playground structures at all 9 schools and found several that are in poor condition, beyond useful life, and in need of replacement. One of those is the structure for primary grades at Rio Seco. This structure is over 20 years old. Replacement parts are no longer available and the manufacturer is no longer in business. Administration recommends replacing it with a new structure. Work would be scheduled during Summer Break.

RECOMMENDATION:

Authorize Administration to Purchase and Install a New Primary Playground Structure at Rio Seco

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

Up to \$35,000 from the Fund 40 Facilities Needs set-aside funds

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.10.

Consent Item E.2.11.
Prepared by Karl Christensen
December 5, 2017

Authorization to Purchase and Install New Intermediate
Play Structure at Rio Seco

BACKGROUND:

The District recently conducted an assessment of existing playground structures at all 9 schools and found several that are in poor condition, beyond useful life, and in need of replacement. One of those is the structure for intermediate grades at Rio Seco. This structure is over 20 years old. Replacement parts are no longer available and the manufacturer is no longer in business. Administration recommends replacing it with a new structure. Work would be scheduled during Spring Break.

RECOMMENDATION:

Authorize Administration to Purchase and Install a New Intermediate Playground Structure at Rio Seco

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

Up to \$35,000 from the Fund 40 Facilities Needs set-aside funds

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.11.

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

Category	Value/Condition	Option	Requirements
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
<i>All Other Personal Property</i>	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board Dispose of at local dump 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			week for 2 weeks in general circulation newspaper <ul style="list-style-type: none"> • Accept highest bid or reject all bids • If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> • Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> • Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> • Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> • Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Site</u>	<u>Storage Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
1	Lot	Old School & Office Furniture	Facilities	Warehouse	Poor	Less than \$50.00
1	Lot	Old Electronic Waste Disposal	Technology	Warehouse	Poor	\$0.00

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
<i>Obsolete Instructional Materials</i>	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
<i>Other Personal Property</i>	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	X
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
	Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools	

RECOMMENDATION:

It is recommended the Board of Education declare the described items as surplus with a value of less Than \$50.00 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Income estimated at less than \$50.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.12

Consent Item E.3.1.

Approval of Nonpublic Agency Contract with Maxim Healthcare for Nursing Services

Prepared by Dr. Stephanie Pierce
December 5, 2017

BACKGROUND:

School districts are required to have nurses to promote and maintain optimal student health. Recently, the Santee School District nurse resigned from her position. As we seek a new school nurse, Maxim Health will provide a full time school nurse.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Contract with Maxim Healthcare for nursing services. The Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

Type of Nurse	Hourly Rate	Hours Per Day	Days Per Year	Total
Credentialed RN	\$60.00	6.5	119	\$46,410.00
IRS mileage				5,000.00
			TOTAL	\$51,410.00

STUDENT ACHIEVEMENT:

Nursing services are necessary for students in order to promote and maintain optimal student health. Healthy students are better able to engage in the learning process and demonstrate educational growth.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Hodge, Kari (Temporary - replacing Kasey Rutherford LOA)	Cajon Park	IV-05	\$57,988.00	\$57,988.00	11-06-17 to 04-26-18

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Quan, Joanne	PRIDE Academy	Step 03	Personal	Deny	12-14-17

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Thompson, Sherry	Special Education	IV-04	Other employment	11-30-17

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Hill, Henry (replacing Candace Fick)	Cajon Park	Food Service Worker I-A 20 A / 1.5 hrs	\$0.00	\$483.56	11-15-17
2. Mohammad, Shadia	Carlton Oaks	Project SAFE Assistant 17 A / 2.5 hrs	\$0.00	\$568.99	11-14-17
3. Waller, JoTherese (replacing Katie Gimm)	Carlton Hills	Instructional Assistant, Special Ed II 21 A / 5.75 hrs	\$0.00	\$1,945.79	11-15-17

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Worthy, Elaine (replacing Brianna Metelski)	PRIDE Academy	Campus Aide CA E / 2.0 hrs	\$0.00	\$552.93	11-08-17

Classified Staff continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Barto, Duane (replacing Anthony Ciaccio)	Transportation	Van Driver 22 B / 5.4 hrs to <i>Bus Driver I</i> 25 A / 6.0 hrs	\$2,018.92	\$2,477.25	11-13-17
2. Borts, Katherine (replacing Ramon Martinez)	Human Resources	Secretary I 24 B / 8.0 hrs to <i>Benefits Technician</i> 27.5 A / 8.0 hrs	\$3,303.00	\$3,732.00	11-16-17
3. Cruz, Edward (replacing Hailey Schultheiss)	Carlton Hills to <i>PRIDE Academy</i>	Custodian II 23 E / 4.0 hrs	\$1,821.50	\$1,821.50	11-27-17
4. Graham, Robert (replacing Zachary Cruz)	Chet F. Harritt to <i>Carlton Hills</i>	Custodian II 23 B / 6.0 hrs to <i>Site Custodian</i> 24 B / 8.0 hrs	\$2,356.50	\$3,303.00	11-17-17

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Kaszycki, Julia	Hill Creek	Campus Aide	Personal	11-14-17
2. Martinez, Ramon	Human Resources	Benefits Technician	Personal	11-22-17 <i>Revised</i>
3. Thompson, Amelia	Carlton Hills	Campus Aide	Personal	10-10-17

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

Consent Item E.4.2. Approval of Educational Services and Scholarships Agreement with National University

Prepared by Tim Larson
December 5, 2017

BACKGROUND:

National University has agreed to enter into an Educational Services and Scholarships agreement with Santee School District offering employees of Santee School District a scholarship based on the cost of the university's course. This agreement will shall apply to courses offered at any university campus and/or online, with the exception of pre-licensure nursing and Radiation Therapy programs.

The term of the agreement will be effective January 1, 2018 and shall terminate upon the 90-day written notice of either party.

RECOMMENDATION:

It is recommended that the Board of Education approve the Educational Services and Scholarships agreement with National University.

FISCAL IMPACT:

There is no additional cost as a result of implementing this program.

STUDENT ACHIEVEMENT IMPACT:

This agreement will support employees by enhancing their educational opportunities.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

**AGREEMENT FOR EDUCATIONAL SERVICES AND SCHOLARSHIPS
BETWEEN NATIONAL UNIVERSITY
AND
SANTEE SCHOOL DISTRICT**

This Educational Services Scholarship Agreement (hereinafter "AGREEMENT") is entered into the 6th day of December, 2017 by and between National University System (hereinafter "UNIVERSITY") and SANTEE SCHOOL DISTRICT (hereinafter "SANTEESD"). UNIVERSITY and SANTEESD may be referred to individually as "PARTY" or collectively as "PARTIES".

The purpose of this AGREEMENT is to define how the UNIVERSITY will offer SANTEESD employees a scholarship based on the cost of UNIVERSITY'S course. This AGREEMENT shall apply to courses offered at any UNIVERSITY campus and/or online, with the exception of pre-licensure nursing and Radiation Therapy programs.

The PARTIES mutually agree:

- A. This AGREEMENT is effective as of January 1, 2018 and shall terminate upon the 90-day written notice of either PARTY, with or without cause. The PARTIES agree that termination of this AGREEMENT will not affect the scholarships of then-currently and continuously enrolled SANTEESD students.
- B. UNIVERSITY shall provide to any employee of SANTEESD a "SANTEE SCHOOL DISTRICT SCHOLARSHIP," which at all times will equal 15 percent of the course tuition rate in existence at the time of registration for that course. The 15 percent scholarship is guaranteed, but only applies to the then-current tuition, and does not apply to any other fees or charges. For each SANTEESD employee enrolled as a student at the UNIVERSITY, the 15 percent guaranteed scholarship will remain in force and effect for the duration of the student's academic time at the UNIVERSITY, notwithstanding the termination of this AGREEMENT, provided the student does not miss two or more consecutive academic periods. All applicants will receive an application fee waiver.
- C. The PARTIES agree and acknowledge that tuition for courses may increase or decrease over time, and that the SANTEE SCHOOL DISTRICT SCHOLARSHIP will proportionately increase or decrease with any change in UNIVERSITY tuition.
- D. SANTEESD employees wishing to enroll as students at the UNIVERSITY will be required to apply for admission and be admitted in accordance with the UNIVERSITY'S existing admission requirements and processes for undergraduate and graduate level coursework. Upon request, SANTEESD agrees to verify the employment status of SANTEESD employees who are applicants to, and students at, the UNIVERSITY. With the exception of its pre-licensure nursing and radiation therapy programs, all degree and credential programs offered at the UNIVERSITY are eligible for the guaranteed scholarship available pursuant to this AGREEMENT; however, the UNIVERSITY reserves the right to modify these programs, offerings or curriculum at any time.
- E. Employees of SANTEESD may apply for Federal student loans, external scholarships, and other forms of student financial assistance in the same manner as students attending classes at the UNIVERSITY.
- F. SANTEE agrees to list UNIVERSITY as one of its "preferred" higher education partners, and use its reasonable efforts to help UNIVERSITY recruit and retain SANTEESD scholars, including offering UNIVERSITY information to new SANTEESD employees and to provide similar opportunities to distribute UNIVERSITY information at any company career fair, benefit fair, new employee orientations or similar events.

- SANTEESD will partner with UNIVERSITY and each appoint an employee responsible to establish roll-out/launch of educational partnership.
- SANTEESD will help to coordinate employee information sessions/webinars with UNIVERSITY

It is specifically agreed SANTEESD will incur no financial obligation to the UNIVERSITY. SANTEESD employees who are students at the UNIVERSITY will acknowledge and will be personally responsible to the UNIVERSITY for payment of fees and tuition.

G. Miscellaneous Provisions

- a) Authority. The undersigned individuals hereby represent that they are authorized to execute this AGREEMENT on behalf of their respective organizations, and each PARTY represents that this AGREEMENT constitutes a legal and binding obligation of the PARTIES.

SANTEESD NOTICES•

UNIVERSITY NOTICES:

Dave C. Lawrence

 Vice Chancellor, Finance
 11355 North Torrey Road
 La Jolla, California, 92037

- d) Complete Agreement. This AGREEMENT represents the PARTIES' final and complete agreement, and this AGREEMENT shall supersede all other understandings, discussion and/or agreements, either oral or in writing, between the Parties with regard to the subject matter in the AGREEMENT.

My signature below indicates that I have read, understand, and agree to the terms of this AGREEMENT.

SANTEE SCHOOL DISTRICT:

NATIONAL UNIVERSITY:

Signature: _____

Signature: _____

Name: Tim Larson

Name: _____

Title: Asst. Supt., HR & Pupil Services

Title: _____

Date: December 6, 2017

Date: _____

BACKGROUND:

The District Calendar Committee, comprised of representatives from employee associations, district administration, parents, and members of the Board, met to consider several options of school calendars for the 2018-2019 school year. Concerns addressed by the committee included recommended calendars from surrounding districts, the State testing window, parent conference week, and appropriate and traditional breaks.

The recommended option from the committee reflects these significant dates:

- Students return on August 22, 2018
- Parent Conferences – November 9 - 16 (modified days)
(Monday, November 12 – Veterans’ Day Observance)
- Five (5) days for Thanksgiving Break – November 19 - 23
- Winter break December 24 – January 4
- Lincoln’s Day observance - Monday, February 11
- President’s Day observance - Monday, February 18
- School year ends on June 12, 2019

RECOMMENDATION:

It is recommended that the Board of Education approve the proposed District school calendar for the 2018-2019 school year.

FISCAL IMPACT:

There is no fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Not applicable.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.4.3.

Santee School District 2018-2019 School Calendar

DRAFT

July 2018						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

7/4 INDEPENDENCE DAY

- 7/31 Principals return
- 8/1 VPs return
- 8/1 11-mo employees return
- 8/2 *Sch Sec/SACs return
- 8/13 School offices open to public
- 8/15 Teachers return
- 8/15-8/16 District Prof Dev
- 8/17-8/21 Site Prof Dev
- 8/22 10-mo employees return
- 8/22 Students Return
- 8/22 9-mo employees return

January 2019						
S	M	T	W	TH	F	S
18						
21	1	2	3	4	5	
18	6	7	8	9	10	11
21	13	14	15	16	17	18
18	20	21	22	23	24	25
18	27	28	29	30	31	

- 1/1 NEW YEAR'S DAY
- 1/7 Classes resume
- 1/21 MARTIN LUTHER KING DAY

August 2018						
S	M	T	W	TH	F	S
22						
23			1	2	3	4
13	5	6	7	8	9	10
8	12	13	14	15	16	17
8	19	20	21	22	23	24
8	26	27	28	29	30	31

- 8/15-8/16 District Prof Dev
- 8/17-8/21 Site Prof Dev
- 8/22 10-mo employees return
- 8/22 Students Return
- 8/22 9-mo employees return

February 2019						
S	M	T	W	TH	F	S
18						
18				1	2	
18	3	4	5	6	7	8
18	10	11	12	13	14	15
18	17	18	19	20	21	22
18	24	25	26	27	28	

- 2/11 LINCOLN'S DAY observance
- 2/18 WASHINGTON'S DAY observance
- 2/22 End of 2nd trimester (61 days)

September 2018						
S	M	T	W	TH	F	S
19						1
19	2	3	4	5	6	7
19	9	10	11	12	13	14
19	16	17	18	19	20	21
19	23	24	25	26	27	28
19	30					

9/3 LABOR DAY Observance

March 2019						
S	M	T	W	TH	F	S
21						
21				1	2	
21	3	4	5	6	7	8
21	10	11	12	13	14	15
21	17	18	19	20	21	22
21	24	25	26	27	28	29
21	31					

October 2018						
S	M	T	W	TH	F	S
23						
23	1	2	3	4	5	6
23	7	8	9	10	11	12
23	14	15	16	17	18	19
23	21	22	23	24	25	26
23	28	29	30	31		

April 2019						
S	M	T	W	TH	F	S
12						
21	1	2	3	4	5	6
12	7	8	9	10	11	12
12	14	15	16	17	18	19
21	21	22	23	24	25	26
12	28	29	30			

- 4/15-4/26 SPRING BREAK
- 4/19 LOCAL HOLIDAY
- 4/29 Classes resume

November 2018						
S	M	T	W	TH	F	S
19						
19				1	2	3
16	4	5	6	7	8	9
19	11	12	13	14	15	16
16	18	19	20	21	22	23
16	25	26	27	28	29	30

- 11/2 End of 1st trimester (52 days)
- 11/9-11/16 Parent/Teacher Conf; modified days/Classified Prof Dev
- 11/12 VETERANS' DAY Observance
- 11/19-11/23 THANKSGIVING BREAK
- 11/22 THANKSGIVING DAY
- 11/23 LOCAL HOLIDAY

May 2019						
S	M	T	W	TH	F	S
22						
22				1	2	3
22	5	6	7	8	9	10
22	12	13	14	15	16	17
22	19	20	21	22	23	24
22	26	27	28	29	30	31

5/27 MEMORIAL DAY Observance

December 2018						
S	M	T	W	TH	F	S
15						
17						1
15	2	3	4	5	6	7
17	9	10	11	12	13	14
15	16	17	18	19	20	21
15	23	24	25	26	27	28
15	30	31				

- 12/24-1/4 WINTER BREAK
- 12/24 LOCAL HOLIDAY in lieu of Admissions' Day
- 12/25 CHRISTMAS DAY
- 12/26 LOCAL HOLIDAY
- 12/31 LOCAL HOLIDAY

June 2019						
S	M	T	W	TH	F	S
14						
20						1
8	2	3	4	5	6	7
12	9	10	11	12	13	14
8	16	17	18	19	20	21
8	23	24	25	26	27	28
8	30					

- 6/12 End of 3rd trimester (67 days)
- 6/12 Last school day; minimum day
- 6/12 9-mo emp last work day
- 6/19 VPs last work day
- 6/18 10-mo emp last work day
- 6/20 Sch Sec/SACs last work day
- 6/24 Prin last work day
- 6/28 11-mo emp last work day

Sch Sec/SAC	203
11-month	224
Teachers	185
10-month	201
Students	180
9-month	180

Vice Principals	200
Principals	204
12-month	245

Promotion dates vary (please contact school sites)

*Variations of Sch Sec/SAC employee schedules will be approved by supervisor and a copy provided to payroll.
Board Approved:

BACKGROUND:

On October 3, 2017, the Board of Education approved the employment of a short term Instructional Assistant, Special Education II position to support a classroom at Chet F. Harritt School for a student having behavior problems. The special education department is working on moving the student to Day Treatment and will require additional time for the transition.

In addition, a special education student will require a Bus Attendant until buckle guards can be installed.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education approve to extend the short term employment for the following position:

- One (1) 3.5-hour Instructional Assistant, Special Education II position at Chet F. Harritt; November 27, 2017 – December 21, 2017
- One (1) 2.75-hour Bus Attendant position
November 29, 2017 – February 28, 2018

FISCAL IMPACT:

The cost to employ a short term Instructional Assistant, Special Education II position will be approximately \$19.55 per hour. The cost to employ a short term Bus Attendant position will be approximately \$17.74 per hour. Both positions will be paid from the Special Education Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

Item F. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

BACKGROUND:

At the November 7 meeting, the Board of Education asked Administration to review the Character Education Committee charge and responsibilities and bring recommended committee changes to the December 5 meeting. Since that meeting, Administration reviewed the previously approved committee charge and responsibilities and has made recommended revisions based on current research on school climate and culture initiatives.

Following is the proposed committee title change, charge, and responsibilities of the Character Education Advisory Committee.

District Climate Committee Charge:

To provide input on creating a safe, supportive, and positive learning environment.

Roles and Responsibilities:

1. Reviews and discusses the following items to develop background knowledge:
 - a. Evidence-based, social-emotional learning programs
 - b. Discipline and behavioral Santee School District Board Policies, Administrative Regulations, California Education Code
 - c. Evidence-based school-wide and classroom practices for developing a positive learning environment (e.g. PBIS, restorative practices, SEL)
2. Reviews data points on student achievement and other performance indicators such as caring schools survey, school connectedness; discusses implications and next steps
3. Discusses issues and problems of practice that affect student social emotional learning and solutions to address student needs

Current committee members include parents, teachers, school counselors, and management representatives.

RECOMMENDATION:

Administration recommends the Board of Education review and discuss the proposed committee title change, charge, and responsibilities of the Character Education Advisory Committee. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is usually a negligible fiscal impact dependent on the committee's needs. Any costs are paid from department operating budgets.

STUDENT ACHIEVEMENT IMPACT:

Board Advisory Committees provide the Board with valuable input and information from all stakeholders when making decisions that impact student achievement.

Motion: _____

Second: _____

Vote: _____

Agenda Item F.1.1.

BACKGROUND:

Assembly Bill 2861, which became effective January 1, 1987, requires that school districts prepare and submit interim financial reports so that governing boards, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified, or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years.

Provided for the Board's review and approval is the interim report as of October 31, 2017 for the Santee School District. The projection for the General Fund includes a beginning balance of \$14,716,214, anticipated income of \$65,492,705, anticipated outgo of \$67,988,279, and a projected ending balance on June 30, 2018, of \$12,220,640. Copies of the interim report for the public's review will be available at the meeting or upon a request to the Fiscal Services department.

The District is designating a positive certification for the first interim.

RECOMMENDATION:

It is recommended that the Board of Education approve a positive certification regarding the District's ability to meet its financial obligations for the 2017-18 fiscal year and two subsequent years.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$67,988,279 in operating expenditures.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period October 1, 2017 through October 31, 2017 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$10,719,740; cash receipts of \$4,795,455; and disbursements of \$5,373,282 are reflected for the period of October 1, through October 31, 2017 resulting in an ending cash balance of \$10,141,913 as of October 31, 2017.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.2.

Monthly Financial Report - October

1

CASH REPORT FOR OCTOBER

	Actual	Projected*	Difference
Beginning Cash Balance as of October 1, 2017	\$10,719,740	\$10,719,740	\$ -
INCOME			
A. Local Control Funding Formula			
State Aid	2,766,248	2,766,248	-
Property Taxes	719,385	719,385	-
B. Federal Income			
Federal Funding	319,041	319,041	-
C. State Income			
Lottery	337,574	337,574	-
Other State Funding	16,956	16,956	-
D. Local Income			
Other Local Income	220,052	220,052	-
Spec Ed	321,707	321,707	-
Interest	27,598	27,598	-
E. Due to/Due from other funds	66,894	66,894	-
F. Debt Proceeds	-	-	-
TOTAL INCOME	\$4,795,455	\$4,795,455	\$ -
Beginning Balance Plus Income	\$15,515,195	\$15,515,195	\$ -
DISBURSEMENTS			
G. Commercial Warrants	\$ 592,666	\$ 592,666	\$ -
H. Salary and Benefits	4,714,764	4,714,764	-
I. Other Outgo	65,852	65,852	-
J. Interfund Borrowing Out	-	-	-
K. Budget Adjustments	-	-	-
TOTAL DISBURSEMENTS	\$5,373,282	\$5,373,282	\$ -
Ending Cash Balance as of October 31, 2017	\$10,141,913	\$10,141,913	\$ -

* Based on Cash Flow Projection at First Interim FY 2017-18

**Budget Revisions
Through October 31, 2017
2017-18 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	14,325,699	390,515	14,716,214
Estimated Income	46,608,108	18,884,597	65,492,705
Estimated Expenditures	48,843,737	19,144,542	67,988,279
Change in Fund Balance	(2,235,629)	(259,945)	(2,495,574)
Projected Ending Fund Balance	12,090,070	130,570	12,220,640
Less: Restricted Program Carryovers	-	130,570	130,570
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	71,132	-	71,132
Less: Assigned Vacation Carryover	238,200	-	238,200
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,039,648	-	2,039,648
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	9,345,221	-	9,345,221
Fund 17 Projected End of Year Balance	2,958,179	-	2,958,179
Projected Reserves	14,343,048	-	14,343,048
	<u>October</u>	<u>September</u>	
Projected Reserve % 2017-18¹	21.10%	21.89%	
Projected Reserve % 2018-19²	16.02%	15.74%	
Projected Reserve % 2019-20²	10.74%	10.17%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 1st Interim- October 2017²

BACKGROUND:

At the November 7, 2017 meeting, Administration presented the first draft of a Comprehensive Facilities Needs List. In addition, the District’s Financial Advisor, Dale Scott, presented data regarding bonding capacity and strategies for managing general obligation bond debt while providing financing for much needed capital improvements.

The Board requested that Administration provide an initial assessment of prioritization for the projects on the Comprehensive Facilities Needs List. The results of this process are as follows:

Code	Description	Total	BND	Total Non-Bond
1	Most Important	\$49,769,800	\$35,443,000	\$14,326,800
2	Important Need But Not Crucial	\$67,937,500	\$47,470,000	\$20,467,500
3	Discretionary	\$36,520,250	\$30,049,000	\$6,471,250
Total:		\$154,227,550	\$112,962,000	\$41,265,550

Administration is seeking direction from the Board as to whether reauthorization of the \$15.37 million of authorized but unissued general obligation bonds from the November 2006 election should be pursued further. This will help inform next steps for discussion of the Comprehensive Facilities Needs List.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

\$154.2 million in identified facility needs and \$15.37 million in possible General Obligation Bond financing

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.3.

Discussion and/or Action Item F.2.4.
Prepared by Karl Christensen
December 5, 2017

RESOLUTION NO. 1718-14 OF THE BOARD
OF EDUCATION OF THE SANTEE SCHOOL
DISTRICT DECLARING THE BOARD'S
INTENT TO CONSIDER THE CONVEYANCE
OF AN EASEMENT TO SAN DIEGO GAS &
ELECTRIC FOR INSTALLATION AND
MAINTENANCE OF ELECTRIC VEHICLE
CHARGING STATIONS ON THE PRIDE
ACADEMY SCHOOL SITE PROPERTY

BACKGROUND:

San Diego Gas & Electric (SDG&E) operates the Power Your Drive program to install 3,500 electric vehicle charging stations at apartments, condos and businesses. These stations are installed at no cost for property in disadvantaged communities and at low cost for others. Property owners are not responsible for any maintenance, upkeep, or billing since users can be billed directly on their SDG&E bill.

Applications were submitted for Pepper Drive and PRIDE Academy located in disadvantaged communities and both sites were approved by SDG&E for the Power Your Drive Program. Plans have been finalized by SDG&E for PRIDE Academy in consultation with the Principal and the Director, Facilities. Plans are still being explored for Pepper Drive. In order to move forward with the project at PRIDE Academy, it is necessary to grant an easement to SDG&E.

The easement consists of those strips of land, including all of the area lying between the exterior sidelines, which sidelines shall be three (3) feet, measured at right angles, on each exterior side of charging stations and infrastructure installed. After construction is complete, a survey may be conducted of the installed Facilities as an "as-built" drawing(s) to prepare a metes and bounds or "center line" description(s) of the actual location of said facilities. If a survey is conducted, SDG&E shall then prepare and record in the Office of the County Recorder of the County of San Diego, an "Amendment to Easement", using said "asbuilt" drawing(s) and metes and bounds description(s) as a substitute ("Final Easement") and replacement to the Initial Easement.

The process for granting an easement is as follows:

1. Board adopts a Resolution of Intention to Convey the easement which establishes the date for a public hearing to be held no earlier than 10 days after adopting the Resolution of Intent. (This date is set for December 19, 2017);
2. Publish notice in the newspaper of the hearing at least 5 days before; and post a resolution signed by the Board (or at least majority thereof) in three public places at least 10 days before the hearing;

3. Hold a public hearing before the Board at the established time (at a regular meeting), on conveyance of the easement.
4. Board adopts a resolution to convey the easement, unless the Board receives a petition signed by at least 10 percent of the qualified electors in the District (in which case the County Superintendent of Schools would have to approve the easement first).
5. Sign and deliver easement to SDG&E for acceptance and recording.

RECOMMENDATION:

It is recommended the Board of Education Approve Resolution No. 1718-14 of the Board of Education of the Santee School District Declaring the Board's Intent to Consider the Conveyance of an Easement to San Diego Gas & Electric for Installation and Maintenance of Electric Vehicle Charging Stations on the PRIDE Academy School Site Property.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

Estimate of \$200 for attorney services. All construction, maintenance, and electricity charges to be paid by SDG&E.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.4.

RESOLUTION NO. 1718-14

RESOLUTION OF THE BOARD OF EDUCATION OF
THE SANTEE SCHOOL DISTRICT DECLARING THE
BOARD'S INTENT TO CONSIDER THE
CONVEYANCE OF AN EASEMENT TO SAN DIEGO
GAS & ELECTRIC FOR INSTALLATION AND
MAINTENANCE OF ELECTRIC VEHICLE
CHARGING STATIONS ON THE PRIDE ACADEMY
SCHOOL SITE PROPERTY

WHEREAS, San Diego Gas & Electric ("SDG&E") has requested that the Santee School District ("District") dedicate a utility easement to SDG&E upon the School District's property at PRIDE Academy School ("Easement") for the purposes of installing and maintaining electric vehicle charging stations ("Facilities"). The form of the proposed Easement shall be those strips of land, including all of the area lying between the exterior sidelines, which sidelines shall be three (3) feet, measured at right angles, on each exterior side of all Facilities installed within PRIDE Academy School ("Initial Easement"). After construction is complete, a survey may be conducted of the installed Facilities as an "as-built" drawing(s) to prepare a metes and bounds or "center line" description(s) of the actual location of said facilities. If a survey is conducted, SDG&E shall then prepare and record in the Office of the County Recorder of the County of San Diego, an "Amendment to Easement", using said "asbuilt" drawing(s) and metes and bounds description(s) as a substitute ("Final Easement") and replacement to the Initial Easement.

WHEREAS, the District desires to provide the Easement to SDG&E for installing and maintaining the Facilities on the PRIDE Academy School property, pursuant to the terms and conditions set forth in the Easement;

WHEREAS, the District's Board of Education ("Board") must, prior to dedicating an easement, adopt a resolution declaring its intention to dedicate such easement in a regular open meeting by two-thirds (2/3) vote of all of its members;

WHEREAS, in accordance with Education Code § 17557 et. seq., the Board must fix a time at its regular place of meeting for a public hearing on the question of dedicating the Easement; and

WHEREAS, the District is required to post copies of this Resolution, signed by the Board, or majority thereof, in three (3) public places within the District's boundaries not less than ten (10) days before the public hearing, and publish notice once, not less than five (5) days before the public hearing, in a newspaper of general circulation published in the District, if there is one, or, if there is no such

newspaper published in the District, then in a newspaper published in the county which has a general circulation in the District; and

NOW, THEREFORE, THE BOARD DOES HEREBY DETERMINE, RESOLVE, AND ORDER AS FOLLOWS:

Section 1. The above recitals are true and correct.

Section 2. That the Board declares its intent to dedicate the Easement to SDG&E upon the terms and conditions set forth in the Easement.

Section 3. That the Board hereby establishes December 19, 2017, for a public hearing on the question of whether to convey the Easement to SDG&E, to be held at 7:00 p.m., or as soon thereafter as reasonably practical, at the District's regularly scheduled and noticed Board meeting.

Section 4. The District's staff shall post this Resolution in three (3) public places within the District's boundaries and publish notice of the adoption of this Resolution, and take any other action as may be reasonably necessary to effectuate the purpose of this Resolution.

APPROVED, ADOPTED, AND SIGNED this 5th day of December, 2017.

SANTEE SCHOOL DISTRICT

By _____
Elana Levens-Craig, Board President

By _____
Diane El-Hajj, Board Vice President

By _____
Ken Fox, Board Clerk

By _____
Dustin Burns, Board Member

By _____
Barbara Ryan, Board Member

I, Ken Fox, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing Resolution No. 1718-14 was regularly introduced and adopted by the District Board of Education at a duly-noticed regular meeting held on the 5th day of December, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk of the Board of Education
Santee School District

ATTACHMENT I

Proposed Easement

Recording Requested by
San Diego Gas & Electric Company

When recorded, mail to:

San Diego Gas & Electric Company
8335 Century Park Court
San Diego, CA 92123-1569
Attn: Real Estate Records – CP12A

SPACE ABOVE FOR RECORDER'S USE

Project No.: 752022-010
Const. No.: 2096870
A.P.N. No.: 386-410-24
SR No.: 251568

Transfer Tax None
SAN DIEGO GAS & ELECTRIC COMPANY

RW 368906

EASEMENT

SANTEE SCHOOL DISTRICT, (“Grantor”), grants to SAN DIEGO GAS & ELECTRIC COMPANY, a corporation (Grantee), an easement and right of way in, upon, over, under and across the lands hereinafter described, to erect, construct, change the size of, improve, reconstruct, relocate, repair, maintain, and use facilities consisting of (“Facilities”):

1. Underground facilities, together with aboveground structures consisting of, but not limited to, pad-mounted electrical equipment, and ten (10) electric vehicle charging stations (“EV Stations”), and all appurtenances for the distribution of electricity to the Facilities.
2. Communication facilities, and appurtenances, which can include, Supervisory Control and Data Acquisition (“SCADA”)

The Facilities will be installed at such locations and elevations upon, along, over and under the hereinafter described easement as Grantee may now or hereafter deem convenient or necessary. Grantee also has the right of ingress and egress, to, from and along this easement in, upon, over and across the hereinafter described lands. Grantee further has the right, but not the duty to clear and keep this easement clear from explosives, buildings, structures and materials.

The property in which this easement and right of way is hereby granted is situated in the County of San Diego, State of California described as follows:

The Easterly 125.00 feet of the Northerly 872.00 feet of Lot 3 and the Westerly 440.00 feet of the Northerly 872.00 feet of Lot 4 in Block B of Fanita Rancho, according to Map thereof No. 688, filed in the Office of the County Recorder of said County of San Diego.

The easement in the aforesaid property shall be those strips of land, including all of the area lying between the exterior sidelines, which sidelines shall be three (3) feet, measured at right angles, on each exterior side of all Facilities installed within said property on or before **December 31, 2018, and said easement shall be located within the area as shown and delineated as "General Location" on Exhibit A, attached hereto and made a part hereof.**

Upon the installation of said Grantee's Facilities, Grantor may survey the location of said installed Facilities as an "as-built" drawing(s) and prepare a metes and bounds or "center line" description(s) of the actual location of said facilities. Grantee shall then prepare and record in the Office of the County Recorder of the County of San Diego, an "Amendment to Easement", using said "as-built" drawing(s) and metes and bounds description(s) as a substitute and replacement to the "blanket" easement description contained in this easement.

It is understood and agreed by Grantor, and its successors-in-interest, that its interest shall be subordinate to the substituted easement description as if the substituted easement description was fully set forth at the time of this grant.

In order to provide adequate working space for Grantee, Grantor shall not erect, place or construct, nor permit to be erected, placed or constructed any building or other structure, deposit any materials, plant any trees and/or shrubs or change ground elevation within eight (8) feet of the front of the door or hinged opening of any above ground Facility (other than the EV Station) and within three (3) feet of the EV Station installed within this easement.

Grantor shall provide at all times, a delineated space surrounding each EV Station, so that each EV Station may be accessed and used by an electric vehicle for charging. One (1) space shall be marked for electric vehicles only; and shall be used only while such vehicles are being charged. The remaining nine (9) shall be marked for electric vehicles only, however, such vehicles do not have to be actively charging.

Grantor grants to Grantee the right to erect and maintain on Grantor's property immediately adjacent to this easement retaining walls and/or protective barricades as may be necessary for Grantee's purposes.

Grantor shall not erect, place or construct, nor permit to be erected, placed or constructed, any building or other structure, plant any tree, drill or dig, within this easement.

Grantor shall not increase or decrease the ground surface elevations within this easement after installation of Grantee's Facilities, without prior written consent of Grantee.

Grantee shall have the right but not the duty, to trim or remove trees and brush along or adjacent to this easement and remove roots from within this easement whenever Grantee deems it necessary. Said right shall not relieve Grantor of the duty as owner to trim or remove trees and brush to prevent danger or hazard to property or persons.

Grantor and Grantee agree to comply with all laws, ordinances, and regulations that apply to the easement area.

CONDUITS CARRY HIGH VOLTAGE ELECTRICAL CONDUCTORS, therefore Grantor shall not make or allow any excavation or fill to be made within this easement WITHOUT FIRST

NOTIFYING SAN DIEGO GAS & ELECTRIC COMPANY BY CALLING (619) 696-2000, and OBTAINING PERMISSION.

This easement shall be binding upon and inure to the benefit of successors, heirs, executors, administrators, permittees, licensees, agents or assigns of Grantor and Grantee.

Upon Grantor and Grantee's mutual agreement, at both parties' sole discretion, Grantee shall furnish Grantor a good and sufficient Quitclaim Deed to Grantor of all of Grantee's right, title and interest in and to the easement. Additionally, after ten (10) years from the date that the EV Station is installed, Grantor may send Grantee notice that it would like Grantee to remove the EV Station After such EV Station is removed by Grantee, Grantee shall furnish Grantor a good and sufficient Quitclaim Deed to Grantor of all of Grantee's right, title and interest in and to the easement.

IN WITNESS WHEREOF, Grantor executed this instrument this _____ day of _____, 20____.

SANTEE SCHOOL DISTRICT

By: _____

Name: _____
PRINT NAME

Title: _____

Drawn: BCorbilla
Checked: _____
Date: 11/07/2017
Site No: WP170331
Site Name: Santee School District-Pride Academy

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me _____,
(name, title of officer)

personally appeared _____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(Signature of Notary Public)

(Notary Seal)

EXHIBIT A
GENERAL LOCATION

Item G. BOARD POLICIES AND BYLAWS

Agenda Item G.

BACKGROUND:

Each year, BP and AR 5030, Student Wellness, are reviewed to ensure that recent USDA and State requirements, as well as Live Well San Diego recommendations, are incorporated. This revision includes numerous changes related to marketing of non-compliant foods, nutrition promotion, and expanding public involvement. This revision also eliminates details of nutritional guidelines which may change each year and instead references the guidelines posted on the Child Nutrition webpages.

RECOMMENDATION:

This is a Second Reading of revisions to BP and AR 5030, Student Wellness. It is recommended that the Board of Education approve the revisions to BP and AR 5030, Student Wellness.

This recommendation supports the following District goal:

Student Well-Being

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.1.

STUDENT WELLNESS

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for District students. The Superintendent or designee shall build a coordinated school health system that supports and reinforces healthy literacy through health education, physical education, health services, nutrition services, psychological and counseling services, health promotion for staff, a safe and healthy school environment, and parent/guardian and community involvement.

To encourage consistent health messages between the home and school environment, the Superintendent or designee may disseminate health information to parents/guardians through District or school newsletters, handouts, parent/guardian meetings, the District or school web site, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.

The Board shall adopt goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that are designed to promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques.

Wellness Committee

The Superintendent or designee may appoint a Wellness committee consisting of parents/guardians, students, food service employees, District and school site administrators, Board representatives, health professionals, school nurses, health educators, physical education teachers, counselors, members of the public, and/or others interested in school health issues.

The Wellness Committee shall advise the District on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the committee's charge(s) may include the planning and implementation of activities to promote health within the school or community.

The Wellness Committee shall establish and monitor goals for the development and implementation of programs and policies related to student wellness.

Nutrition Promotion

Nutrition promotion shall be utilized to positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages. Staff shall create food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students shall receive consistent nutrition messages throughout schools, classrooms, and cafeterias.

The Superintendent or designee shall encourage staff to serve as positive role models. He/she shall promote and may provide opportunities for regular physical activity among employees. Professional development may include instructional strategies that assess health knowledge and skills and promote healthy behaviors.

STUDENT WELLNESS**Nutrition Education and Physical Activity Goals**

~~The Board shall adopt goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the District determines appropriate.~~

The District's nutrition education and physical education programs shall be based on research, consistent with the expectations established in the state's curriculum frameworks and content standards, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

Nutrition education shall be provided as part of the health education program in grades K-8 and, as appropriate, shall be integrated into other academic subjects in the regular educational program. Nutrition education also may be offered through before- and after-school programs.

All students in grades K-8 shall be provided opportunities to be physically active on a regular basis.

Other School Based Activities

Opportunities for moderate to vigorous physical activity shall be provided through physical education, recess, school athletic programs, extracurricular programs, before- and/or after-school programs, and other structured and unstructured activities.

Marketing Foods and Beverages at School

To reinforce the District's nutrition education program, the Board prohibits the marketing and advertising of ~~non-nutritious~~ foods and beverages ~~for sale on campus during the school day~~ that do not meet the nutrition standards ~~for the sale of foods and beverages on campus during the school day.~~ ~~through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, or other means.~~

Nutritional Guidelines for Foods Available at School

The Board shall adopt nutritional guidelines for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity.

The Board believes that foods and beverages available to students at District schools should support the health curriculum and promote optimal health. Nutritional standards adopted by the District for all foods and beverages sold to students, including foods and beverages provided through the District's food service program, student stores, vending machines, fundraisers, or other venues, shall meet or exceed state and federal nutritional standards.

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

STUDENT WELLNESS

School staff shall encourage parents/guardians ~~or~~ ~~and~~ other volunteers to support the District's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties and by limiting foods or beverages that do not meet nutritional standards to no more than one such food or beverage per party. Class parties or celebrations shall be held after the lunch ~~period when possible~~.

In order to minimize and protect students from the risk of food borne illness, and so that students with allergies are protected from accidental exposure, only prepackaged, store-bought food items with ingredient labels may be donated for consumption at school.

Guidelines for Reimbursable Meals

Foods and beverages provided through federally reimbursable school meal programs shall meet or exceed federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a), and 1779(a) and (b), as they apply to schools.

In order to maximize the District's ability to provide nutritious meals and snacks, all District schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs, to the extent possible.

Professional Development

Professional Development shall be regularly offered to the nutrition program director, administrators, and other staff members, as appropriate, to enhance their knowledge and skills related to student health and wellness.

Drinking Water

The Superintendent or designee shall provide access to free, potable water in food service areas during meal times in accordance with Education Code 38086 42USC1758, and shall encourage student's consumption of water by educating them about the health benefits of water and by serving water in an appealing manner.

Program Policy Implementation and Evaluation

The Superintendent or designee Board shall assess the implementation and effectiveness of this policy at least once every three years ~~establish a plan for measuring implementation of this policy.~~

The Superintendent or designee shall report to the Board ~~at least every two years~~ on the implementation of this policy and any other Board policies related to nutrition and physical activity.

The Superintendent or designee shall notify the public, and staff, each school year of basic information about the local school wellness policy, including its content and any updates.

STUDENT WELLNESS

The Superintendent shall designate at least one person within the District and at each school who is charged with operational responsibility for ensuring that each school site implements this policy.

To determine whether the policy is being effectively implemented Districtwide and at each District school, the following indicators shall be used:

1. Descriptions of the District's nutrition education, physical education, and health education curricula
2. Number of minutes of physical education instruction offered at each grade span
3. Number and type of exemptions granted from physical education
4. Results of the state's physical fitness test
5. An analysis of the nutritional content of meals served based on a sample of menus
6. Student participation rates in school meal programs
7. Any sales of non-nutritious foods and beverages in fundraisers or other venues outside of the District's meal programs
8. Feedback from **the District Wellness Committee**, food service personnel, school administrators, ~~the school health council~~, parents/guardians, students, and other appropriate persons
9. Any other indicators recommended by the Superintendent and approved by the Board.

Posting Requirements

Each school shall post the District's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas.

Each school shall also post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

STUDENT WELLNESS*Legal Reference:*EDUCATION CODE

33350-33354 CDE responsibilities re: physical education
 49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
 49490-49494 School breakfast and lunch programs
 49500-49505 School meals
 49510-49520 Nutrition
 49530-49536 Child Nutrition Act
 49540-49546 Child care food program
 49547-49548.3 Comprehensive nutrition services
 49550-49561 Meals for needy students
 49565-49565.8 California Fresh Start pilot program
 49570 National School Lunch Act
 51210 Course of study, grades 1-6
 51220 Course of study, grades 7-12
 51222 Physical education
 51223 Physical education, elementary schools
 51795-51796.5 School instructional gardens
 51880-51921 Comprehensive health education

CODE OF REGULATIONS, TITLE 5

15500-15501 Food sales by student organizations
 15510 Mandatory meals for needy students
 15530-15535 Nutrition education
 15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769 National School Lunch Program, especially:
 1751 Note Local wellness policy
 1771-1791 Child Nutrition Act, including:
 1773 School Breakfast Program
 1779 Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program
 220.1-220.21 National School Breakfast Program

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

*Management Resources:*CSBA PUBLICATIONS

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007

Food Safety Requirements, Fact Sheet, October 2007

Physical Education and California Schools, Policy Brief, rev. October 2007

Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007

CSBA PUBLICATIONS (continued)

Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools, Policy Brief, March 2007

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006

School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Healthy Children Ready to Learn, January 2005

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 1994

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

(Management Resources Continued on Next Page)

STUDENT WELLNESS*Management Resources (Continued):*CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONSSchool Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2004Making It Happen: School Nutrition Success Stories, 2005NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONSFit, Healthy and Ready to Learn, 2000U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONSDietary Guidelines for Americans, 2005Team Nutrition, Food and Nutrition Services, Changing the Scene, Improving the School Nutrition Environment: A Guide to Local Action, 2000WEB SITESCSBA: <http://www.csba.org>Action for Healthy Kids: <http://www.actionforhealthykids.org>California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>California Department of Public Health: <http://www.cdph.ca.gov>California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>California School Nutrition Association: <http://www.calsna.org>Centers for Disease Control and Prevention: <http://www.cdc.gov>Dairy Council of California: <http://www.dairycouncilofca.org>National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>National Association of State Boards of Education: <http://www.nasbe.org>National School Boards Association: <http://www.nsba.org>School Nutrition Association: <http://www.schoolnutrition.org>Society for Nutrition Education: <http://www.sne.org>

U.S. Department of Agriculture, Food Nutrition Service, wellness policy:

http://www.fns.usda.gov/tn/Healthy/wellnesspolicy_steps.html

Policy

adopted: June 6, 2006

reviewed: May 20, 2008

revised: September 7, 2010

SANTÉE SCHOOL DISTRICT
Santee, California

STUDENT WELLNESS

The following regulations have been established as guidelines to reflect District practice in promoting student health and reducing childhood obesity:

WELLNESS ADVISORY COMMITTEE

~~The Wellness Advisory Committee is charged with providing input on the Wellness Policy for the Board of Education.~~

The Superintendent or designee shall convene and maintain a District level Wellness Committee with diverse representation that meets at least four times per year in order to establish and monitor goals for the development and implementation of programs and policies related to wellness. The Wellness Committee will consist of representatives from the school and community members including Principals, School Board Members, PE Teachers, nursing staff, parents, the Child Nutrition Director or designee, health professionals, community organizations, and members of the public at large.

The goals established by the Wellness Committee shall ensure that:

1. Students have access to healthy foods throughout the school day both through reimbursable school meals and other foods available on the school campus in accordance with federal and state nutrition standards;
2. Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
3. Students have opportunities to be physically active before, during, and after school;
4. Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
5. Staff are encouraged to practice healthy nutrition and physical activity behaviors;
6. The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits;
7. The District establishes and maintains an infrastructure for management, oversight implementation, communication about monitoring of the policy, and its established goals and objectives.

Nutrition Promotion

Nutrition promotion shall include marketing and advertising nutritious foods and beverages through a comprehensive and multi-channel approach by school staff, teachers, parents, students, and community.

STUDENT WELLNESS

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will occur through at least:

- Implementing evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques;
- Ensuring that 100% of foods and beverages promoted to students meet USDA Smart Snacks in School nutrition standards.

Role Models

Santee School District staff is encouraged to serve as positive role models by promoting a healthy and active lifestyle

GOALS FOR NUTRITION/HEALTH EDUCATION (Reference Board Policy 6142.8(a))

- a) Students in pre K – 8 grades will receive nutrition education that provides the knowledge they need to adopt healthy lifestyles.
- b) Nutrition education will be integrated into curricular areas and will include developmentally appropriate, participatory activities.
- c) Nutrition education shall be linked to the cafeteria through events such as school gardens, farmer's markets, farm to school programs, and other school foods and nutrition related community service opportunities that promote nutrition education.
- d) Staff is encouraged to integrate hands-on experiences with school gardens to include but not be limited to composting, planting, and harvesting.
- e) Education will promote fruits, vegetables, whole grain products, proteins, low-fat, low-glycemic, and low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices including water consumption, and vitamins and minerals.
- f) Education provides a balance between food intake and energy expenditure (physical activity/exercise); links with school meal programs, other school foods, and nutrition-related community services; teaches media literacy with an emphasis on food marketing.
- g) Training for teachers, staff, and parents/guardians will be included in the educational process.
- h) Provide parents/guardians nutritional information to support a healthy lifestyle.

STUDENT WELLNESS

GOALS FOR PHYSICAL ACTIVITY AND OTHER SCHOOL-BASED ACTIVITIES
(Reference Board Policy 6142.7(a))

- a) **Daily Physical Education (PE) 1 – 8.** All students in grades 1 – 8, including students with disabilities, special health-care needs, and in alternative educational settings, will participate in moderate to vigorous physical education for a minimum of 200 minutes every 10 days (Education Code Section 51210) for the entire school year. Instructors of physical education will be provided the necessary training to be “qualified and trained” physical education teachers. Students will be expected to participate in moderate to vigorous physical activity during physical education time. Student involvement in other activities involving physical activity (e.g. after-school intramural sports programs) will not be substituted for meeting the physical education requirement.

Moderate Physical Activity Defined. Movement that causes moderate increases in breathing, sweating, and heart rate. Such activities include brisk walking, active play, active housework, and gardening.

Vigorous Physical Activity Defined. Movement that causes heavy breathing and sweating and large increases in heart rate. Examples of such activities include jogging, aerobic dancing, biking, swimming, skating, soccer or other active sports.

- b) **Daily Recess.** The District recognizes that recess provides a necessary break in the day for optimizing children’s development and that cognitive processing and academic performance depend on regular breaks from concentrated work.
- c) **All elementary grades will offer no less than 15 minutes of recess on all or most days during the school year.** This policy may be waived on early dismissal days.
- d) **Outdoor recess will be offered when weather is feasible for outdoor play.** In the event that the school or District must conduct indoor recess, teachers and staff will provide activities that promote physical activity for students to the extent practicable. Recess will complement not substitute for the physical education class. Recess monitors or teachers will encourage students to be active and will serve as role models by being active alongside the students whenever feasible.
- e) **Physical Activity Opportunities Before and After School.** Santee School District will investigate extracurricular physical activity programs, such as physical activity clubs or intramural programs.
- The committee will research activities that meet the needs, interests, and abilities of all students. After-school childcare and enrichment programs will provide and encourage daily periods of moderate to vigorous activity for all participants.

Integrating Physical Activity into the Classroom Setting

For students to fully embrace regular physical activity as a personal behavior, students need opportunities for physical activity beyond physical education class. Toward that end:

STUDENT WELLNESS

- a) classroom health/nutrition education will complement physical education by reinforcing the knowledge and self-management skills needed to maintain a physically-active lifestyle and to reduce time spent on sedentary activities, such as watching television;
- b) sites will be provided program opportunities to support physical activity on campus (before, during, after school programs);
- c) families will also be provided program opportunities to support physical activity at home/outside of school (before and after school programs).

Marketing Food And Beverages in Schools

Principals shall protect and promote students' health by prohibiting the advertising and marketing of non-nutritious foods and beverages during the school day that do not meet the USDA Smart Snacks in School nutrition standards. Advertising and marketing includes, but is not limited to, signage, vending machine fronts, logos, scoreboards/signboards, school supplies, advertisements in school publications, coupon or incentive programs, or other means.

Schools are encouraged to utilize media such as newsletters, signs, school newspapers, websites, and other campaigns to disseminate positive messages about nutrition that will reinforce the District goal for nutrition education.

Food Safety at School

All food and beverage items brought onto campus by parents/guardians, volunteers, community organizations, or businesses shall be store-bought, prepackaged, with a label listing ingredients so students with food allergies are protected from accidental exposure. In order to minimize the risk of foodborne illnesses, no home-cooked foods or beverages shall be served to students. School staff shall require parents/guardians, volunteers, community organizations, and businesses to adhere to the Wellness Policy when donating food and beverage items for school-based or school-sponsored events.

NUTRITIONAL GUIDELINES FOR FOOD AVAILABLE AT SCHOOLS

Nutritional standards for all food and beverages including those served in the federally reimbursable meal programs, a la carte food sold by Child Nutrition Services, food sold by student organizations, food sold for fundraisers and any other food offered to students will strictly adhere to all laws and regulations of the federal, state, local governments, and the Santee School District Wellness Policy. These regulations will be in effect for services offered to students from midnight before to one half hour after school.

Guidelines for compliant foods and beverages shall be made available to parents/ guardians, staff, and the public by posting on the District's website at the following address: www.santeesd.net

Guidelines for Other Foods and Beverages Sold Outside Lunch Program

STUDENT WELLNESS

Only compliant food and beverages may be sold on campus beginning midnight before school begins to one-half hour after school ends.

1. ~~Compliant Snack Foods for Schools with Junior High Students are defined as:~~

- a) ~~No more than 35% of the total calories from fat, (excluding nuts, nut butters, seeds, reduced fat cheese, dried fruit + nut / seed combo), and~~
- b) ~~No more than 10% of the food's total calories are from saturated fat (except reduced fat cheese and dried fruit + nut/ seed combo), and~~
- c) ~~No more than 35% sugar by weight (excluding fruits, non fried vegetables, dried fruit+nut/seed combo), and~~
- d) ~~Less than 0.5 grams trans fat per serving (no exceptions), and~~
- e) ~~No more than 200 milligrams sodium (no exceptions), and~~
- f) ~~No more than 200 calories per item / container (no exceptions), and~~
- g) ~~Have fruit, vegetable, dairy, protein, or whole grain as the first ingredient, or~~
- h) ~~Be a combination food containing at least two food groups that contain at least 1/4 cup fruit or vegetable.~~

2. ~~"Entrée" Food Items Must Be~~

- a) ~~Meat /meat alternate and whole grain rich food; or~~
- b) ~~Meat /meat alternate and fruit or non fried vegetable; or~~
- e) ~~Meat / meat alternate alone (cannot be yogurt, cheese, nuts, seeds or meat snacks—these are considered a snack, and~~

~~An entrée offered the day of or the day after on the reimbursable meal program menu sold a la carte must be;~~

- a) ~~No more than 400 calories, and~~
- b) ~~No more than 4 grams of fat per 100 calories.~~

~~An entrée sold by any other entity (PTA, student organization, etc.) must be:~~

- a) ~~No more than 35% calories from fat, and~~
- b) ~~No more than 10% calories from saturated fat, and~~
- e) ~~No more than 35% sugar by weight, and~~
- d) ~~No more than 0.5 grams² trans fat per serving, and~~

STUDENT WELLNESS

- e) ~~No more than 480 milligrams sodium, and~~
- f) ~~No more than 350 calories, and~~
- g) ~~Have fruit, vegetable, dairy, protein, or whole grain as the first ingredient, or~~
- h) ~~Be a combination food containing at least two food groups that contain at least $\frac{1}{4}$ cup of fruit or vegetable.~~

Guidelines for Compliant Beverages for Schools with Junior High Students

Compliant Beverages are as follows:

1. ~~Fruit and vegetable juices containing:~~

- a) ~~At Least 50% juice~~
- b) ~~No added sweeteners~~
- e) ~~No more than 12 ounces per serving.~~

2. ~~Milk~~

- a) ~~From cows or goats, and~~
- b) ~~1% (unflavored non-fat (flavored or unflavored), and~~
- e) ~~Contain vitamins A and D, and~~
- d) ~~At least 25% of the Daily Value of calcium per 8 ounces, and~~
- e) ~~No more than 28 grams of total sugar per 8 ounces.~~
- f) ~~No more than 12 fluid ounces.~~

3. ~~Non-Dairy Milk~~

- a) ~~Nutritionally equivalent to milk (see 7CFR 210.10(d)(3), 220.8(i)(3), and~~
- b) ~~No more than 28 grams of total sugar per 8 fluid ounces, and~~
- e) ~~No more than 5 grams of fat per 8 fluid ounces.~~
- d) ~~No more than a 12 ounce serving size.~~

4. ~~Water~~

- a) ~~No added sweeteners.~~
- b) ~~No serving size limit.~~

Compliant Foods for K-6 Schools:1. ~~Can only be a:~~

- a) ~~Fruit~~
- b) ~~Non-fried vegetable~~
- e) ~~Dairy Food~~
- d) ~~Nuts, Seeds, Legumes, Eggs, Cheese (allowable protein foods)~~
- e) ~~Whole grain item,~~

~~-and-~~

2. ~~Must meet the following:~~

STUDENT WELLNESS

- a) ~~No more than 35% of calories from fat excluding nuts, nut butters, seeds, reduced-fat cheese, dried fruit and nut/seed combo, and~~
- b) ~~No more than 10% calories from saturated fat (except reduced-fat cheese, dried fruit +nut /seed combo), and~~
- c) ~~No more than 35% sugar by weight, (except fruits, non-fried vegetables, dried fruit +nut /seed combo, and~~
- d) ~~Less than 0.5 grams' trans fat per serving (no exceptions), and~~
- e) ~~No more than 200 milligrams sodium (no exceptions), and~~
- f) ~~No more than 175 calories per snack item / container (no exceptions)~~

~~-or-~~

Compliant Beverages for K-6 Schools1. Fruit and vegetable juice

- a) ~~At least 50% juice, and~~
- b) ~~No added sweeteners, and~~
- c) ~~No more than 8 fluid ounce serving size.~~

Milk

- a) ~~From cows or goats, and~~
- b) ~~1% (unflavored), nonfat (flavored, unflavored), and~~
- c) ~~Contain Vitamins A and D, and~~
- d) ~~At least 25% of the calcium Daily Value per 8 fluid ounces, and~~
- e) ~~No more than 28 grams of total sugar per 8 ounces, and~~
- f) ~~No more than 8 fluid ounce serving size.~~

2. Non-Dairy Milk

- a) ~~Nutritionally equivalent to milk (see 7 CFR 210.10(d)(3), 220.8(i)(3)),
— Must contain per 8 fluid ounces at least:~~
 - ~~276 mg calcium~~
 - ~~8 grams of protein~~
 - ~~500 IU Vitamin A~~
 - ~~100 IU Vitamin D~~
 - ~~24 mg magnesium~~
 - ~~222 mg phosphorus~~
 - ~~349 mg potassium~~
 - ~~0.44 mg riboflavin~~
 - ~~1.1 meg Vitamin B12, and~~
- b) ~~No more than 28 grams of total sugar per 8 fluid ounces, and~~
- c) ~~No more than 5 grams' fat per 8 fluid ounce, and~~
- d) ~~No more than 8 fluid ounce serving size.~~

3. Water

- a) ~~No added sweeteners~~
- b) ~~No serving size~~

STUDENT WELLNESS

e)–

Fundraising with Food/Beverages

Effective during or after school hours. (Midnight before school begins to 30 minutes after the school day ends).

~~Student Organizations at Schools with Junior High Students~~

~~(Reference: California Code of Regulations Section 15501)~~

All entities must sell food and beverages that adhere to state and federal food sales regulations as listed **on the District website**.

The following applies ONLY to food and beverage sales by student organizations.

1. Up to three categories of foods or beverages may be sold each day (e.g. chips, sandwiches, juices etc.).
2. Food and beverage item(s) must be pre- approved by the Governing Board of the school District.
3. Only one student organization *may* be allowed to sell each day.
4. Food(s) and beverages cannot be prepared on campus.
5. The food or beverage categories sold cannot be the same as the categories sold in the food service program at that school during the same school day.
6. In addition to one student organization sale each day, any and all student organizations may sell on the same designated four days per year. School administration may set these dates.

~~**ALL OTHER FUNDRAISING WITH FOOD AND BEVERAGES**~~

~~Fundraising with Food/Beverages by Non-Student Organizations and Other Food Sales Taking Place Midnight Before School Begins to One-Half Hour After School Ends.~~

Snacks and Beverages Served (Not Sold)

Snacks served during the school day and in after school care or enrichment programs shall meet or exceed the federal guidelines, ~~listed above~~. The school day is defined as midnight before school begins to one half hour after school ends.

Rewards, Celebrations & School Sponsored Activities

Rewards, celebrations, or school sponsored activities that include federally regulated non-compliant food will be limited to once per month. **Celebrations When food or beverage items are served as part of an event they must be served will only be planned after lunch.**

STUDENT WELLNESS

In order to maximize the District's ability to provide nutritious meals and snacks, all District schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs, to the extent possible.

NUTRITIONAL GUIDELINES FOR FOOD AVAILABLE AT SCHOOL UNDER THE NATIONAL SCHOOL BREAKFAST & LUNCH PROGRAM

- a) All meals offered by the District's nutrition program shall meet or exceed all legal requirements for participation in the National School Lunch and Breakfast Programs.
- b) All menus will be food based using the USDA- Approved "Food Based Menu Planning" option.
- c) Only low fat and non-fat milk or 100% fruit juice shall be served for breakfast and lunch.
- d) All grains including bread, pasta, rice and cereal offered shall be whole grain rich.
- e) The Child Nutrition Department will provide a variety of fresh fruits and vegetables daily by offering salad bars consisting of fruits, vegetables, legumes, and other healthy foods from local sources to the greatest extent possible at all sites.

Menus and nutrition information for school meals shall be available to students, staff, and parents online and through the School Nutrition and Fitness app.

All eligible families shall be encouraged to apply for free and reduced meals. Applications will be provided to every household at the beginning of each school year. Online applications and printable copies will be available during the entire school year. Eligibility result letters shall be mailed home as soon as possible.

Amount of Time Allowed for Students to Eat

The District shall ensure students are provided adequate time to eat. As a general guideline, the District endeavors to provide students with at least 10 minutes to eat after sitting down for breakfast and 15 minutes after sitting down for lunch. The District shall continuously seek creative ways such as staggered lunches, additional serving lines, and "recess first," to help eliminate long waits in line, thereby allowing students adequate time to eat, engage in physical activity, and socialize during their lunch period.

Drinking Water

To comply with the state and federal regulations, the District shall have clean drinking water available in all meal service areas by providing an adequate number of clean and appealing drinking water apparatus.

STUDENT WELLNESSChild Nutrition Services Staff Training

All Child Nutrition services staff will receive required annual training in accordance with USDA professional standards requirement. Staff development programs will include appropriate certification and/or training programs for child nutrition directors, school nutrition managers, and cafeteria workers, according to their levels of responsibility.

Adequate Facilities

The Santee School District will strive to provide lunchroom facilities that are adequate, enjoyable, and promote a healthy atmosphere for students.

PLAN FOR MONITORING IMPLEMENTATION WELLNESS GOALS

The District will review and consider evidence-based strategies in determining local wellness goals that include;

-
- **Policy implementation will occur in three phases:**
 - Phase One: — Education of policy language to staff, students, parents, and community.
 - Phase Two: — Education of nutritional guidelines, healthy eating habits, physical education standards implementation and delivery.
 - Phase Three: — Development of nutrition standards and delivery.
- Involving, informing, and updating the public (including parents, students, and other stakeholders) about the content and implementation of the local wellness policy.
- Assessment of policy implementation that will occur at least once every three years to determine compliance, progress, and the extent to which the policy compares to model local wellness policies.
- Updating or modifying the local wellness policy as appropriate

The Santee School District School Board should be involved in establishing the goals for the school wellness policy, success indicators, reporting methodology, and frequency of reporting to the Board.

The Superintendent or designee shall ensure District wide and individual school compliance with the adopted school wellness policy.

The principal or designee shall ensure individual school compliance.

The Superintendent or designee shall report at least every two years as determined by the Board, on wellness policy compliance to the Board, the Board Advisory Wellness Committee, parent/teacher organizations, and school administrators.

STUDENT WELLNESS

Legal Reference:

EDUCATION CODE

49430-49436 *Pupil Nutrition, Health, and Achievement Act of 2001*

49490-49493 *School breakfast and lunch programs*

49500-49505 *School meals*

49510-49520 *Nutrition*

49530-49536 *Child Nutrition Act*

49540-49536 *Childcare food program*

49547-49548.3 *Comprehensive nutrition services*

49550-49560 *Meals for needy students*

49565-49565.8 *California Fresh Start pilot program*

49570 *National School Lunch Act*

51222 *Physical education*

51223 *Physical education, elementary schools*

CODE OF REGULATIONS, TITLE 5

15500-15501 *Food sales by student organizations*

15510 *Mandatory meals for needy students*

15530-15535 *Nutrition education*

15550-15565 *School lunch and breakfast programs*

15575-15578

UNITED STATES CODE, TITLE 42

1751-1769 *National School Lunch Program, especially:*

1751 Note *Local wellness policy*

Legal Reference (continued):

1771-1791 *Child Nutrition Act, including:*

1773 *School Breakfast Program*

1779 *Rules and regulations, Child Nutrition Act*

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 *National School Lunch Program*

220.1-220.21 *National School Breakfast Program*

210.11-220.12

Regulation Adopted: July 19, 2011
Regulation Revised: January 27, 2015;
February 7, 2017; October 3, 2017

SANTEE SCHOOL DISTRICT
Santee, CA

Board Policies and Bylaws Item G.1.2.
Prepared by Kristin Baranski
December 5, 2017

Second Reading: Revised Board Policy and
Elimination of Administration Regulation, 1325,
Distribution of Advertising and Promotion for
Organizations Outside Santee School District

BACKGROUND:

At the October 17 meeting, the Board of Education approved an agreement with Peachjar, a locally popular and proven e-flyer management system that allows information to be sent directly to parents' email. Board Policy 1325, Distribution of Advertising and Promotion for Organizations Outside Santee School District, was revised to current California School Boards Association (CSBA) language and was presented to the Board as a first reading at their November 7th meeting. With the implementation of Peachjar, Administrative Regulation 1325 is no longer applicable.

Tonight, Revised Board Policy 1325 is being presented as a second reading and request for approval.

RECOMMENDATION:

Revised Board Policy 1325 is being presented as a second reading and request for approval.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact to this item.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____

Second: _____

Vote: _____

Agenda Item G.1.2.

~~DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS OUTSIDE SANTEE SCHOOL DISTRICT~~

The Governing Board establishes this policy to ensure effective and consistent implementation of its directions related to advertisements and promotions by nonschool groups in school-sponsored publications, web sites, and social media and on school facilities. Student speech shall be regulated in accordance with BP/AR 5145.2 - Freedom of Speech/Expression.

- (cf. 1113 - District and School Web Sites)*
- (cf. 1114 - District-Sponsored Social Media)*
- (cf. 1330 - Use of School Facilities)*
- (cf. 5145.2 - Freedom of Speech/Expression)*
- (cf. 6145.5 - Student Organizations and Equal Access)*

In addition, the Board may maintain a "nonpublic forum" for advertising in school publications or on school facilities while designating a "limited public forum" for distribution of materials at district schools.

Limited Public Forum

The Governing Board desires to promote positive relationships between schools and the community in order to enhance community support and involvement in district schools. The Superintendent or designee may approve the distribution of materials that meet the following qualifications:

1. Noncommercial materials that publicize services, special events, public meetings or other items of interest to students or parents/guardians.
2. **Promotional materials of a commercial nature to students or parents/guardians**
3. ~~School sponsored and/or agency sponsored materials from groups organized for charitable, educational, character building and nonprofit purposes that further the district's intended purpose and directly benefit the students, support the basic educational mission of the district, or are of intrinsic value to the students.~~
4. Products and materials donated by commercial enterprises for use in the classroom, as long as they serve an educational purpose and do not unduly promote any commercial activity or products. Such materials may bear the name and/or logo of the donor.

Prior to the distribution, posting, or publishing of any nonschool group's promotional materials or advertisement, the Superintendent or designee shall review the materials or advertisement based on the criteria listed below. He/she may not disapprove materials or advertisement in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that is otherwise allowed by Board policy.

~~**DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS OUTSIDE SANTEE SCHOOL DISTRICT**~~

All materials to be distributed shall bear the name and contact information of the sponsoring entity. Printed Materials to be distributed must contain the statement “The *Santee* School District does not support, sponsor, supervise, or endorse this activity, event, or information.” provided in bold print and type point at least as large as the majority of the other print in the material. In addition, a name and telephone contact number shall be provided to the Superintendent or designee.

~~The Board also recognizes that in distributing the increasing amount of community advertisements, the district shall have alternative options for distribution in order to avoid negatively impacting the instructional program. The Board understands that most parents/guardians are able to easily access content electronically through the Internet. Therefore, the district reserves the right to have discretion to allow distribution of submitted materials in hard copy or provide electronic access of the materials to parents/guardians.~~

~~Prior to distribution or publication, the Superintendent or designee shall review and approve all advertising copy and promotional materials to ensure compliance with Board policy.~~

~~Materials to be distributed shall bear the name and contact location of the sponsoring group and parent and/or guardians will be provided information pertaining to good planning and appropriate supervision and the specific content of the program or activity.~~

~~Non-profit organizations must have evidence of granted tax exemption by the Internal Revenue Service. In support of equity for all students, any materials approved for distribution offering activities for which a fee is charged will provide scholarship information, if offered. The Superintendent or designee will establish an ongoing list of organizations approved for materials distribution or posting.~~

~~The Superintendent, principal or designee may selectively approve or disapprove distribution of materials or publishing of copy based on the criteria listed below, but may not disapprove materials or copy in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that would otherwise be allowed.~~

Criteria for Approval

The Superintendent or designee shall not accept for distribution any materials or advertisements that:

1. Are obscene, libelous or slanderous (Education Code 48907)
2. Incite students to commit unlawful acts, violate school rules or disrupt the orderly operation of the schools (Education Code 48907)

**~~DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS
OUTSIDE SANTEE SCHOOL DISTRICT~~**

3. Promote any particular political interest, candidate, party or ballot measure, unless such materials are being distributed at a forum in which candidates or advocates from all sides are presenting their views to the students during school hours or during events scheduled pursuant to the Civic Center Act
4. *Proselytize or position the district on any side of a controversial issue*
5. Discriminate against, attack or denigrate any group on account of any unlawful consideration
6. Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including but not limited to materials or advertisements for tobacco, intoxicants, and movies or products unsuitable for children
7. Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy
8. Distribute unsolicited merchandise for which an ensuing payment is requested

The Superintendent or designee also may consider the educational value of the materials or advertisements, the age or maturity of students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students, or are of intrinsic value to the students or their parents/guardians.

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks, ~~Such criteria may limit advertisements to those that contain congratulatory or commemorative messages, curriculum-related content, advertisements for products or services of interest to students, noncontroversial content, and/or other content~~ deemed appropriate by the school publication staff and adviser in accordance with law and Board policy.

~~Distribution of Commercial Materials/Advertising~~

~~School-sponsored publications, announcements, and other school communications may accept paid advertising except for that prohibited by law and administrative regulation. The Superintendent or designee may prohibit advertisements which are inconsistent with school objectives and do not reasonably relate to the educational purpose of school-sponsored publications. In addition, the Superintendent or designee may allow the distribution of promotional materials of a commercial nature within the parameters of law and administrative regulation but also may prohibit the distribution of materials that lack educational value or are not related directly to the school program.~~

~~Advertising copy may be solicited and prepared only to the extent that this process furthers the~~

~~DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS OUTSIDE SANTEE SCHOOL DISTRICT~~

~~educational well-being of the students involved. Excessive solicitation of the same sources shall be avoided.~~

~~Students shall not be exploited to raise money, and time spent securing ads shall not infringe upon the school program.~~

~~Students shall not be required to view commercials during instructional time. Advertisements may be studied, however, as part of the consumer education curriculum.~~

~~Products and materials donated by commercial enterprises may be used in the classroom as long as they serve an educational purpose and do not unduly promote any commercial activity or products. Such materials may bear the name or logo of the donor. The use of such materials does not imply district endorsement of any identified commercial products or services.~~

~~The use of promotional materials or advertisements does not imply district endorsement of any identified products or services. Schools are encouraged to include a disclaimer in school publications and yearbooks stating that the school does not endorse any advertised products or services.~~

Distribution of Political Materials

~~The schools shall not distribute campaign materials pertaining to a candidate, party, or ballot measure. Campaign materials shall not be distributed on district property at any time other than at a forum in which candidates or advocates from all sides are presenting their views to the students during school hours, or during events scheduled pursuant to the Civic Center Act.~~

Legal Reference:

EDUCATION CODE

~~7050-7058 Political activities of school officers and employees 35160~~

~~Authority of governing boards~~

~~35160.1 Broad authority of school districts 35172~~

~~Promotional activities~~

~~38130-38138 Civic Center Act~~

~~48907 Student exercise of free expression~~

BUSINESS AND PROFESSIONS CODE

~~25664 Advertisements encouraging minors to drink U.S.~~

CONSTITUTION

~~Amendment I, Freedom of speech and expression~~

COURT CASES

~~DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958~~

~~Yeo v. Town of Lexington, (1997) U.S. First Circuit Court of Appeals, No. 96-1623 Hemry~~

~~v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856~~

~~Bright v. Los Angeles Unified School District, (1976) 134 Cal. Rptr. 639, 556 P.2d 1090, 18 Cal. 3d 350~~

~~Lehman v. Shaker Heights, (1974) 418 U.S. 298~~

**~~DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS
OUTSIDE SANTEE SCHOOL DISTRICT~~**

CALIFORNIA CONSTITUTION

Article I, Section 2 Free speech rights

EDUCATION CODE

7050-7058 Political activities of school officers and employees

35160 Authority of governing boards

35160.1 Broad authority of school districts

35172 Promotional activities

38130-38138 Civic Center Act

BUSINESS AND PROFESSIONS CODE

25664 Advertisements encouraging minors to drink

U.S. CONSTITUTION

Amendment I, Freedom of speech and expression

COURT CASES

Hills v. Scottsdale Unified School District 48, (2003) 329 F.3d 1044

DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958

Yeo v. Town of Lexington, (1997) U.S. First Circuit Court of Appeals, No. 96-1623

Hemry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856

Bright v. Los Angeles Unified School District, (1976) 134 Cal. Rptr. 639, 556 P.2d 1090, 18 Cal. 3d 350

Lehman v. Shaker Heights, (1974) 418 U.S. 298

Management Resources:

CSBA PUBLICATIONS

School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief,

March 2006

WEB SITES

CSBA: <http://www.csba.org>

DISTRIBUTION OF ADVERTISING AND PROMOTION FOR ORGANIZATIONS OUTSIDE SANTEE SCHOOL DISTRICT

Outside organizations occasionally request district to display information in the schools and/or distribute materials to students. The Governing Board desires to promote positive relationships between the schools and community organizations. Just as community organizations can build support for the schools, the schools can cooperate with these groups under certain circumstances by publicizing services, special events and public meetings of interest to students and parents/guardians.

The Superintendent or designee may approve the distribution to students of materials prepared by organizations per Board Policy 1325.

Guidelines

Distribution of authorized materials to students in schools must be kept at a minimum to prevent undue interference with the instructional program. Therefore, the district has developed the following procedures for the manner of distributions:

There are three levels of approved flyer distribution, as follows:

Level 1. Community Organizations: Community Organizations is defined as local community organizations and official long-standing non-profit organizations in our greater San Diego Community such as the YMCA, City of Santee, Boys and Girls Club, youth organization (Scouts), performing arts opportunities, youth sports leagues that are members of the Santee Sports Council. Level 1 materials will be distributed directly to students. Please note: Youth organization (Scouts), non-profit performing arts opportunities, and youth sports leagues that are members of the Santee Sports Council will be allowed distribution twice a year.

Level 2. Flyers from Nonprofit organizations: Nonprofit organizations is defined as youth sports, community events, youth activities, family activities, fitness opportunities, and other non-profit agency activities. Level 2 materials will be scanned and placed on the district web site for students and parents/guardians to access. The sponsoring organization may deliver a supply of materials to each school to be displayed in a rack and made available for students to pick up.

Level 3. Miscellaneous flyers: Level 3 materials will be scanned and placed on the district web site for students and parents/guardians to access.

Materials to be approved must be submitted to the Superintendent's Office a minimum of two weeks prior to the event deadline. Once received and approved, materials will be placed on the district web site by category. The sponsoring organization will be notified of approval and will be responsible to deliver Level 1 or Level 2 materials to each school site.

Hard copies of Level 2 flyers will be made available for a reasonable amount of time for parents/guardians and students to retrieve materials that may be of interest to them.

Board Policies and Bylaws Item G.1.3. Second Reading: Revised Board Policy
6142.93, Science Instruction

Prepared by Dr. Stephanie Pierce
December 5, 2017

BACKGROUND:

Attached is revised BP 6142.93, Science Instruction, based upon California School Board Association's (CSBA) sample Board Policies and Regulations. This revised policy addresses California Next Generation Science Standards (CA-NGSS).

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 6142.93, Science Instruction, for a second reading. Administration recommends approval of the revised BP 6142.93.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this policy and administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

Selection and evaluation of instructional materials is an essential function in providing a guaranteed, viable curriculum to support student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.3.

SCIENCE INSTRUCTION

The Governing Board believes that science education should focus on giving students an understanding of the biological and physical aspects of science, key scientific concepts and a capacity for methods of scientific ways of thinking inquiry and investigation. Students should become familiar with the natural world and the interrelation of science, mathematics, and technology, and engineering. As part of their science instruction, students should learn how to apply scientific knowledge and ways of thinking for individual and social purposes reasoning.

~~As a matter of principle, science teachers are professionally bound to limit their teaching to content that meets the criteria of scientific fact, hypothesis and theory as these terms are used in natural sciences. A scientific fact is an understanding based on confirmable observations and is subject to test and rejection. A scientific hypothesis is an attempt to frame a question as a testable proposition. A scientific theory organizes and explains a range of natural phenomena on the basis of facts and hypotheses. Scientific theories are constantly subject to testing, modification and refutation as new evidence and new ideas emerge.~~

Philosophical and religious theories are based, at least in part, on faith, and are not subject to scientific test and refutation. ~~Such beliefs shall not be discussed in during science classes, but may be addressed in the social science and language arts curricula~~ instruction.

The district's academic standards for science instruction shall meet or exceed the California Next Generation Science Standards (CA-NGSS). The Superintendent or designee shall ensure that curricula used in district schools are aligned with these standards and the state curriculum framework.

The Superintendent or designee shall ensure that students have access to and are enrolled in a broad course of study including science courses.

The Superintendent or designee shall provide certificated staff with opportunities to participate in professional development activities designed to enhance their knowledge of district-adopted academic standards, instructional strategies for teaching science, and changes in scientific theories.

The Superintendent or designee shall develop and implement appropriate safety measures for science laboratory classes, including, but not limited to, staff and student safety training, use of eye safety devices, hearing protection, first aid procedures, regular equipment maintenance, safe use of heat sources, safe use and disposal of hazardous chemicals, proper ventilation, prevention of exposure to bloodborne pathogens from sharp instruments, fire prevention and control, an emergency response plan, and evacuation procedures. Parents/guardians shall be informed of the types of science laboratory activities that will be conducted and encouraged to sign consent forms for their child's participation.

SCIENCE INSTRUCTION (continued)

The Superintendent or designee shall regularly report to the Board regarding the implementation and effectiveness of the science curriculum at each grade level. At a minimum, each report shall address the extent to which the program is aligned with the CA-NGSS, any applicable student assessment results, and feedback from students, parents/guardians, and staff regarding the program.

*Legal Reference:*EDUCATION CODE8774 Residential outdoor science program32030-32034 Eye safety32255-32255.6 Student's right to refrain from harmful or destructive use of animals33475-33475.5 Model curriculum on stem cell science49340-49341 Hazardous substances education51210 Areas of study, grades 1 through 651220 Areas of study, grades 7 through 1251225.3 High school graduation52060-52077 Local control and accountability plan60640-60649 California Assessment of Student Performance and ProgressCODE OF REGULATION, TITLE 514030 Science laboratories, design specificationsCODE OF REGULATIONS, TITLE 85191 Occupational exposure to hazardous chemicals in laboratories; chemical hygiene plan*Management Resources:*CSBA PUBLICATIONSSupporting Implementation of the California Next Generation Science Standards (CA-NGSS),Governance Brief, November 2016~~CDE~~ CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSScience Framework for California Public Schools, 1990-Kindergarten Through Grade Twelve, 2016Next Generation Science Standards Systems Implementation Plan for California, 2014California Next Generation Science Standards, 2013Science Safety Handbook for California Public Schools, 2012~~SBE POLICIES~~Policy Statement on the Teaching of Natural Sciences, January 13, 1989WEB SITESCSBA: <http://www.csba.org>California Alliance for Next Generation Science Standards: <http://cdefoundation.org/stem/ca4ngss>California Department of Education: <http://www.cde.ca.gov>California Science Teachers Association: <http://www.cascience.org>U.S. Department of Education, STEM Education: <http://www.ed.gov/stem>

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

3. **Public Employee Performance Evaluation** (Gov. Code § 54957)
Superintendent

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items H, I, J, and K.